

**TOWNSHIP OF WHITEWATER REGION**  
**Council Meeting**

**Meeting Title: Regular Council Meeting Date: Wednesday Aug. 13, 2014**

**Place: Municipal Council Chambers Start Time: 1:00 p.m.**

**REGULAR COUNCIL MEETING AGENDA**

*Any submissions received from the public, either orally or in writing may become part of the public record/package.*

Public Meeting: Zoning amendment Pt lots 22 & 23, concession 6, Ross. 476 Blind Line - Gibson

1. Call to Order
2. Prayer
3. Disclosure of Pecuniary Interest
4. Adoption of the Agenda
5. Adoption of the Minutes of the Last Meeting July 16, 2014
6. Adoption of the Accounts
7. Delegations: Lorne Nimmons Noise complaint 1:00pm
8. **Departmental Reports – Treasurer, Public Works, Building, Environmental Services, Fire, Entrepreneurship Development Coordinator, CAO, Reeve**
9. **Committee Minutes**
  1. Public Works (1 resolution)
  2. Environmental Services (1 resolution)
  3. Property, Growth & Development (no resolutions)
10. **By-Laws**
  1. 14-08-734 Amend Schedule A of By-Law 13-09-647 Solar Project Debenture
  2. 14-08-736 Zoning amendment Pt Lots 22 & 23, Concession 6, Ross
11. **Correspondence**
  1. Cobden Wharf
  2. Cobden Beach
  3. College of Physicians & Surgeons - info
  4. 2014 Provincial Budget notes – AMO - info
  5. Complaint form – Ciphery
  6. Country Haven BBQ – invitation
  7. Cobden Agricultural Society – Fair Notice – info
  8. Letter from PC Critic for Municipal Affairs & Housing – info
  9. Rodeo complaint
  10. McDonald Buring Ground – update – Buechman - info
  11. Cobden Visitor's Centre – report
  12. Cobden Agricultural Society – invitation
  13. Algonquin Park Forest 2010-2020 Forest Mgmt Plan – info
  14. Upper Ottawa Valley Chamber of Commerce Golf Tournament – invitation
  15. Library Board resignation - Wilson
12. **New/Unfinished Business**
  1. Westmeath Dredging – Environmental Services Mgr. comments
  2. RAM Rodeo request
  3. Councillor announcements
13. **Notice of Motions for future agendas:**
14. **Closed Meetings**
  1. 239 (2) (d) Labour relations or employee negotiations
  2. 239 (2) (e) Litigation or potential litigation, affecting the Corporation of the Township of Whitewater Region or local boards, including matters before administrative tribunals.
15. **Confirmation By-Law 14-08-735**
16. **Adjournment**

**Public Meeting: Zoning amendment Pt lots 22 & 23, concession 6, Ross. 476 Blind Line - Gibson**

Moved by Joe Trimm, Seconded by Allen Dick

**2014 – 3010 “Be it Resolved that Council of the Township of Whitewater Region Convene into a Public Meeting in connection with 1 Zoning By-Law amendment.**

Mrs. Donna Burns asked Council if they had jurisdiction on this piece of property and to refer to The Planning Act.

Chief Building Official commented that the owner requested the Zoning Amendment.

Moved by Allen Dick, Seconded by Joe Trimm

**2014 – 3011 “Beit Resolved that the Public Meeting of the Council of the Township of Whitewater Region be adjourned at 1:12 pm.”**

Carried by  
Jim Labow

#### **REGULAR COUNCIL MEETING AGENDA**

**1. Call to Order**

Present: Councillors: Mayor Jim Labow, Deputy Mayor Izett McBride, Donald Rathwell, Cathy Regier, Councillor Joe Trimm, Daryl McLaughlin and Allen Dick.

**Staff Present:** Christine FitzSimons, Marsha Hawthorne, Steve Hodson, Hope Dillabough, Doug Schultz, Wayne Heubner, Andrew Kenny and Erica Rice.

**2. Prayer**

Prayer was recited

**3. Disclosure of Pecuniary Interest**

None.

