

TOWNSHIP OF WHITEWATER REGION
Council Meeting

Meeting Title: Regular Council Meeting Date: Wednesday April 2, 2014

Place: Municipal Council Chambers Start Time: 1:00 p.m.

REGULAR COUNCIL MEETING AGENDA

Any submissions received from the public, either orally or in writing may become part of the public record/package.

1. Call to Order
2. Prayer
3. Disclosure of Pecuniary Interest
4. Adoption of the Agenda
5. Adoption of the Minutes of the Last Meeting
6. Adoption of the Accounts
7. **Delegation – 1:00pm**
 1. **Cameron Dube – Beachburg Off Road Cycling Association – “Little Lakes Beautification” project – approval to proceed**

1:15pm 2. Lisa Severson & Jim Pine – Eastern Ontario Regional Network – Whitewater Broadband update
8. **Departmental Reports – Treasurer, Public Works, Building, Environmental Services, Fire, Reeve & Accessibility Committee**
9. **Committee Reports -**
 1. **Culture Mar. 19/14 (1 resolution)**
10. **By-Laws**
 1. 14-04-695 Purchasing Policy & Procedure (update)
11. **Correspondence**
 1. Dominion Voting Presentation
 2. Relay for Life Team
 3. Complaint & Response – local purchasing policy
 4. Letter of Complaint regarding County staff - & response
 5. Correspondence from Ontario Forest Industries Association
 6. Response to inquiry about Wildlife Damage funding - info
 7. Long Term Energy Plan Resolution – Niagara Region – support
 8. OPP Billing Model Resolution – Carlow/Mayo Township- info
 9. AMO update – The Prompt Payment Act – info
 10. MPP Yakabuski – new office address – info
 11. University of Guelph – Kemptville Campus – resolution from North Grenville – Support
 12. Premier's Awards for Excellence in the Arts – received submission – info
 13. Letter from Environmental Defence re: Energy East Pipeline- info
 14. Lincoln Alexander Award 2014 – info
 15. AMO News – New Accountability & Transparency Act
 16. Community Living Renfrew County South – Spaghetti Dinner – invitation
 17. Seniors' Month in Ontario – request
 18. OGRA Alert: Joint & Several Liability - info
 19. Newspaper article – Westmeath Arena info
 20. Ontario Cabinet Shuffle – info
 21. Cobden and District Civitan Club – Fishing Derby Thank you letter – info
 22. OPP Policing Costs – Letter from Minister Meilleur
 23. AMO Announcement: New Building Canada Fund Announced
 24. AMO Report: March 2014 board meeting
 25. Endangered Species Act – report from Paul Moreau
 26. Canada Post-Haley Station
 27. Canada Post-Westmeath
12. **New/Unfinished Business**
 1. Firefighter hire – name correction to resolution 2013-2753
 2. Public Meeting re: outdoor furnaces – approve minutes
 3. Permission to erect new headstones at McDonald Burying Ground
 4. Unopened Road Allowance agreement – Kowalski
 5. Resolution from Wollaston Twp – rural development – support requested
 6. 2013 Annual Operational Report – Cobden Water Pollution Control Plant (full report sent to Council by E-Mail)
 7. Correction to minutes of June 19, 2013 council meeting
 8. Scheduling Culture Committee meeting
 9. Heart & Stroke Big Bike event - permission
 10. Councillor announcements
13. **Notice of Motions for future agendas: Outdoor Furnaces By-Law (will be on Apr. 16 agenda)**

14. **Closed Meeting #1** - 239 (2) (f) The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
Closed Meeting #2- 239 (2) (e) Litigation or potential litigation, affecting the Corporation of the Township of Whitewater

15. **Confirmation By-Law 14-04-696**

16. **Adjournment**

1. **Call to Order**

Present: Councillors: Mayor Jim Labow, Deputy Mayor Izett McBride, Cathy Regier, Joey Trimm, Daryl McLaughlin and Allen Dick. Reeve Donald Rathwell was absent.

Staff Present: Christine FitzSimons, Annette Mantifel, Bill Misener, Steve Hodson, Hope Dillabough and Marsha Hawthorne.

2. **Prayer**

Prayer was recited

3. **Disclosure of Pecuniary Interest**

None.

