

TOWNSHIP OF WHITEWATER REGION
Council Meeting

Meeting Title: Regular Council Meeting Date: Wednesday July 16, 2014

Place: Municipal Council Chambers Start Time: 1:00 p.m.

REGULAR COUNCIL MEETING AGENDA

Any submissions received from the public, either orally or in writing may become part of the public record/package.

1. Call to Order
2. Prayer
3. Disclosure of Pecuniary Interest
4. Adoption of the Agenda
5. Adoption of the Minutes of the Last Meeting June 25, 2014
6. Adoption of the Accounts
7. Delegations: Brian Whitehead, OPA #11 – next step 1:00pm
8. **Departmental Reports – Treasurer, Public Works, Building, Environmental Services, Fire, Entrepreneurship Development Coordinator, Reeve**
9. **Committee Minutes**
 1. Public Works (2 resolutions)
 2. Planning (no resolutions)
 3. Finance & Administration (no resolutions)
10. **By-Laws**
 1. 14-07-730 Tile Drain – Robertson
 2. 14-07-733 OCWA amending agreement
11. **Correspondence**
 1. Request – Princess Patricia's Regimental flag - request
 2. AMO report to members- info
 3. Child Abuse Prevention Awareness - info
 4. New Provincial Cabinet named - info
 5. Beachburg Ratepayers request & Mayor's response - info
 6. MNR Forest Inventory – email requests & response - info
 7. Renfrew County Victim Services – thank you letter
 8. Awards for Excellence in the Arts – response to nomination
 9. OPP Citizen Self reporting
 10. Municipal Energy Plan Program (Environmental Services Mgr will speak to this) – info
 11. OPP Report
12. **New/Unfinished Business**
 1. Severance application B66/14 – Smith Pt of Lot 12, Concession 1 EML, Westmeath
 2. Severance application B62/14 – Parsons Pt of Lot 11, Concession NFA, Westmeath
 3. Algonquin College request – environmental testing demonstration
 4. Tender recommendations: Public Works
 5. Councillor announcements
13. **Notice of Motions for future agendas:**
14. **Closed Meetings**
 1. 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees
 2. 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees
15. **Confirmation By-Law 14-07-732**
16. **Adjournment**

REGULAR MEETING

1. **Call to Order**

Present: Councillors: Mayor Jim Labow, Deputy Mayor Izett McBride, Donald Rathwell, Cathy Regier, Daryl McLaughlin and Allen Dick. Councillor Joe Trimm was absent.

Staff Present: Christine FitzSimons, Marsha Hawthorne, Bill Misener, Steve Hodson, Hope Dillabough, Doug Schultz, Andrew Kenny, Danielle Howatson, Jenna Barr and Erica Rice.
2. **Prayer**

Prayer was recited
3. **Disclosure of Pecuniary Interest**

None.

4. **Adoption of the Agenda**

Moved by Donald Rathwell, Seconded by Allen Dick

2014 – 2091 “Be it Resolved that Council of the Township of Whitewater Region adopts the agenda for the July 16 meeting with two (2) additional items.”

Carried by
Jim Labow

5. **Adoption of Regular Council Meeting Minutes**

Moved by Allen Dick, Seconded by Donald Rathwell

2014 – 2093 “Be it Resolved that Council of the Township of Whitewater adopts the minutes of the June 25, 2014 meeting.”

Carried by
Jim Labow

6. **Adoption of the Accounts**

Moved by Donald Rathwell, Seconded by Allen Dick

2014 – 2094 “Be it Resolved that the Council of the Township of Whitewater Region approve the attached schedule of General Purpose Accounts in the amount of \$1,753,415.81 and Water Fund Accounts in the amount of \$18,199.10 for the period June 1, 2014 to June 30, 2014 and that the above accounts be paid.”

Carried by
Jim Labow

7. **Delegations: Brian Whitehead, OPA #11 – next step 1:00pm**

Mr. Brian Whitehead was present to answer questions from Council on propose Official Plan Amendment no. 11.

Councillor Dick informed Council that he will be voting against this amendment.

Questions were asked if Council would be able to change the amendment.

Mr. Whitehead informed Council that they can change the amendment by adding another amendment.

Mayor Labow informed Council that due to amalgamation there were 4 different Official Plans.

Mr. Whitehead informed Council that the next step is to send the amendment to the County for approval, then to Municipal Affairs and Housing, then to the Province. If the Province approves then there is an appeal period for residents.

A recorded vote was requested by Councillor McLaughlin.