**4. Adoption of the Agenda**

Moved by Joe Trimm, Seconded by Allen Dick

**2014 – 3012 “Be it Resolved that Council of the Township of Whitewater Region adopts the agenda for the August 13, 2014 meeting with section 12.4 Support Letter Request.”**

Carried by  
Jim Labow

**5. Adoption of Regular Council Meeting Minutes**

Moved by Allen Dick, Seconded by Joe Trimm

**2014 – 3013 “Be it Resolved that the Council of the Township of Whitewater adopts the minutes of the July 16, 2014 meeting.”**

Carried by  
Jim Labow

**6. Adoption of the Accounts**

Moved by Donald Rathwell, Seconded by Allen Dick

**2014 – 3014 “Be it Resolved that the Council of the Township of Whitewater Region approve the attached schedule of General Purpose Accounts in the amount of \$609,450.57 and Water Fund Accounts in the amount of \$31,126.42 for the period July 1, 2014 to July 31, 2014 and that the above accounts be paid.”**

Carried by  
Jim Labow

**7. Delegations: Lorne Nimmons Noise complaint 1:00pm**

Ms. Gwen Bennett and Mr. Lorne Nimmons thanked Council for allowing them to speak. Ms. Bennett informed Council that they have had issues with Wilderness Tours in the past and have complained to the O.P.P. about these issues. When Ms. Bennett spoke with the O.P.P. they informed her of the resolution that was passed by Council that allowed Mr. Kowalski to extend the music, stage and licensed area. Ms. Bennett informed Council that she does not have a problem with the noise until 1:00 am, but not after that time.

Mr. Nimmons stated that the police thought the Certified True Copy allowed for the time and area to be extended. He said that Mr. Kowalski extended the function, bar and music until 2:30 am.

CAO asked Councillors Regier and Dick to take this item to their next CPAC meeting. Consensus was given for the CAO to prepare a letter regarding the reduction of noise by 1:00 am for the Kitchissippi Music Festival and send it out through email to Council for their approval and then send the letter to Mr. Kowalski. A copy of the letter will also be sent to Ms. Bennett and Mr. Nimmons.

8. **Departmental Reports – Treasurer, Public Works, Building, Environmental Services, Fire, Entrepreneurship Development Coordinator, CAO, Reeve**

**WHITEWATER REGION DEPARTMENT REPORT**

**DEPARTMENT: TREASURER MONTHLY ACTIVITY: July 2014**

**PAYMENT TO SCHOOL BOARD AND COUNTY** The second instalment of the County and School Board levies was due at the end of June; \$666,145.00 was paid to the County, \$365,772.29 was paid the English Public School Board, \$75,734.52 was paid to the English Separate School Board, \$5,411.13 was paid to the French Public School Board and \$15,901.46 was paid to the French Separate Board for a total of \$1,128,964.40.

**WATER BILLING** The second instalment of the 2014 water billing was due on June 30<sup>th</sup>. A total of \$157,135.97 was billed in water revenue and \$60,648.08 was billed in sewer revenue. The Breakdown is below

Cobden water billed	\$84,013.32
Beachburg water billed	\$62,677.49
Haley water billed	\$10,445.16
Cobden sewer	\$60,648.08

The second instalment of the metered water billing will be due on July 31<sup>st</sup>, 2014. A total of \$5,753.87 was billed in water revenue and \$6,597.61 was billed in sewer revenue for a total of \$12,351.48.

**SUMMER OFFICE ASSISTANT** Jenna Barr has been hired as our office assistant for the 2014 summer. She will be working with us from July 2<sup>nd</sup> till August 2014. We have funding from the Algonquin College summer job program. Our funding is as followed; 1 student x 8 weeks x 35 hours x \$2.00 for a total of \$560

**SWIM LESSONS PROGRAM** The Township was unable to offer the swimming lessons program this year due to lack of applicants for swim instructors. However, Sandra has contacted the Bonnechere Valley and they will accept children from outside of their Township.

Fees are \$45.00 – one child      \$80.00 – two children      \$115.00 – three children

**BEACHBURG MEDICAL CENTRE** We received a lump sum payment of \$10,000 towards the outstanding amount for the open loan payment from the Beachburg Medical Centre renovations.

**BOAT LAUNCH REVENUE** We received a donation for boat launch fees for a recent bass tournament held in Lapasse on June 28<sup>th</sup>, 2014. The donation was \$5/per boat for 30 boat entries on that day. The total revenue was \$150 which has been deposited to the GL for boat launch contributions.