4. **Adoption of the Agenda**

Moved by Cathy Regier, Seconded by Izett McBride

2014 – 2873 “Be it Resolved that Council of the Township of Whitewater Region adopt the agenda dated April 2, 2014 for the Regular Council meeting.”

Carried by
Jim Labow

5. **Adoption of Regular Council Meeting Minutes**

Moved by Izett McBride, Seconded by Cathy Regier

2014 – 2874 “Be it Resolved that Council of the Township of Whitewater adopts the minutes of the March 19, 2014 council meeting.”

Carried by
Jim Labow

6. **Adoption of the Accounts**

Moved by Cathy Regier, Seconded by Izett McBride

2014 – 2875 “Be it Resolved that the Council of the Township of Whitewater Region approve the attached schedule of General Purpose Accounts in the amount of \$1, 738,366.96 and Water Fund Accounts in the amount of \$162,875.75 for the period February 28, 2014 to March 28, 2014 and that the above accounts be paid.”

Carried by
Jim Labow

7. **Delegation – 1:00pm 1. Cameron Dube – Beachburg off Road Cycling Association – “Little Lakes Beautification” project – approval to proceed**

Mr. Dube thanked Council for allowing him to present.

Mr. Dube informed Council that there are 50 volunteers in the Beachburg Off Road Cycling Association. He went over the upgrades to the Little Lakes beach area. There were questions as to who was the owner of the property.

Councillor Trimm asked to have this topic put on the next Culture Committee meeting.

1:15pm 2. Lisa Severson & Jim Pine – Eastern Ontario Regional Network – Whitewater Broadband update

Mr. Pine and Ms. Severson went over the area that has been completed in Renfrew County and it will be totally complete by the end of April 2014. . Project –large part in Ms. Severson and Mr. Pine explained to Council that the residents are able to go on the Eastern Ontario Regional Network website to the link that is available to see if they are able to get connected to the internet.

8. **Departmental Reports – Treasurer, Public Works, Building, Environmental Services, Fire, Reeve & Accessibility Committee**

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Treasury

MONTHLY ACTIVITY: March 2014

PAYMENT TO SCHOOL BOARD AND COUNTY

The first installment of the County and School Board levies was due at the end of March; \$616,883.00 was paid to the County, \$387,096.74 was paid to the English Public School Board, \$87,644.37 was paid to the English Separate School Board, \$4,859.03 was paid to the French Public School Board and \$16,331.29 was paid to the French Separate School Board for a total of \$1,112,814.43.

WATER BILLS

The first installment of the 2014 water/sewer bills was due at the end of March. A total of \$60,228.74 was billed in sewer revenue and a total of \$156,385.19 was billed in water revenue.

WATER REPORT – END OF 2013

Attached is a copy of the Water Report as of the end of December 2013. Due to the increase in water arrears over the last two years, policy to be reviewed/discussed at future meeting – change time limit for additions to Collector's Roll.

TAX ARREARS

Payment of all 2011 property taxes was required by the end of March. Over \$40,000 of these property taxes collected to date – several people have provided post-date cheques, requested an extension (additional one or two months to pay) or requested to make payments.

2013 RECONCILED POLICING COSTS

Our final 2013 year-end reconciliation amount for policing costs is \$29,670. New this year they included separate cost information for the Upper Ottawa Valley Detachment only – the total actual annual 2013 policing costs for that detachment was \$1,729,858 of which our share was \$314,411 or 18%. Detailed costs are available.

Annette Mantifel, Treasurer/Deputy CAO

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Public Works Department

MONTHLY ACTIVITY: March 2014

Trucks have been out plowing/sanding/salting or removing snow 11 days this month, compared to 15 days the same month last year.

Problem area ditches have been opened up and cleared of snow getting ready for the thaw

Cold patching was completed on Mansel Hill, Kohlsmith and Kerr Line roads that holes are starting to appear. Pot holes are going to really start appearing now as the roads start to thaw

Catch basins have been checked and the ones that were frozen have been attempted to be thawed

1/2 loads on our roads is now in effect.

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Building and By-law Enforcement **Date:** March 31, 2014

MONTHLY ACTIVITIES:

- We have been trying to complete and update the 2011 and 2012 building files.
 - We have prepared an accessibility and maintenance report for township buildings.
 - There was two Building Permits issued in March. One demolition and one single family addition.
 - We have been working on some new business moving to our area.
 - We have been working on severances, minor variances building permit.
 - We prepared a revised outdoor furnace by-law.
- We are going to try to start the lookout tower as soon as it warms up a little.

