

**TOWNSHIP OF WHITEWATER REGION**  
**Council Meeting**

**Meeting Title: Regular Council Meeting Date: Wednesday January 22, 2014**

**Place: Cobden Council Chambers Start Time: 7:00 p.m.**

**REGULAR COUNCIL MEETING AGENDA**

*Any submissions received from the public, either orally or in writing may become part of the public record/package.*

1. Call to Order
2. Prayer
3. Disclosure of Pecuniary Interest
4. Adoption of the Agenda
5. Adoption of the Minutes of the Last Meeting
  
6. **Delegation – none**
  
7. **Departmental Reports – CAO**
  
8. **Committee Reports -**
  1. **Planning Committee (2 resolutions)**
  2. **Finance & Administration Committee (4 resolutions)**
  3. **Culture Committee (2 resolutions)**
  
9. **By-Laws**
  1. 14-01-680 Tile Drain - Black
  2. 14-01-681 Purchase of Groundwater Easement Schedule "A"
  
10. **Correspondence**
  1. Minimum wage resolution – Head, Clara & Maria (info)
  2. Premier's Award for Agri-Food Innovation Excellence (info)
  3. Letter from Mayor of Tillsonburg re: OPP costing (info)
  4. Minimum Maintenance Standards – case dismissed (info)
  5. Energy East Pipeline Project update (info)
  6. OPP Costing resolution – Township of North Frontenac (info)
  7. OPP Costing resolution – Township of Alberton (info)
  8. OPP Costing letter – Township of St. Joseph (info)
  9. OPP Costing letter – Municipality of East Ferris (info)
  10. OPP Costing resolution – Township of Admaston Bromley (info)
  11. email correspondence – recent road conditions (info)
  12. Land use Planning and Appeals System Consultation (info)
  13. Provincial Gas tax letter – Municipality of East Ferris (info)
  14. AMO Councillor Training – 2014 Council Challenges (info)
  15. Sunshine Coach Letter (info)
  16. High speed fibre connection update – newspaper article (info)
  17. Upper Ottawa Valley Medical Recruitment Committee (info)
  18. OPP Costing Letter – Township of Havelock-Belmont-Methuen
  19. OPP Costing Letter – Township of South Algonquin
  
11. **New/Unfinished Business**
  1. Transfer to reserves
  2. support – Greater Madawaska resolution, Provincial Gas tax
  3. Automated phone system discussion
  4. Electronic Council packages discussion
  5. OGRA delegations
  6. Beachburg Rec Association Memorial Hockey Tournament
  7. Changes to Ontario Building Code – impact on Building Officials
  8. Forester's Falls Post Office discussion
  9. Complaints form – Out of Region Purchasing
  10. Joint and Several Liability – request for support from MPP Randy Pettapiece
  11. OPP costing projections for Townships in Renfrew County, courtesy of Greater Madawaska
  12. Outdoor furnaces discussion
  13. 2014 Annual Repayment Limit
  14. Councillor announcements
  
12. **Notice of Motions for future agendas:**
  
13. **Closed Meeting - 239 (2) (e) Litigation or potential litigation, affecting the Corporation of the Township of Whitewater Region**
  
14. **Confirmation By-Law 14-01-682**
  
15. **Adjournment**

## REGULAR COUNCIL MEETING AGENDA

### 1. Call to Order

Present: Councillors: Mayor Jim Labow, Deputy Mayor Izett McBride, Joey Trimm, Daryl McLaughlin and Allen Dick. Reeve Rathwell and Councillor Dick were absent

**Staff Present:** Christine FitzSimons, Annette Mantifel, Bill Misener, Steve Hodson, Hope Dillabough and Marsha Hawthorne.

### 2. Prayer

Prayer was recited

### 3. Disclosure of Pecuniary Interest

None Reported.

### 4. Adoption of the Agenda

Moved by Allen Dick, Seconded by Joe Trimm

**2014 – 2794 “Be it Resolved that Council of the Township of Whitewater Region adopt the Agenda dated January 22, 2014 Regular Council Meeting.”**

Carried by  
Jim Labow

### 5. Adoption of Regular Council Meeting Minutes

Moved by Joe Trimm, Seconded by Allen Dick

**2014 – 2795 “Be it Resolved that Council of the Township of Whitewater Region adopt the minutes of the January 8<sup>th</sup>, 2014 regular Council meeting.”**

Carried by  
Jim Labow

### 6. Delegation – none

Nothing.

### 7. Departmental Reports – CAO

#### 1. OGRA Conference information Information.

#### 2. Seating for staff in Council Chambers

CAO went over the proposed structure of the Council Chambers that included an L-shaped table that would allow staff to sit with their names plates and a table for their laptops.