**WHITEWATER REGION DEPARTMENTAL REPORT**

**DEPARTMENT: Public Works Department**

**MONTHLY ACTIVITY: July 2014**

**Cold patching is continuing, as well as the grading of the gravel roads**

**Gravel was added to Fletcher Rd, Acres Rd, and Kerr Line**

**The brush cutter and the mower have been trimming up sides of roadways**

**Calcium has been completed on all gravel roads**

**Side patching has been completed on Zion Line to get ready for the single overlay**

**The sweeper truck has completed sweeping in Haley's, Hydro Bay area, and Lacroix Bay area.**

**Trucks were delivered to the Beachburg Fair for use of garbage disposal**

**The sign reflectivity testing has been completed, Whitewater had 867 signs tested, as well as 694 posts/supports checked.**

**404 signs received a PASS**

**138 signs received a WARN**

**325 signs received a FAIL**

**At this time it was brought to our attention that the "Engineer Grade" material used for certain signs is not meeting the high intensity standards therefore all signs will have to be ordered with the "High Intensity Grade" material that we order for required regulatory signs like stop signs, major curve signs etc.**

**WHITEWATER REGION DEPARTMENTAL REPORT DEPARTMENT**

**Building and By-law Enforcement      Date: August 1, 2014**

**MONTHLY ACTIVITIES:**

- Our septic files have been completed thanks to the help of Jena Barr.

-The lookout tower is completed, there is some landscaping to be completed hopefully this will be completed by the meeting, Bill is to be looking after this.

-We have issued 19 building permits in July, construction value at \$823,659.00, 1 single family dwellings, 5 single family additions, 4 demo permits, 2 septic permits, 5 accessory buildings. 2 agricultural, We have been working on severances, minor variances building permit and the wren subdivision file.

-We are working on a tender package for the Beachburg Arena roof installation.

**WHITEWATER REGION DEPARTMENTAL REPORT**

**DEPARTMENT: Environmental Services**

**MONTHLY ACTIVITY: July, 2014**

The stockpile of 163 refrigerated appliances at the Ross Waste Site were pumped, tagged and recycled during the month of July. Evan Hutley from Huntsville was the technician.

John Deere Crawler Loader for the Ross Landfill should arrive early – mid August, 2014.

Cobden CAZ moving to a close. The Department anticipates August will complete the transfer of easements and remaining legal particulars.

One of the large electric blower motors has failed in the Cobden WWTP. OCWA will be looking into a rebuild or replacement. The blower motors (there are 4) pump air into the aeration tanks for extended aeration as well as the aerated sludge tank.

OCWA will initiate camera work of upwards of 10% of the Cobden WWTP collection system. This was a forecasted capital undertaking to get the sewer maintenance program underway. This camera work will offer terrific insight into the state of our underground infrastructure and should be viewed as somewhat of a supportive element to the Municipal Class Environmental Assessment. The Department anticipates the project to begin in August, 2014.

Flushing of the Hydrant system has been carried out by OCWA in the Village of Cobden. The Village of Beachburg is scheduled for hydrant flushing in early September, 2014.

A Non-Agricultural Source Materials Management Plan (NASM) application has been submitted to OMAFRA's Environmental Management Branch for the spreading of biosolids in a local field. Patrick Judge with Jp2g Consultants (Ottawa) has prepared the application and Management Plan on behalf of the Municipality.

**WHITEWATER REGION DEPARTMENTAL REPORT**

**DEPARTMENT: Fire**

**MONTHLY ACTIVITY: July 2014**

**Chief** Chief Heubner attended council.  
Met with D/C Moore on new truck and budget.

**Station 1 Haley's** Truck fire 211 Olmstead - Jeffery Lake Rd.

**Station 2 Cobden** Bus fire 16602 Hwy # 17  
Truck fire 211 Olmstead - Jeffery Lake Rd.

**Station 3 Foresters Falls**

**Station 4 Beachburg** Tree fire 1872 Beachburg Rd.  
Alarm activation 113 Westmeath Rd.

**Station 5 Westmeath**

**Recommendations:** The new pumper/tanker is now in service as well as Chief's Heubner and Moore new vehicles.

CAO gave an update on the Solar Rooftop projects. The projects commissioned 5% more than projected.

There was no Reeve's Report for the month of July.

