

TOWNSHIP OF WHITEWATER REGION
Council Meeting

Meeting Title: Regular Council Meeting Date: Wednesday Feb. 5, 2014

Place: Cobden Council Chambers

Start Time: 1:00 p.m.

REGULAR COUNCIL MEETING AGENDA

Any submissions received from the public, either orally or in writing may become part of the public record/package.

1. Call to Order
2. Prayer
3. Disclosure of Pecuniary Interest
4. Adoption of the Agenda
5. Adoption of the Minutes of the Last Meeting
6. Adoption of the accounts
7. **Delegation**
 1. Tyler Peters, Greenview Environmental – overview of Engineering Services 1:00pm
 2. Don Bishop, Bishop Water Technologies – Muskrat Lake Water Quality
8. **Departmental Reports - Treasury, Fire, Public Works Environmental Services, Bldg/By-Law Enforcement, Reeve, CAO**
9. **Committee Reports - none**
10. **By-Laws - none**
11. **Correspondence**
 1. Council Behaviour in an Election Year – info from Infracycle Fiscal Solutions
 2. Eastern Ontario Regional Broadband Project Renfrew County Information Sessions
 3. Asset Management - info from OGRA
 4. Pembroke & Area Airport Year in Review 2013 – info
 5. Volunteer Firefighters – fire related article – info
 6. Letter from MP Cheryl Gallant – Foresters Falls Post Office - info
 7. Muskrat Lake – newspaper article - info
 8. Municipal Employer Pension Centre Ontario – OMERS info
 9. Phone System – newspaper article – info
 10. Provincial Gas Tax – supporting resolution, Township of Douro-Dummer
 11. OPP Billing Model Resolution – Town of Tillsonburg
 12. OPP Billing Funding Formula – supporting resolution – Municipality of West Nipissing
 13. Municipal Building Officials – support resolution
 14. Renfrew County Health Unit – Stop Smoking Workshops – info
 15. Ontario Senior of the Year
 16. AMO letter – OPP Policing
12. **New/Unfinished Business**
 1. Wildlife Compensation Claim - McLaughlin
 2. Ontario Small Urban Municipalities Conference
 3. Renfrew County Agricultural Wall of Fame – Invitation
 4. Management of Municipal Woodlot
 5. Mandatory annual report on Council remuneration and expenses
 6. Support Resolution to Municipality of East Ferris re: GTA Transit Subsidy
 7. Boat Storage issue
 8. Legal costs – dog tag issue
 9. Beachburg Recreation Association request
 10. Councillor Announcements
13. **Notice of Motions for future agendas:**
14. **Closed Meeting - none**
15. **Confirmation By-Law 14-01-683**
16. **Adjournment**
 1. **Call to Order**

Present: Councillors: Mayor Jim Labow, Deputy Mayor Izett McBride, Reeve Donald Rathwell, Cathy Regier, Joey Trimm, Daryl McLaughlin and Allen Dick.

Staff Present: Christine FitzSimons, Annette Mantifel, Bill Misener, Steve Hodson, Wayne Heubner, Hope Dillabough and Marsha Hawthorne.
 2. **Prayer**

Prayer was recited
 3. **Disclosure of Pecuniary Interest**

Mayor Labow reported a Pecuniary Interest in relation to agenda item # 12.7 Boat

Storage. Mayor Labow declared that his boat is stored by the owner in question.

4. **Adoption of the Agenda**

Moved by Izett McBride, Seconded by Cathy Regier

2014 – 2818 “Be it resolved that the Council of the Township of Whitewater Region adopt the agenda for the Feb. 5, 2014 regular Council meeting.”

Carried by
Jim Labow

5. **Adoption of Regular Council Meeting Minutes**

Moved by Cathy Regier, Seconded by Daryl McLaughlin

2014 – 2819 “Be it Resolved that the Council of the Township of Whitewater adopt the minutes dated December 11, 2013.”

Carried by
Jim Labow

6. **Adoption of the Accounts**

Moved by Izett McBride, Seconded by Cathy Regier

2014 – 2820 “Be it Resolved that the Council of the Township of Whitewater Region approve the attached schedule of General Purpose Accounts in the amount of \$958,251.32 and Water Fund Accounts in the amount of \$22,971.92 for the period December 31, 2013 to January 31, 2014 and that the above accounts be paid.”

Carried by
Jim Labow

7. **Delegation**

1. **Tyler Peters, Greenview Environmental – overview of Engineering Services 1:00pm**

Mr. Tyler Peters from Greenview Environmental gave Council information on the Company he works for.

2. **Don Bishop, Bishop Water Technologies – Muskrat Lake Water Quality**

Mr. Don Bishop and Mr. Rene Hawk gave Council an update on the work that their company has been completing.