#### 3. Closed Session meetings - information sheet

CAO went over the Closed Session information that is now available at the front counter and on the website.

#### 4. Legal bill - keeping and control of animals

CAO gave Council an update of the amount spent to date.

Moved by Allen Dick, Seconded by Joe Trimm

**2014 – 2796 “Be it Resolved that Council of the Township of Whitewater Region receives and files the CAO report for January 22, 2014.”**

Carried by  
Jim Labow

### 8. Committee Reports -

#### 1. Planning Committee (2 resolutions)

Moved by Joe Trimm, Seconded by Daryl McLaughlin

**2014 – 2797 “Be it Resolved that the Planning Committee of the Township of Whitewater Region recommends that Council authorize Mr. Mike Michalski, Mr. Charles Cheesman and Jp2g Consultants Inc. to meet with representatives of the Ministry of Municipal Affairs and Housing and other affected provincial agencies to address their concerns with the policies of OPA #11.”**

Carried by  
Jim Labow

Moved by Joe Trimm, Seconded by Daryl McLaughlin

**2014 – 2798 “Be it Resolved that the Planning Committee of the Township of Whitewater Region recommends that Council authorize Jp2g Consultants Inc. to submit a proposal with budget to undertake Phase – 1 and Phase – 2 of a Municipal Class Environmental Assessment for the purpose of evaluating viable options for solutions to address the problems with the**

**Cobden Waste Water Treatment Plant and distribution systems.”**

Carried by  
Jim Labow

**2. Finance & Administration Committee (4 resolutions)**

Moved by Izett McBride, Seconded by Joe Trimm

**2014 – 2799 “Be it Resolved that the Finance & Administration Committee recommends to Council that the Treasurer be directed to write-off an uncollectible outstanding accounts receivable account in the amount of \$699.38.”**

Carried by  
Jim Labow

Moved by Allen Dick, Seconded by Daryl McLaughlin

**2014 – 2800 “Be it Resolved that the Finance & Administration Committee recommends to Council that reports come to Council, resulting from Committee of Adjustment and Personnel Committee meetings.”**

Carried by  
Jim Labow

Moved by Izett McBride, Seconded by Daryl McLaughlin

**2014 – 2801 “Be it Resolved that the Finance & Administration Committee of the Township of Whitewater Region recommends to Council that \$2,500 in seed funding should be budgeted to assist the newly forming Muskrat Lake Watershed Group to finance their incorporation. This is one of the 2014 objectives identified in our Strategic Plan.”**

Carried by  
Jim Labow

Moved by Joe Trimm, Seconded by Allen Dick

**2014 – 2802 “Be it Resolved that the Finance & Administration Committee recommends to Council that the Twp. of Whitewater Region should enter into a Physician incentive funding contract with the Upper Ottawa Valley Medical Recruitment Committee.”**

Carried by  
Jim Labow

**3. Culture Committee (2 resolutions)**

Moved by Joe Trimm, Seconded by Allen Dick

**2014 – 2803 “Be it Resolved that the Culture Committee of Whitewater recommends to Council that money raised from Fishing Tournaments be to repairs at our Wharfs & the Visitor’s Centre.**

Carried by  
Jim Labow

Moved by Daryl McLaughlin, Seconded by Joe Trimm

**2014 – 2804 “Be it Resolved that Council of the Township of Whitewater directs the CAO to send a Letter of Intent to the County of Renfrew indicating that the township wishes to host a Taste of the Valley event in Cobden in 2014.”**

Carried by  
Jim Labow

**9. By-Laws**

1. 14-01-680 Tile Drain - Black
2. 14-01-681 Purchase of Groundwater Easement Schedule “A”

Moved by Izett McBride, Seconded by Daryl McLaughlin

**2014 – 2805 “Be it Resolved that Council of the Township of Whitewater Region Approves that the following By-Laws be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law book:**

1. 14-01-680 Tile Drainage – Black  
14-01-681 Schedule “A” to By-Law 13-01-580 purchase of Groundwater Easement for Cobden Waste Site.”