Moved by Allen Dick, Seconded by Joe Trimm

**2014 – 3015 "Be it Resolved that the Council of the Township of Whitewater Region receives & files departmental reports from: Treasurer, Public Works, Building/By-Law Enforcement, Environmental Services, Fire, Entrepreneurship Development Coordinator and CAO."**

Carried by  
Jim Labow

**J. Committee Minutes**

**1. Public Works (1 resolution)**

Moved by Joe Trimm, Seconded by Cathy Regier

**2014 – 3016 "Be it Resolved that the Public Works Committee of the Township of Whitewater Region recommends To Council that the Township will pay for and erect 2 signs on Gervais Rd. that say "this road is not municipality maintained" in order to mitigate private Property owners' liability."**

Carried by  
Jim Labow

**2. Environmental Services (1 resolution)**

Moved by Joe Trimm, Seconded by Allen Dick

**2014 – 3016 "Be it Resolved that the Environmental Services Committee of the Township of Whitewater Region recommends to Council that the Township staff be directed to prepare a Report on costs to establish a commercial flat rate and costs of Commercial metering and proposed rate increases in order to balance the water budget in 2015."**

Carried by  
Jim Labow

**3. Property, Growth & Development (no resolutions)**

**10. By-Laws**

**1. 14-08-734 Amend Schedule A of By-Law 13-09-647 Solar Project Debenture**

**2. 14-08-736 Zoning amendment Pt Lots 22 & 23, Concession 6, Ross**

Moved by Daryl McLaughlin, Seconded by Cathy Regier

**2014 – 3017 "Be it Resolved that Council of the Township of Whitewater Region approves that the following by-laws be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law Book:**

**1. 14-08-734 Amend Schedule A of By-Law 13-09-647 Solar Project Debenture - Tabled**  
The By-law needs to be reviewed by the Township Solicitor.

**2. 14-08-736 Zoning amendment Pt Lots 22 & 23, Concession 6, Ross."**

Carried by  
Jim Labow

**11. Correspondence**

**1. Cobden Wharf**  
Information.

**2. Cobden Beach**

Information. CAO informed Council that next year the Township will hire a summer student to assist with the swim program and be there to clean up after the birds.

3. **College of Physicians & Surgeons – info**  
Information.
4. **2014 Provincial Budget notes – AMO – info**  
Information.
5. **Complaint form – Ciphery**  
Information. CAO will send a letter of response to Mr. Ciphery and send it to Council through email for approval.
6. **Country Haven BBQ – invitation**  
Information.
7. **Cobden Agricultural Society – Fair Notice – info**  
Information.
8. **Letter from PC Critic for Municipal Affairs & Housing – info**  
Information.
9. **Rodeo complaint**  
Information. The letter from Mr. Winters will be forwarded to Ms. Yeas.
10. **McDonald Buring Ground – update – Buechman – info**  
Information.
11. **Cobden Visitor's Centre – report**  
Information.  
Comments were made by Council that Mr. Art Cobb did a great job on organizing the Tourist Booth volunteers and the presentation of the Tourist Booth.
12. **Cobden Agricultural Society – invitation**  
Information.
13. **Algonquin Park Forest 2010-2020 Forest Mgmt Plan – info**  
Information.
14. **Upper Ottawa Valley Chamber of Commerce Golf Tournament – invitation**  
Information.
15. **Library Board resignation – Wilson**  
Information.

Moved by Izett McBride, Seconded by Cathy Regier

**2014 – 3018 “Be it Resolved that the Council of the Township of Whitewater Region receives & files correspondence 1 – 15.”**

Carried by  
Jim Labow

## 12. **New/Unfinished Business**

### 1. **Westmeath Dredging – Environmental Services Mgr. comments**

Environmental Services Manager informed Council that he is preparing the permit to be submitted to the MNR. He was informed that the material that comes out from the dredging needs to be trucked away. He also feels that he will have to do an Environmental Assessment.

Consensus was given for the Environmental Services Manager to go ahead and prepare the permit application and submit it.

Questions were asked if the costs were budgeted.

Environmental Services Manager informed Council that there is a budgeted amount of \$50,000. When the application is put in and the dredging is completed every 5 years the Township will not have to put in another permit.

### 2. **RAM Rodeo request**

Moved by Cathy Regier, Seconded by Izett McBride

**2014 – 3019 “Be it resolved that the Council of the Township of Whitewater agrees to provide garbage trucks in support of the Whitewater RAM Rodeo event to be held in Beachburg the weekend of Aug. 16, 2014.”**

Carried by  
Jim Labow

## 3. **Councillor announcements**

CAO informed Council that the re-dedication of the Lookout will be Wednesday August 20 at 10:30 am.