8. **Departmental Reports - Treasury, Fire, Public Works Environmental Services, Bldg/By-Law Enforcement, Reeve, CAO**

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Treasury/Administration

MONTHLY ACTIVITY: JANUARY 2014

INTERIM TAX BILLS

The Interim Tax Bills have been sent out with the 1st installment due February 28th and the 2nd installment due April 30th. The total dollar amount of the two installments is \$4,114,254.69.

2013 YEAR-END

The auditors are scheduled to begin the 2013 year-end audit the first/second week of February.

2014 OMPF ALLOCATION

We have now received the first installment of the Township's 2014 OMPF allocation in the amount of \$288,750. Our total 2014 OMPF funding allocation will be \$1,155,000.

Additional OMPF payments will be received in April, July and October 2014.

PRELIMINARY EDUCATION RATES

The 2014 education tax rates are now available – the residential education tax rate has decreased from 0.00212 (2013 year) to 0.00203 (2014 year). These rates will be discussed further during the budget process.

PHYSICIAN INCENTIVE FUNDING – CONTRACT #7

We have now received the invoice and total cost information for Contract #7 which we are part of. Year 1 payment which is due now is \$5,218.98 – total allocation over five years will be \$8,903.12.

2014 BUDGET

Pre-audit 2013 year-end figures have now gone out to all department heads to work on their 2014 budgets. All departments are also working on their capital budgets and five-year forecasts.

Annette Mantifel
Treasurer/Deputy CAO

WHITEWATER REGION DEPARTMENTAL REPORT DEPARTMENT: Fire MONTHLY ACTIVITY

Fire Chief

Attended Council

Met with Deputy Chief Moore on 2013 budget expenses.

Attended County meeting.

Met with Captains Moore / Church and CAO.

Met with O'G Committee and Deputy Chief Moore.

Station 1 Haley's

MVC Highway #17 at Finnerty Rd.

Structure fire 355 Olmstead-Jeffery Lake Rd.

Station 2 Cobden

Control Burn

Exhaust fumes 12 Wren Dr.

MVC Highway #17 at Finnerty Rd.

Structure fire 355 Olmstead-Jeffery Lake Rd.

Alarm activation 12 Wren Dr.

Station 3 Foresters Falls

Dog in water

Structure fire 355 Olmstead-Jeffery Lake Rd.

Station 4 Beachburg

Alarm activation 113 Westmeath Rd.

Structure fire 89 Grace St.

Structure fire 355 Olmstead-Jeffery Lake Rd.

Station 5 Westmeath

Alarm activation 113 Westmeath Rd.

Structure fire 89 Grace St.

Recommendations

Will be brought forward closer to Budget time.

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Public Works Department

MONTHLY ACTIVITY: January 2014

Trucks have been out plowing/sanding/salting or removing snow 20 days this month, compared to 23 days the same month last year.

Snow removal was completed twice this month along with extra places where snow pile up was causing hazardous sightlines entering onto roadways

Snow was removed from around fire hydrants in Cobden and Beachburg, catch basins were opened up as well

Water main break on Truelove Street in Cobden, repair completed by Clouthier Construction

Thawed a culvert that was frozen and was not allowing water to drain under the road

Grader was out scarifying ice that built up on the gravel road during the freezing rain storm, completed most gravel roads 2 times

Joe Johnson Equipment was here to do a demonstration on new Trackless equipment

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Environmental Services

MONTHLY ACTIVITY: January, 2014

The Department has received approval from the Ministry, Ontario Regulation 267/03, as amended under the Nutrient Management Act for the spreading of Non Agricultural Source Material (Biosolids) on our Kohlsmith Road field. Schedules and application rates to be determined. It seems there is roughly 11 acres of tillable land available to receive Biosolids.

The Terex excavator is down with what appears to be a swing motor and/or gear malfunction/failure. It is presently off site for repairs. Utilizing a loader from the Public Works Department to temporarily push back the waste received. If maintaining as primary piece of equipment beyond 2014...the undercarriage will require additional work. Chains, idlers, rollers will need replacement. A Tender document for new primary piece of equipment is prepared and ready to go. The Department is awaiting Budget approval.

A survey of the required Cobden Contaminant Attenuation Zone is in the process of being arranged. The Department met with surveyors and property owner on the 31st to address the zones perimeters.

The Department is in the process of collecting quotations to upgrade the Neutral Wire, Fuse Disconnect and Meter Base at the Cobden Water Treatment Plant. This has been recommended by Hydro One.

The Department or our Consulting Firm has still had no feedback from the Ministry's Approvals Branch on approval for Phase II, Ross Landfill Site.