Carried by  
Jim Labow

**10. Correspondence**

1. **Minimum wage resolution – Head, Clara & Maria (info)**  
Information.
2. **Premier’s Award for Agri-Food Innovation Excellence (info)**  
Information.
3. **Letter from Mayor of Tillsonburg re: OPP costing (info)**  
Information.
4. **Minimum Maintenance Standards – case dismissed (info)**  
Information.
5. **Energy East Pipeline Project update (info)**  
Information.  
CAO is to arrange for a representative to come in and speak with Council.
6. **OPP Costing resolution – Township of North Frontenac (info)**  
Information.
7. **OPP Costing resolution – Township of Alberton (info)**  
Information.
8. **OPP Costing letter – Township of St. Joseph (info)**  
Information.
9. **OPP Costing letter – Municipality of East Ferris (info)**  
Information.
10. **OPP Costing resolution – Township of Admaston Bromley (info)**  
Information.
11. **email correspondence – recent road conditions (info)**  
Information.
12. **Land use Planning and Appeals System Consultation (info)**  
Information.
13. **Provincial Gas tax letter – Municipality of East Ferris (info)**  
Information.  
CAO is to bring the topic to the February 5<sup>th</sup>, 2014 agenda.
14. **AMO Councillor Training – 2014 Council Challenges (info)**  
Information.
15. **Sunshine Coach Letter (info)**  
Information.
16. **High speed fibre connection update – newspaper article (info)**  
Information.
17. **Upper Ottawa Valley Medical Recruitment Committee (info)**  
Information.
18. **OPP Costing Letter – Township of Havelock-Belmont-Methuen**  
Information.
19. **OPP Costing Letter – Township of South Algonquin**  
Information.

Moved by Daryl McLaughlin, Seconded by Izett McBride  
**2014 – 2806 “Be it Resolved that Council of the Township of Whitewater Region receives and files correspondence 1 – 19.”**

Carried by  
Jim Labow

**11. New/Unfinished Business**

**1. Transfer to reserves**

Moved by Izett McBride, Seconded by Daryl McLaughlin

**2014 – 2807 “Be it Resolved that the Council of the Township of Whitewater Region allocate the following amounts to Reserves for the 2013 Budget Year pending final figures:**

1. **Allocate \$5,000 from GL#1-4-200-2331 to GL#!-2-2000-4062 (Reserve for Accessibility).**

2. **Allocate \$29,900 from GL#1-4-2000-2340 to a new Reserve for Asset Management expenses.**
3. **Allocate \$3,900 from GL#1-4-2000-6010 to GL#1-2-3000-4035 (Reserve for Building Renovations).**
4. **Allocate \$26,500 from GL#1-4-3000-6010, \$12,000 from GL#1-4-3000-2413 and \$37,300 from GL#1-4-3000-2430 to GL#1-2-2000-4075 (Reserve for Fire Purposes).**
5. **Allocate \$24,900 from GL#1-4-9200-2410 to a new Reserve for Industrial Park.**
6. **Allocate \$146,600 from GL#1-4-500-6030 to GL#1-2-2000-4025 (Reserve for Road Purposes).**
7. **Allocate \$11,500 from GL#1-4-8000-5010 to a new Reserve for Parks.**
8. **Allocate \$95,000 from GL#1-4-7200-4310 to GL#1-2-2000-4015 (Reserve for Waste Management).**

Carried by  
Jim Labow

Moved by Daryl McLaughlin, Seconded by Allen Dick

**2014 – 2808 “Be it Resolved that the Council of the Township of Whitewater Region approve that the transfer to reserves originally budgeted in the 2013 sewer budget in the amount of \$25,000 not be processed should final figures be showing a deficit.”**

Carried by  
Jim Labow

2. **support – Greater Madawaska resolution, Provincial Gas tax**  
Moved by Daryl McLaughlin, Seconded by Izett McBride  
**2014 – 2809 “Be it Resolved that Council of the Township of Whitewater Region supports and endorses the Township of Greater Madawaska’s Resolution No. 327-13 requesting AMO to review their preferred funding model and bring forward a fair allocation of provincial gas tax revenues for all municipalities.”**

Carried by  
Jim Labow

3. **Automated phone system discussion**  
CAO reviewed the memos that were received from the Frontline staff.  
Staff to investigate the 613-638-1333 phone number and see if it is needed.
4. **Electronic Council packages discussion**  
Discussion on having Council packages received electronically.
5. **OGRA delegations**  
Information.
6. **Beachburg Rec Association Memorial Hockey Tournament**  
Moved by Izett McBride, Seconded by Daryl McLaughlin  
**2014 – 2810 “Be it Resolved that the Council of the Township of Whitewater Region declare the February 21<sup>st</sup> – 23<sup>rd</sup>, 2014 Beachburg Recreation Association Memorial Hockey Tournament a Public Event of municipal significance that does not knowingly contravene any municipal bylaws.”**

Carried by  
Jim Labow

7. **Changes to Ontario Building Code – impact on Building Officials**  
Moved by Daryl McLaughlin, Seconded by Izett McBride  
**2014 – 2811 “Be it Resolved that Council of the Township of Whitewater Region supports the opposition to proposed fee changes and requalification requirements of Municipal Building Officials in 2014, as voiced by the County of Lambton and the Township of Admaston/Bromley.”**

