

TOWNSHIP OF WHITEWATER REGION
Council Meeting

Meeting Title: Regular Council Meeting Date: Wednesday Sept. 17, 2014

Place: Municipal Council Chambers Start Time: 7:00 p.m.

REGULAR COUNCIL MEETING AGENDA

Any submissions received from the public, either orally or in writing may become part of the public record/package.

Public Meeting

6:00pm Municipal User Fees: Building Department Fee Changes

1. Call to Order
2. Prayer
3. Disclosure of Pecuniary Interest
4. Adoption of the Agenda
5. Adoption of the Minutes of the Last Meeting Sept. 3, 2014
6. Delegations – 7:00pm Rosalie Burton, Brian Whitehead,
Muskrat Watershed Council update
7. Committee Reports: none
8. By-Laws
 1. 14-09-739 Municipal User Fees
 2. 14-09-740 Appoint Joint Compliance Audit Committee
 3. 14-09-737 Amendment: Appoint By-Law Enforcement Officer
9. Correspondence
 1. Ontario's Environmental Bill of Rights – info
 2. Correspondence – Cobden Beach
 3. Family & Children's Services Open House – invitation
 4. Correspondence – zoning amendment authority – info
 5. Adoption Notice – Official Plan Amendment – info
10. New/Unfinished Business
 1. Resignation – Assistant Livestock Valuer
 2. Councillor announcements
13. Notice of Motions for future agendas:
14. Closed Meetings - none
15. Confirmation By-Law 14-09-741
16. Adjournment

Public Meeting

6:00pm Municipal User Fees: Building Department Fee Changes

Moved by Donald Rathwell, Seconded by Allen Dick

2014-3044 "Be it Resolved that Council of the Township of Whitewater Region Convene into a Public Meeting to review Building Department Fee Changes."

Carried by
Jim Labow

Chief Building Official explained that the presentation would go over the breakdown of fees for the years 2009-2012. He would then be giving a recommendation to Council.

Chief Building Official and the Deputy Clerk went over the breakdown of all fees pertaining to the Building Department including time spent by the Administration Frontline staff to collect payments.

Chief Building Official informed Council that the Building Department is to run at cost recovery, they are not to make money, just cover the expenses to run the department and to do this there would need to be an increase of 320%.

Mr. Don Deere questioned what has Council looked at to cut costs, including salaries and benefits. Could the Chief Building Official be shared between multiple municipalities?

CAO informed Council that this is completed in the budget cycle yearly. She stated that there is too much work for one Chief Building Official, so sharing is not a possibility.

Chief Building Official stated that he looks after Zoning, By-Law Enforcement, Planning, Dogs and Subdivision.

Mrs. Charlene Jackson questioned how the Township compares to other Township?

Chief Building Official informed Council that he does spread out the costs onto the ratepayer that

is building. He also stated that cheaper permits will allow for more building. He stated that this is the first time this information has been presented to Council.

Mrs. Jackson asked if the Township sees an increase in revenue because of the new builds creating more assessment.

Chief Building Official informed Council that he doesn't see the increase in assessment for at least four years.

Mrs. Donna Burns asked for the Chief Building Official to explain what is involved in getting a building permit.

Chief Building Official informed Council that sometimes resident call before they purchase a property to see if they can build. If they can, then they put in an application. Included in the application is a site plan, where the building is to be, a drawing of the building. If everything is ok, then a building permit is created and a fee is charged to the resident which includes a 911 sign, septic permit. This only happens when the application is approved; no money is charged until the building permit is created.

This all happens if the property meets the zoning to allow for a building to be constructed. If the new build doesn't then the planning department gets involved and they determine what studies need to be completed. The provincial Policy Statement and the Endangered species Act is not part of the Chief Building Officials duties. If this comes up on the property, the planning department is then involved. Karst is another stipulation and this process is done in-house.

Three holes are dug and if there is three feet of soil no problem. Any less than that, there further investigation is needed.

Moved by Allen Dick, Seconded by Donald Rathwell

2014 – 3045 “Be it Resolved that the Public Meeting of the Council of the Township of Whitewater Region be adjourned at 6:40 pm.”

Carried by
Jim Labow

REGULAR COUNCIL MEETING AGENDA

1. Call to Order

Present: Councillors: Mayor Jim Labow, Deputy Mayor Izett McBride, Reeve Donald Rathwell, Cathy Regier, Joey Trimm, Daryl McLaughlin and Allen Dick.

Staff Present: Christine FitzSimons, Marsha Hawthorne, Steve Hodson, Hope Dillabough, Erica Rice and Doug Schultz.

2. Prayer

Prayer was recited

3. Disclosure of Pecuniary Interest

None.

4. Adoption of the Agenda

Moved by Allen Dick, Seconded by Donald Rathwell

2014 – 3046 “Be it Resolved that Council of the Township of Whitewater Region adopts the agenda of the Sept. 17, 2014 meeting.”