Steven Hodson, Environmental Services Manager

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Building and By-law Enforcement **Date:** January 30, 2014

MONTHLY ACTIVITIES:

- We have been trying to complete and update the 2011 building files.
- We are working on the accessibility and Maintenance report for our buildings and property, we would like to bring our report to the next
- We have issued 2 building permits this month, 1 single family dwellings renovation, 3 multi resident reno, total cost of construction \$9000.00
- We have been working on some new business moving to our area.
- We have been working on severances, minor variances building permit inquiries.
- We have been working on the zoning amendment for outdoor furnaces and a zoning amendment for a new business that will be coming to our area.
-

Reeves Renfrew County Report For the Month of January

During the month of January I attended one half day meetings and one full day meeting.

On January 29th, 2014 we passed the Budget for 2014. The writer of this report was away on vacation from January 19th to January 26, 2014 and I missed the two days on the Budget workshop held on January 22 and January 23. I will share my copy with any Council member who would like to see it.

The estimates required curing 2014 for General, Capital and All Purposes of the County in amount of \$37,406,801. The good news for the 7th year there will be a reduction on \$100,000 assessment of \$6.34. This shows the importance of residential growth mostly due to Petawawa and Arnprior area.

Endangered Species Act continues to impact on lot creation, the latest is the Blanding's Turtle and other species. This habitat description was approved by the Province July 2, 2013. The impact of implementation of the enlarged habitat is now being felt. The wetland complex or water bodies within 500m of each other that extends 2 km from an occurrence of the Turtle.

The County as approved first money towards CP Rail acquisition with three other Counties. Costs for this first work will be broken down by kilometres.

Lanark County – 58 kilometres – percentage 19.3 – \$5,597.00

Renfrew County – 219 Kilometres – percentage 73 – \$21,170.00

Papineau-Cameron – 23 Kilometres – Percentage 7.7 - \$2230.00

These dollars will go towards condition of bridges on rail and other structures.

The Turtles nest and the area 30 metres or over wintering sites and the area within 30 metres. AN area 250 metres around wetlands water bodies within 2 km of an occurrence. Lot creation, through either a consent or plan subdivision is not permitted within endangered species habitat section 2.3.1 of the Provincial policy statement.

In moths November and December 2013 there were seven consent applications for new lots which through circulation to MNR were determined to be located with habitat Blanding's Turtle.

During 2013 County of Renfrew approved 4 plans of Subdivision totaling 488 lots or units and draft approved 2 plans of subdivision totaling 46 lots/units. A total of 173 planning check lists were prepared in response to General Inquiries.

Donald Rathwell

CAO Report

1. Book Tree Launch – CAO informed Council that the Book Tree launch would be on Wednesday June 11, 2014 at the Township Office.
2. Eastern Ontario Warden's Caucus info – CAO went over the three priorities of the Warden's Caucus for 2014. Policing is their third priority.
3. Deputy Clerk's report – Use of Prayer in local Councils – Deputy Clerk gave her report on the municipalities that use a prayer as part of the Council meeting. Three municipalities did not respond.
4. Staff Seating in Council Chambers – CAO went over the new seating arrangement for staff and thanked Nathalie Moore for her help in finding the tables.

Moved by Daryl McLaughlin, Seconded by Cathy Regier

2014 – 2821`Be it Resolved that the Council of the Township of Whitewater Region receives & files Departmental Reports from Treasury, Fire, Public Works, Environmental Services, Bldg/By-Law Enforcement, Reeve and CAO.`

Carried by
Jim Labow

9. Committee Reports - none

10. By-Laws – none

11. Correspondence

1. **Council Behaviour in an Election Year – info from Infracycle Fiscal Solutions**
Information.
2. **Eastern Ontario Regional Broadband Project Renfrew County Information Sessions**
Information.
3. **Asset Management - info from OGRA**
Information
4. **Pembroke & Area Airport Year in Review 2013 – info**
Information
5. **Volunteer Firefighters – fire related article – info**
Information
6. **Letter from MP Cheryl Gallant – Foresters Falls Post Office – info**
Information
7. **Muskrat Lake – newspaper article – info**
Information.
8. **Municipal Employer Pension Centre Ontario – OMERS info**
Information.
9. **Phone System – newspaper article – info**
Information.
10. **Provincial Gas Tax – supporting resolution, Township of Douro-Dummer**
Information.
11. **OPP Billing Model Resolution – Town of Tillsonburg**
Information
12. **OPP Billing Funding Formula – supporting resolution – Municipality of West Nipissing**
Information.
13. **Municipal Building Officials – support resolution**
Information.
14. **Renfrew County Health Unit – Stop Smoking Workshops – info**
Information.
15. **Ontario Senior of the Year**
Information.
16. **AMO letter – OPP Policing**
Information.