Yeah

Reeve Rathwell

Mayor Labow

Deputy Mayor McBride

Councillor Regier

Councillor McLaughlin

Nay

Councillor Dick

Moved by Allen Dick, Seconded by Donald Rathwell

2014 – 2095 “Be it Resolved that the Council of the Township of Whitewater Region supports the proposed Official Plan and recommends that it be forwarded to the Council of the Corporation of the County of Renfrew for adoption.”

Carried by
Jim Labow

8. **Departmental Reports – Treasurer, Public Works, Building, Environmental Services, Fire, Entrepreneurship Development Coordinator, Reeve**

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: TREASURER MONTHLY ACTIVITY:

MONTHLY ACTIVITY: June 2014

PAYMENT TO SCHOOL BOARD AND COUNTY The second instalment of the County and School Board levies was due at the end of June; \$666,145.00 was paid to the County, \$365,772.29 was paid the English Public School Board, \$75,734.52 was paid to the English Separate School Board, \$5,411.13 was paid to the French Public School Board and \$15,901.46 was paid to the French Separate Board for a total of \$1,128,964.40.

WATER BILLING The second instalment of the 2014 water billing was due on June 30th. A total of \$157,135.97 was billed in water revenue and \$60,648.08 was billed in sewer revenue.

The Breakdown is below; Cobden water billed \$84,013.32 Beachburg water billed \$62,677.49 Haley water billed \$10,445.16 Cobden sewer, \$60,648.08 The second instalment of the metered water billing will be due on July 31st, 2014. A total of \$5,753.87 was billed in water revenue and \$6,597.61 was billed in sewer revenue for a total of \$12,351.48.

SUMMER OFFICE ASSISTANT Jenna Barr has been hired as our office assistant for the 2014 summer. She will be working with us from July 2nd till August 2014. We have funding from the Algonquin College summer job program. Our funding is as followed; 1 student x 8 weeks x 35 hours x \$2.00 for a total of \$560

SWIM LESSONS PROGRAM The Township was unable to offer the swimming lessons program this year due to lack of applicants for swim instructors. However, Sandra has contacted the Bonnechere Valley and they will accept children from outside of their Township. Fees are \$45.00 – one child \$80.00 – two children \$115.00 – three children

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Public Works Department

MONTHLY ACTIVITY: June 2014

Water break areas have been patched within Cobden and Beachburg.

Repaired road washout on Powers Rd.

A beaver dam gave way on Grant Settlement Rd and washout part of the road, the road was closed overnight and the repairs were completed on Saturday morning.

The calcium program has started and will be ongoing till all the gravel roads are completed.

Grading and cold patching of roads is ongoing.

Mowing of the roadsides has begun and will be a continuous job

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Building and By-law Enforcement

Date: July 11, 2014

MONTHLY ACTIVITIES: - We have been trying to complete and update the 2011 building files.

The lookout tower is completed, there is some landscaping to be completed hopefully this will be completed by the meeting.

We have issued 23 building permits in June, construction value at \$980,762.00, 2 single family dwellings, 5 single family additions, 3 pools, 1 commercial reno, 3 demo permits, 2 septic permits, 2 accessory buildings, 1 agricultural, 4 garage/carports and misc.

We have been working on severances, minor variances building permit.

We are working on a tender package for the Beachburg Arena roof installation.

I'm on holidays from July 18, 2014 to July 25, 2014 Jacques will be filling in.

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Environmental Services Department

MONTHLY ACTIVITY: June, 2014

Valve Turning exercises were carried out in Beachburg and Cobden this month by our Operating Authority.

Had the Industrial Park diesel pump assessed. Determined that best course of action will be replacement of engine. New replacement engine is on order. Once completed, the 10'x10' new garage door will be installed. The diesel pump being functional will allow firefighters to pressurize the hydrant system either automatically or manually. This is an initial step in revamping the old system which may be only a short term solution.

The Cobden Wastewater Treatment Plant experienced a primary by-pass this month due to heavy rainfall event (June 13th). Approximately 23 cubic meters in total.

Contacted Faught's Steel to have them fabricate & install galvanized ladders for roof access to Cobden Municipal Building.

The Department hopes to see produced biosolids from the Cobden Wastewater Treatment Plant soon spread on the lower field adjacent to the Ross Landfill Site. Jp2g Consultants still working on an application for another field within the Municipality.

May and June, 2014 have been exceptionally busy at the waste site. The Department has been stockpiling wood waste for two months now and has accumulated quite a pile.

A proposal has been received from Jp2g Consultants on the suggested study of the Beachburg Aquifer. It will come to Environmental Services Committee in August for discussion.