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Environmental Services

MONTHLY ACTIVITY: March, 2014

The Department carried out some maintenance on the Foresters Falls Library's Ultra Violet System for the well water. New UV bulb, filter and a cleaning. OCWA draws a bacteria sample every two (2) months to send to the lab.

Met with Hydrogeologist Andrew Buzza with Jp2g Consultants Inc. out of Ottawa. He had a look at the dug well in Beachburg and we discussed issues with respect to the Aquifer supplying the Water Plant. He is preparing a monitoring program plan and suggested cost to begin closely monitoring the performance of the Aquifer. Data needs to be compiled for quite some time (years).

The Department had given instruction to the surveyor to register the drawing for the Cobden CAZ. The new drawing is correct and our Solicitor is now in possession of the large drawing. Meeting with the Solicitor the first week of April to go over the drawing and write up Groundwater Easement Agreement.

The Cobden WWTP has had a new main disconnect installed following an inspection from ESA which pinpointed some problems with the old switch.

Rondeau Electric has been given the go ahead to coordinate with Hydro One and OCWA the upgrade to the electrical service from a Delta Bank to a Y Bank. Work should be performed in April.

Working on the Waste Diversion Ontario datacall for our annual blue box funding. Currently having technical difficulties. The deadline is in April.

Request for Quotation for the Crawler/Track Loader is out this month and closes the first day of April. The Department has had interest from the three manufacturers of these units. Hoping to have a submission from all three.

Steven Hodson, Environmental Services Manager

WHITEWATER REGION DEPARTMENTAL REPORT DEPARTMENT: Fire MONTHLY ACTIVITY: March 2014

Chief Met with O'G Committee to review guidelines.
 Hosted Renfrew County Fire Chief meeting in Cobden.
 Met with CAO Marsha and Bill.
 Met with Deputy Chief Moore and Capt's Moore, Church.
 Met with Deputy Chief Moore and Westmeath Stn. Staff.
 Attended Hall Captains meeting in Beachburg.

Station 1 Haley's
 House fire 1410 Blindline.

Station 2 Cobden
 Barn Fire 1596 Patterson Rd. A - B Township.
 Chimney Fire 873 Patterson Rd. A - B Township.
 House fire 1410 Blind Line.
 Co2 call 36 Main St. Cobden
 Flue fire 550 Cedar Haven Rd.

Station 3 Foresters Falls
 House fire 1410 Blind Line.

Station 4 Beachburg
 Pellett stove fire 280 Cad Trail.
 Lift assist 157 Synton St.
 House fire 1410 Blind Line.

Station 5 Westmeath
 Pellet stove fire 280 Cad Trail.
 Lift assist 157 Synton St.

Recommendations

Chief's truck had transmission gone out again. Possible should replace 19 year old vehicle.
Eastway Emergency Vehicles will be showing our new truck at the Toronto Show June 1st.

There was no Reeve's Report.

To: Council
From: Accessibility Committee
Subject: ACCESSIBILITY – Recommendations
Date: April 2nd, 2014

The following are recommendations that are being made by the Accessibility Committee after having inspected all Municipal buildings.

Council is required to make decisions as to how to direct staff regarding the work that is required to be done.

(1) **Foresters Falls Fire Hall** – Council needs to decide whether it should or should not be accessible to the public.
(All other Fire Halls are “No Public Access”)

(2) The following buildings are all in need of major accessibility work:

(Please refer to page 2 for detailed work required)

Beachburg Arena

Cobden Arena

Westmeath Arena

Tourist Booth

**Council is required to choose which building is a priority. Once a choice has been made, Council shall direct Staff to proceed as recommended.

Staff has already determined there will be twenty (20) signs ordered at rough cost of \$50.00/each that will say “No Public Access” for Municipal Buildings. This is a step in our accessibility plan on how the Township of Whitewater Region is moving forward in regards to compliance.