Carried by  
Jim Labow

8. **Forester’s Falls Post Office discussion**  
Council discussed and Councillor McLaughlin will research a local avenue.
9. **Complaints form – Out of Region Purchasing**  
CAO to send a letter of response.
10. **Joint and Several Liability – request for support from MPP Randy Pettapiece**  
Moved by Izett McBride, Seconded by Daryl McLaughlin  
**2014 – 2812 “Be it Resolved that Council of the Township of**



Whitewater Region supports the position of MPP Randy Pettapiece, Perth-Wellington, that the government should protect taxpayers from higher property taxes by implementing a comprehensive, long-term solution to reform joint and several liability insurance for municipalities by no later than June 2014, addressing the alarming rise in insurance premiums due to rising litigation and claim costs.”

Carried by  
Jim Labow

11. **OPP costing projections for Townships in Renfrew County, courtesy of Greater Madawaska**  
Information.
12. **Outdoor furnaces discussion**  
Moved by Daryl McLaughlin, Seconded by Izett McBride  
**2014 – 2813 “Be it Resolved that Council of the Township of Whitewater Region directs staff to organize the required public meeting in preparation of passing 11 required by-laws to restrict the use of outdoor furnaces in the Township.”**

Carried by  
Jim Labow

13. **2014 Annual Repayment Limit**  
Treasurer/CAO informed Council that this information is reported yearly for the Township.

14. **Councillor announcements**  
Foresters Fall Carnival – February 1  
Trivia Night - Ross Church – February 8  
Beachburg Firefighters Pancake Breakfast – February 1  
Crokinole – Beachburg United Church – February 8  
Mental Health Services – WDRA – January 25  
St. Patrick’s Trivia Night – Ag Hall – March 1  
Irish Show – Ag Hall – March 2 – Featuring Guy Jamieson

12. **Notice of Motions for future agendas:**  
There was a request from to have issues on water and sewer costs be put on an Environmental Services Committee  
There was also a request to have the cost of mapping Cobden and Beachburg for the Official Plan discussed to show how to handle water and sewer in the future.

13. **Closed Meeting - 239 (2) (e) Litigation or potential litigation, affecting the Corporation of the Township of Whitewater Region**  
Moved by Daryl McLaughlin, Seconded by Izett McBride  
**2014 – 2814 “The Council of the Township of Whitewater Region went in to Closed Session under Section 239 (2) of the Municipal Act at 9:00pm for the following purpose:**

- (e) **Litigation or potential litigation, affecting the Corporation of the Township of Whitewater Region or local boards, including matters before administrative tribunals.”**

Carried by  
Jim Labow

Moved by Izett McBride, Seconded by Daryl McLaughlin  
**2014 – 2815 “Be it Resolved that he Council of the Township of Whitewater Region came out of closed session at 9:20 pm.**  
**Report in Open Session:**

---

**A Closed Meeting was held.  
One item was on the agenda  
Re: litigation or potential litigation, affecting the  
Corporation of the Township of Whitewater Region**

**While in Closed Session, minutes were approved from the following Closed session meetings:**

- Nov. 6, 2013 Environmental Services Committee**
- Nov. 6, 2013 Regular Council meeting**
- Nov. 6, 2013 Public Works Committee**
- Nov. 20, 2103 Public Works Committee**
- Dec. 11, 2013 Environmental Services Committee**
- Jan. 15, 2014 Culture Committee.”**

Carried by

**14. Confirmation By-Law 14-01-682**

Moved by Daryl McLaughlin, Seconded by Izett McBride

**2014 – 2816 “Be it Resolved that Council of the Township of Whitewater Region approves that Confirmation By-Law #14-01-672 be introduced, read, dealt with, numbered and signed by the Mayor and Clerk.”**

Carried by  
Jim Labow

**15. Adjournment**

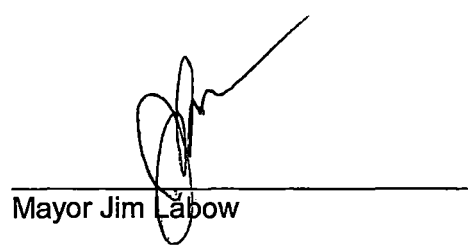
Moved by Izett McBride, Seconded by Daryl McLaughlin

**2014 - 2817 “Be it Resolved that Council of the Township of Whitewater Region adjourns the meeting of Jan. 22, 2014 at 9:23 pm.”**

Carried by  
Jim Labow



Christine FitzSimons



Mayor Jim Labow