Steven Hodson, Environmental Services Manager

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Fire

MONTHLY ACTIVITY: June 2014

Chief Deputy / Chief Moore chaired County Chief's Meeting.
D/C Moore attended Council.
Met with D/C Moore on my return from holidays.
Met with Trimm, Misener, Hodson at Industrial Park.
Attended Council.
Attended conference call with CAO and OFM.
Unknown fire Dombroskie Rd. Chief and D/C attended only.

Station 1 Haley's Hydro-Tree on wires 564 Sullivan St.
Station 2 Cobden Unknown alarm activation 290 Faught Rd.
Control burn 42 Cedar Haven Rd.
Electrical fire 9 Pembroke St.

Station 3 Foresters Falls

Station 4 Beachburg

Station 5 Westmeath

Recommendations Our new Pumper Tanker has arrived at the Westmeath Hall. Training continues on the new truck before it will be placed into service.

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Entrepreneurship Development

MONTHLY ACTIVITY: June 2014

Council Report June 25, 2014 deferred and updated to July 16, Andrew Kenny: Entrepreneurship Development Coordinator This is the first report from the newly created position.

Goals: Assist WWR businesses in reaching their goals Encourage entrepreneurs to start businesses in WWR Attracting businesses to come to WWR - **Tools: Considered and in Progress**

Buy Local Contest to build a comprehensive online directory of businesses plus individuals, associations, community groups etc.

Buy Local Contest to garner support and attention for the directory called the Information Station Popular directory to assist residents in buying local directory to assist investors in finding WWR business opportunities Directory to assist WWR businesses to promote collaboration Directory to assist Ent. Dev. Co. to communicate opportunities to businesses Directory to differentiate WWR from other municipalities Directory to promote WWR businesses offering free WI FI Free WI FI campaign to promote WWR as being well connected to internet Free WI FI campaign to increase traffic to participants Free WI FI campaign to attract travellers in highway 17 to stop in WWR research Promotion of WWR internet connection to attract businesses back to WWR Promotion of WWR internet connection to attract new businesses to WWR Investors Package: Bus tours from Kanata to promote WWR for investments and attractions New Resident Package to inspire new residents to start a new business to fill a gap New Resident Package to encourage "Buying Local" before buying patterns are established New Business Package to encourage "Buying Local" before buying patterns are established New Business Package to promote collaboration between WWR businesses New Business Package to demonstrate WWR welcoming attitude towards businesses Promote welcoming attitude to encourage more businesses to WWR from same area -

Specific Business Requests: Assist 1 business to fund an expansion from manufacturing vertically into service Assist 1 business

to promote Assist 1 business to fund a much needed building project Welcome a new business to the area and offer assistance Assist 1 business to develop property to find new owner in long term. Assist 1 business to find new owner in short term. Assist 1 business to develop property Assist 1 business to continue business operations despite residential complaints Assist in promoting a start-up business Assist 1 business to increase their February business Assist 2 businesses increase traffic by promoting their Free Wi Fi Encouraged 1 new resident to start a new business, suggested social media to promote Assist one business in Ind. Part to get natural gas hookup at reasonable price Assist Cogeco in location for large sign promoting their fibre optic internet service in ind. Park Assist ind park businesses to work with Cogeco to promote their individual businesses with Cogeco signage. Assist ind park business to find funding for expanded marketing effort Assist Admaston Bromley business in business expansion plans (limited) Assist new newspaper in promotion activities Assist new brewery in promotion activities Offer new Cobden business promotion through OVB news. Organize promotion for 5 WWR events on OVB news 101 things to do in the Valley Discussed relocation of a Pensilvania engineering firm to WWR Discussed relocation of an Ottawa business to WWR Discussed ind park property for new electrical contracting company Discussed ind park property for establish shed insulation company Discussed Muskrat lake pollution problems with trailer park business Discussed gas station possibilities with local established business Discussed Information Station Promotion with resident wishing to open a b&b and build some cabins Discussed fire suppression system with all businesses in ind park.

Reeves Renfrew County Report For the Month of June

During the month of June I attended four half day meetings. I replaced Warden Emon at two events this month. I attended the Blind Fisherman Derby Dinner bringing greetings from the County of Renfrew. I also made a presentation at the Fellows High School Graduation in Pembroke.

January to May 2014 County of Renfrew received 82 Severance applications compared to 72 for the same period in 2013.