Carried by
Jim Labow

5. Adoption of Regular Council Meeting Minutes

Moved by Allen Dick, Seconded by Donald Rathwell

2014 – 3047 “Be it Resolved that Council of the Township of Whitewater adopts the minutes of the Sept 3, 2014 meeting.”

Carried by
Jim Labow

**6. Delegations – 7:00pm Rosalie Burton, Brian Whitehead,
Muskrat Watershed Council update**

Ms. Rosalie Burton, Mr. Brian Whitehead and Mr. Blake Carson thanked Council for allowing her to speak.

Ms. Burton thanked Council for allowing them to speak.

Ms. Burton went over the accomplished items of the Muskrat Watershed Council in the last 7 months. The Council consists of 5 executive members and 8 Directors on the Council. She had been speaking with MPP Yakabuski office about having the Muskrat Lake designated a Priority area like Lake Simcoe and the Bay of Quinty is. The Muskrat Lake Council outreached to residents at the Cobden Fair, Plowing Match and has been speaking with the Muskrat Lake Association. They now have a website, Twitter, Facebook account and there are 500 people on the email mail out. They are applying for the Non-Charitable and Not-for-Profit status and this will help them receive large grants. They have purchased Bio-cord rafts

Ms. Burton asked Council if the Muskrat Watershed Council would be able to carry forward the \$1000 from their budget into 2015.

There was discussion on having the Muskrat watershed Council be a line item for budget discussion and getting them an appointment with the Minister at the Ontario Good Roads

Conference next year.
Consensus was given to roll over the \$1000 into 2015.

Moved by Joe Trimm, Seconded by Donald Rathwell
2014 – 3048 “Be it resolved that the Council of the Township of Whitewater Region agrees to roll over \$1000 of the 2014 budget allocation for the Muskrat Watershed Council in a reserve for use in 2015.”

Carried by
Jim Labow

7. Committee Reports: none
Nothing.

- 8. By-Laws**
- 1. 14-09-739 Municipal User Fees**
 - 2. 14-09-740 Appoint Joint Compliance Audit Committee**
 - 3. 14-09-737 Amendment: Appoint By-Law Enforcement Officer**

Moved by Donald Rathwell, Seconded by Allen Dick

2014 – 3049 “Be it resolved that Council of the Township of Whitewater Region approves that the following by-laws be introduced, read, dealt with, numbered, signed by the mayor and Clerk and sealed and recorded in the By-Law Book:

- 1. 14-09-739 Municipal User Fees**
- 2. 14-09-740 Appoint Joint Compliance Audit Committee**
- 3. 14-09-737 Amendment: Appoint By-Law Enforcement Officer.”**

Carried by
Jim Labow

9. Correspondence

- 1. Ontario’s Environmental Bill of Rights – info**
Information.

2. Correspondence – Cobden Beach

CAO informed Council that the Treasurer tried hard to find a person with the proper qualifications. CAO will respond to the email.

- 3. Family & Children’s Services Open House – invitation**
Information.

4. Correspondence – zoning amendment authority – info

Charles Cheesman, Planner from the County of Renfrew responded to the email.

5. Adoption Notice – Official Plan Amendment – info

Information. The Amendment was forwarded to the Ministry of Municipal Affairs and Housing.

Moved by Cathy Regier, Seconded by Izett McBride

2014 – 3050 “Be it resolved that the Council of the Township of Whitewater Region receives & files correspondence 1 – 5.”

Carried by
Jim Labow

10. New/Unfinished Business

1. Resignation – Assistant Livestock Valuer

Moved by Izett McBride, Seconded by Cathy Regier

2014 – 3051 “Be it resolved that the Council of the Township of Whitewater Region accepts the resignation of Bill Gorman, Assistant Livestock valuer and thanks him for his service.”

2. Councillor announcements

October 18 – Taste of the Valley – Cobden Ag Hall
Legion Golf Tournament – September 20 – Oaks of Cobden
Pot Luck Lunch – Seniors – October 1 – Township Municipal Hall
Music Night – October 1 – Anglican Church in Beachburg
Ross Presbyterian Church – Last Service – September 21
Bonnechere River Watershed – October 1 – Galilee Center – 7:00 pm
October 2 – Marguerite Centre

13. Notice of Motions for future agendas:
Nothing.

14. Closed Meetings - none
Nothing.

15. **Confirmation By-Law 14-09-741**

Moved by Cathy Regier, Seconded by Izett McBride

2014 – 3052 “Be it Resolved that Council of the Township of Whitewater Region approves that the following by-law be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law Book:

1. **14-09-741 Confirmation By-Law.”**

Carried by
Jim Labow

16. **Adjournment**

Moved by Daryl McLaughlin, Seconded by Cathy Regier

2014 – 3053 “Be it Resolved that the Council of the Township of Whitewater Region adjourns the meeting of Sept. 17, 2014 at 7:52 pm.”

Carried by
Jim Labow


Christine FitzSimons
Mayor Jim Labow