Moved by Cathy Regier, Seconded by Daryl McLaughlin

2014 – 2822`Be it Resolved that Council of the Township of Whitewater Region receives & files correspondence 1 – 16.`

12. New/Unfinished Business

1. Wildlife Compensation Claim – McLaughlin

Moved by Daryl McLaughlin, Seconded by Cathy Regier

2014 – 2823 ``Be it Resolved that the Council of the Township of Whitewater Region agree to reimburse:

- 1. Craig McLaughlin \$830.00 for one Red Angus/Simm calf killed by coyotes on January 15, 2014.``**

Carried by
Jim Labow

2. Ontario Small Urban Municipalities Conference
Information.

3. Renfrew County Agricultural Wall of Fame – Invitation
Information.

4. Management of Municipal Woodlot

Moved by Donald Rathwell, Seconded by Joe Trimm

2014 – 2824 ``Be it Resolved that Council of the Township of Whitewater ` Region requests that the Renfrew County Development and Property Committee approves having the County Forestry Division manage the municipal woodlot, located at Westmeath Con 6, EML Pt Lot 3 on a fee-for-services basis.``

Carried by
Jim Labow

5. Mandatory annual report on Council remuneration and expenses

Moved by Joe Trimm, Seconded by Donald Rathwell

2014 – 2825 ``Be it Resolved that Council of the Township of Whitewater ` Region report as per Section 284 of the Municipal Act, the 2013 remuneration and expenses of all Council Members.``

Carried by
Jim Labow

6. Support Resolution to Municipality of East Ferris re: GTA Transit Subsidy

Moved by Donald Rathwell, Seconded by Joe Trimm

2014 – 2826 ``Be it Resolved that Council of the Township of Whitewater Region supports the position of Mayor Bill Vrebosch of the Municipality of East Ferris as stated in his letter to Premier Wynne, dated January 6, 2014. Our rural eastern Ontario Township is also not willing to have our residents charged an additional tax in order to subsidize transit in the Greater Toronto Area.``

Carried by
Jim Labow

7. Boat Storage issue

Consensus was given for the owner of the boat storage building to be allowed to continue to use the property. A letter will be sent out to the owner from the Chief Building Official to see if the owner would still like to use the property.

8. Legal costs – dog tag issue

CAO updated Council on the dog tag issue and the expenses that have been incurred.

9. Beachburg Recreation Association request

Moved by Joe Trimm, Seconded by Donald Rathwell

2014 – 2827 ``Be it Resolved that Council of the Township of Whitewater Region approve granting the Beachburg Recreation Association a donation to a maximum amount of \$35,000.00 from the Ottawa River Power Reserve Fund for necessary roof and insulation work at the Beachburg Arena.``

Carried by
Jim Labow

10. Councillor Announcements

Trivia – Ross Church – Feb.7

Trivia – Feb 28 – Haley's

Trivia March 1 – Ag Hall

Landowners Association – Property tax assessment – Feb 7

March 2 – Ag Hall – Guy Jamieson

Civitan derby – Feb 8 – Cobden lake

Crokinole party – Feb 8 – Untied church

13. Notice of Motions for future agendas:
Nothing.

14. Closed Meeting - none

15. Confirmation By-Law 14-01-683

Moved by Joe Trimm, Seconded by Donald Rathwell

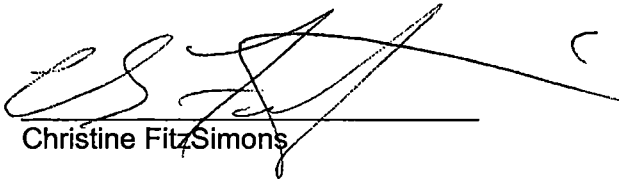
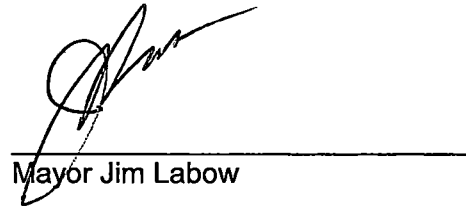
2014 – 2828 ``Be it Resolved that Council of the Township of Whitewater Region ` approves that Confirmation By-Law /14-02-683 be introduced, read, dealt with, numbered and signed by the Mayor and Clerk.``

Carried by
Jim Labow

16. Adjournment

Moved by Joe Trimm, Seconded by Allen Dick

2014 – 2829 ``Be it Resolved that the Council of the Township of Whitewater Region adjourn the meeting of Feb. 5, 2014 at 2:35 pm. ``


Christine FitzSimons
Mayor Jim Labow