The County has started a Tourism Ambassador Program with the objective being to attract more tourists to Renfrew County through business, social and recreational travel of County residents and the Tourism Ambassadors' contacts they currently have or will develop in the course of their travels. Tourism Ambassadors include but are not limited to:

Ambassadors

Tour Operators

Travel Agents

Tourism Companies in direct marketing and sales of Canadian tourism products in major markets outside of Canada

Business Travelers

Any County Traveler

Operations staff project that winter costs will exceed 2014 budget by approximately \$195,000.00 or 15% over the budget amount. Not only Whitewater Region found that the past winter was hard on the budget.

County of Renfrew passed a by-law in June to establish a weighted vote system. This by-law updated the previous by-law which was passed in June of 2001.

Admaston/Bromley	6
McNab/Braeside	13
Horton	6
Greater Madawaska	11
Renfrew	13
Brudenell, Lyndoch & Raglan	5
Bonnechere Valley	9
Laurentian Hills	5
Whitewater Region	13
Madawaska Valley	12
Arnprior	12
Head, Clara & Maria	2
Petawawa	25
Deep River	7
Killaloe, Hagarty & Richards	7
North Algona Wilberforce	8
Laurentian Valley	16

This calculation is used mainly on recorded votes.

Renfrew County has over 900 apartments for social housing with a waiting list of applicants. In May, the list contained 891 names. The list of names is generally 900 names in length on a yearly basis.

Attached hereto is the listing of the Members of the Board of Directors – 2013 and 2014 along with a copy of the Organizational Chart.

Revenue for Housing Operations 2013

Rental and Miscellaneous Recoveries	\$3,811,407.00	
Rental Support from Province		\$1,153,199.00
Municipal Support and City of Pembroke	\$5,353,139.00	
Interest		\$40,100.00
Expenditure totals for 2013 -some big cost salaries		\$1,582,758.00
Heat, lights and power		\$1,037,343.00
Repairs and maintenance		\$1,839,367.00
Municipal taxes and water		\$1,817,499.00
Bad debts		\$220,098.00

There will be no County Council meetings in the month of July.

Donald Rathwell

Moved by Donald Rathwell, Seconded by Allen Dick

2014-2996 "Be it Resolved that the Council of the Township of Whitewater Region receives and files departmental reports as follows: Treasurer, Public Works, Building/By-Law Enforcement, Environmental Services, Fire Dept., Entrepreneurship Development Coordinator & Reeve."

Carried by
Jim Labow

9. Committee Minutes

1. Public Works (2 resolutions)

Moved by Izett McBride, Seconded by Allen Dick

2014 – 2997 "Be it Resolved that the Public Works Committee recommend to Council that Cogeco be allowed to erect signage in the Industrial Park."

Carried by
Jim Labow

Moved by Cathy Regier, Seconded by Daryl McLaughlin

2014 – 2017 `Be it Resolved that the Public Works Committee of the Township of Whitewater Region direct the Environmental Services manager to contact Enbridge Gas to look at servicing the municipal pumphouse at the Industrial Park and have a natural gas furnace purchased and installed.`

Carried by
Jim Labow

2. Planning (no resolutions)

3.. Finance & Administration (no resolutions)

10. By-Laws

1. 14-07-730 Tile Drain – Robertson
2. 14-07-733 OCWA amending agreement

Moved by Allen Dick, Seconded by Donald Rathwell

2014 – 2017 `Be it Resolved that Council of the Township of Whitewater Region approves that the following by-law be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded I the By-Law Book:

1. 14-07-730 Tile Drain – Robertson
2. 14-07-733 OCWA amending agreement. `

Carried by
Jim Labow

11. Correspondence

1. Request – Princess Patricia's Regimental flag – request Information.

2. AMO report to members- info Information.

3. Child Abuse Prevention Awareness – info Information.

4. New Provincial Cabinet named – info Information.

5. Beachburg Ratepayers request & Mayor's response – info Informaiton.

6. MNR Forest Inventory – email requests & response – info Information.

7. Renfrew County Victim Services – thank you letter Information.

8. Awards for Excellence in the Arts – response to nomination Information.

9. OPP Citizen Self reporting Information.

10. Municipal Energy Plan Program (Environmental Services Mgr will speak to this) – info Information.

11. OPP Report Information.

Moved by Donald Rathwell, Seconded by Allen Dick

2014 – 2017 `Be it Resolved that Council of the Township of Whitewater Region receives & files correspondence 1 – 11. ``

Carried by
Jim Labow

12. New/Unfinished Business

1. Severance application B66/14 – Smith Pt of Lot 12, Concession 1 EML, Westmeath

Moved by Izett McBride, Seconded by Cathy Regier

2014 – 2017 ``Be it Resolved that Council of the Township of Whitewater Region approves Application for Consent B62/14 with the following conditions:

- Favourable comments are received from the County of Renfrew Public Works & Engineering Dept.