August 15 – Fish & Chips and Wings – Cobden Legion – 4:00 – 7:00

Cobden Farmers Market – Saturdays – Cobden Agricultural Fairgrounds

Cobden Fair – August 22 – 24 – Cobden Fairgrounds  
Devine Intervention Church – August 16 – Turkey Supper  
Last Service at the Ross Presbyterian Church – August 16  
6 Rafting guides from Whitewater Region placed 2<sup>nd</sup> in the World in New Zealand  
RAM Rodeo – August 15 – 17 – Beachburg Fairgrounds  
Beachburg Firefighters Golf Tournament – Saturday September 6  
Former Councillor Jack Ferguson 80<sup>th</sup> Birthday Party – Oaks' of Cobden

**4. Eastern Ontario Soil & Crop Association – McBride**

CAO informed Council that a letter was received from Mr. Stewart McBride requesting support for his application to the Eastern Ontario Soil & Crop Association to have the Muskrat Lake Watershed area considered a priority area to make improvements to reduce waste loading waterways.

Moved by Izett McBride, Seconded by Cathy Regier

**2014 – 3020 “Be it Resolved that the Council of the Township of Whitewater Region directs the CAO to write a letter of support on behalf of Council for Stewart McBride’s application to the Eastern Ontario Soil & Crop Association, indication that the Muskrat Lake Watershed area should be considered a “priority” area in making improvements to reduce waste loading of waterways.”**

Carried by  
Jim Labow

**13. Notice of Motions for future agendas:**  
Nothing.

**14. Closed Meetings**

**1. 239 (2) (d) Labour relations or employee negotiations**

Moved by Daryl McLaughlin, Seconded by Cathy Regier

**2014 – 3021 “The Council of the Township of Whitewater Region went in to Closed Session under Section 239 (2) OF The Municipal Act at 2:45 pm for the following purpose:**

**(d) Labour relations or employee negotiations.”**

Carried by  
Jim Labow

Moved by Daryl McLaughlin, Seconded by Cathy Regier

**2014 – 3022 “Be it resolved that the Council of the Township of Whitewater Region came out of closed session at 3:02 pm.**

**Report in Open Session:**

**A Closed Meeting was held. One item was on the agenda**

**RE: labour relations or employee negotiations.”**

Carried by  
Jim Labow

**2. 239 (2) (e) Litigation or potential litigation, affecting the Corporation of the Township of Whitewater Region or local boards, including matters before administrative tribunals.”**

Moved by Cathy Regier, Seconded by Daryl McLaughlin

**2014 – 3023 “The Council of the Township of Whitewater Region went in to Closed Session under Section 239 (2) OF The Municipal Act at 3:09 pm for the following purpose:**

**(e) Litigation or potential litigation, affecting the Corporation of the Township of Whitewater Region or local boards, including matters before administrative tribunals.”**

Carried by  
Jim Labow

Moved by Cathy Regier Daryl McLaughlin, Seconded by

**2014 – 3024 “Be it resolved that the Council of the Township of Whitewater Region came out of closed session at 3:22 pm.**

**Report in Open Session:**

**A Closed Meeting was held. One item was on the agenda**

**RE: Litigation or potential litigation, affecting the Corporation of the Township of Whitewater Region or local boards, including matters before administrative tribunals.**

**The Closed session minutes of the Property, Growth & development Committee of Aug. 6, 2014 were adopted.”**

Carried by  
Jim Labow

15. **Confirmation By-Law 14-08-735**

Moved by Daryl McLaughlin, Seconded by Cathy Regier

**2014 – 3025 “Be it Resolved that Council of the Township of Whitewater Region approves that the following by-laws be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law Book: Confirmation By-Law 14-08-735.”**

Carried by  
Jim Labow

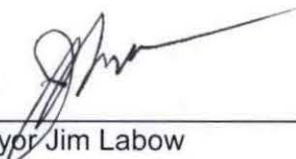
16. **Adjournment**

Moved by Daryl McLaughlin, Seconded by Cathy Regier

**2014 – 3026 “Be it resolved that the Council of the Township of Whitewater Region adjourns the meeting of Aug. 13, 2014 at 3:24 pm.”**

Carried by  
Jim Labow

  
\_\_\_\_\_  
Christine FitzSimons

  
\_\_\_\_\_  
Mayor Jim Labow