- A registered plan of survey is provided. `

Carried by
Jim Labow

2. Severance application B62/14 – Parsons Pt of Lot 11, Concession NFA, Westmeath

Moved by Allen Dick, Seconded by Donald Rathwell

2014 – 3001 `Be it Resolved that Council of the Township of Whitewater Region has reviewed the Planning Justification Report and approves it. Council approves Application for Consent B66é14 with the following conditions:

- A registered Plan of Survey must be provided
- The Renfrew County District Health Unit Medical Officer of Health is advised of the elevated sodium levels in the drinking water for the proposed lot
- The Morey Associates Ltd. Hydrogeological Elevation, dated Jan. 29, 2014 including recommendations for a tertiary septic system like Ecoflow or Bionest for the proposed severed lot be registered on title.`

Carried by
Jim Labow

3. Algonquin College request – environmental testing demonstration

Moved by Daryl McLaughlin, Seconded by Izett McBride

2014 – 3002 `Be it Resolved that Council of the Township of Whitewater Region grants permission to Algonquin College to set up their `mobile lab' in Cobden Park in the afternoon of Aug. 16th to demonstrate environmental monitoring ` and testing of Muskrat Lake.``

Carried by
Jim Labow

4. Tender recommendations: Public Works

Moved by Izett McBride, Seconded by Cathy Regier

2014 – 3003 `Be it Resolved that Council of the Township of Whitewater Region directs staff to award the following tenders:

1. Tender EX-3 Brush Cutter: Wajax Equipment,
\$52,950 + non-refundable hst \$931.96 = \$53,341.96
2. Tender SO-14-01 Single Overlay: Greenwood Paving,
\$132,506.40 + non-refundable hst \$2,332.21 = \$134,838.61
3. Tender GR-2014-01 Gravel Crushing: GP Splinter,
\$80,500.00 + non-refundable hst \$1416.86 = \$81,916.86. ``

Carried by
Jim Labow

5. Councillor announcements

Fish & Chips at the Legion Friday July 18, 2014 4 – 7
Cobden Farmer's Market – every Saturday
Log Jam Festival – Wilderness Tours – July 8 – 20
Beachburg Fair – July 25 - 27

13. Notice of Motions for future agendas:
Nothing.

14. Closed Meetings

1. 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees

Moved by Cathy Regier, Seconded by Izett McBride

2014 – 3004 `The Council of the Township of Whitewater Region went in to Closed Session under Section 239 (2) of the Municipal Act at 2:00pm for the following purpose:

- (b) Personal matters about an identifiable individual, including municipal or ` local board employees.`

Carried by
Jim Labow

Moved by Daryl McLaughlin, Seconded by Izett McBride

2014 – 3005 `Be IT Resolved that the Council of the Township of Whitewater Region came out of closed session at 2:15 pm.

Report in Open Session:

A Closed Meeting was held.
One item was on the agenda
Re: personal matters about an identifiable individual,
Including municipal or local board employees.
Closed session minutes from the June 25th 2014 Council meeting and the July 9
Public Works Committee meeting were adopted. ``

Carried by
Jim Labow

2. 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees

Moved by Izett McBride, Seconded by Cathy Regier

2014 – 3006 `The Council of the Township of Whitewater Region went in to Closed Session under Section 239 (2) of the Municipal Act at 2:20pm for the following purpose:

(b) Personal matters about an identifiable individual, including municipal or local board employees. `

Carried by
Jim Labow

Moved by Cathy Regier, Seconded by Daryl McLaughlin

2014 – 3007 `Be IT Resolved that the Council of the Township of Whitewater Region came out of closed session at 2:45 pm.

Report in Open Session:

A Closed Meeting was held.

One item was on the agenda

Re: personal matters about an identifiable individual. ``

Carried by
Jim Labow

15. Confirmation By-Law 14-07-732

Moved by Daryl McLaughlin, Seconded by Cathy Regier

2014 – 3008 `Be it Resolved that Council of the Township of Whitewater Region approves that the following by-law be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law Book: Confirmation By-Law 14-07-732.``

Carried by
Jim Labow


16. Adjournment

Moved by Cathy Regier, Seconded by Daryl McLaughlin

2014 – 3009 `Be it Resolved that the Council of the Township of Whitewater Region adjourned the meeting of July 16, 2014 at 2:46 pm. ``

Carried by
Jim Labow


Christine FitzSimons


Mayor Jim Labow