Beachburg Arena

- requires automatic door opening at front entrance
- requires handicap signs in parking lot
- requires parking designation
- requires lower counter for wheelchair access
- door into heated area needs to be addressed to be open
- requires accessible washrooms

Requires Architectural Engineered Drawings – Estimated Cost \$5000.00

Cobden Arena

- slope at entrance too steep
- requires automatic door opening
- bathrooms need to be wheelchair accessible
- check measurement at canteen counter
- requires elevator to upstairs
- requires viewing area for ice surface inside for wheelchair
- requires viewing area for ice surface outside for wheelchair
- washroom upstairs needs to be accessible
- requires parking designation

Requires Architectural Engineered Drawings – Estimated Cost \$5000.00

***may be subject to change due to Elevator**

Westmeath Arena

- requires automatic door opening
- requires accessible washrooms
- check measurement at canteen counter
- requires designated parking spots at back for wheelchair ramp

Requires Architectural Engineered Drawings – Estimated Cost \$5000.00

Tourist Booth

- Designated parking space required
- Possibility of access to gazebo for barrier free sitting
- Automatic door - main entrance
- Ramp to washrooms needs to be accessible
- Roof extended for coverage of ramp
- Decking and concrete need to be repaired
- Washrooms/Shower – Accessible

***The Environmental Services Department has budgeted \$2500.00 for Architectural Engineered drawings**

****Please note that all estimated costs are subject to change.**

Moved by Cathy Regier, Seconded by Izett McBride

2014 – 2876 “Be it Resolved that Council of the Township of Whitewater Region directs staff to proceed with getting quotes for accessibility upgrades to the Tourist Booth.”

Carried by
Jim Labow

Moved by Izett McBride, Seconded by Cathy Regier

2014 – 2877 “Be it Resolved that Council of the Township of Whitewater Region receives and files the following Departmental Reports: Treasurer, Public Works, Building, Environmental Services, Fire & Accessibility Committee.”

Carried by
Jim Labow

9. Committee Reports -

1. Culture Mar. 19/14 (1 resolution)

Moved by Cathy Regier, Seconded by Daryl McLaughlin

2014 – 2878 “Be it Resolved that the Culture Committee of the Township of Whitewater Region will call for the first Cobden’s Taste of the Valley Sub-Committee meeting on May 14th, 2014.”

Carried by
Jim Labow

10. By-Laws

1. 14-04-695 Purchasing Policy & Procedure (update)

Moved by Izett McBride, Seconded by Cathy Regier

2014 – 2879 “Be it Resolved that Council of the Township of Whitewater Region Approves that the following By-Laws be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law book:

1. 14-04-695 Purchasing Policy & Procedure (update).”

Carried by
Jim Labow

11. Correspondence

1. Dominion Voting Presentation
Information.

2. Relay for Life Team
Information.

3. Complaint & Response – local purchasing policy
Information.

4. Letter of Complaint regarding County staff - & response
Information.

5. Correspondence from Ontario Forest Industries Association
Information.

6. Response to inquiry about Wildlife Damage funding – info
Information.

7. Long Term Energy Plan Resolution – Niagara Region – support
Information.

8. OPP Billing Model Resolution – Carlow/Mayo Township- info
Information.

9. AMO update – The Prompt Payment Act – info
Information.

10. MPP Yakabuski – new office address – info
Information.

11. University of Guelph – Kemptville Campus – resolution from North
Grenville – Support

Moved by Cathy Regier, Seconded by Izett McBride

2014 – 2880 “BE it Resolved that the Council of the Township of Whitewater Region supports the Municipality of North Grenville’s resolution regarding the closure of the University of Guelph – Kemptville Campus.”

Carried by
Jim Labow

12. Premier’s Awards for Excellence in the Arts – received submission –
info
Information.

13. Letter from Environmental Defence re: Energy East Pipeline- info
Information.

14. Lincoln Alexander Award 2014 – info
Information.

15. AMO News – New Accountability & Transparency Act
Information.

16. Community Living Renfrew County South – Spaghetti Dinner –
invitation
Information.

17. Seniors’ Month in Ontario – request
Information.

18. OGRA Alert: Joint & Several Liability – info

Information.

19. **Newspaper article – Westmeath Arena info**
Information.
20. **Ontario Cabinet Shuffle – info**
Information.
21. **Cobden and District Civitan Club – Fishing Derby Thank you letter – info**
Information.
22. **OPP Policing Costs – Letter from Minister Meilleur**
Information.
23. **AMO Announcement: New Building Canada Fund Announced**
Information.
24. **AMO Report: March 2014 board meeting**
Information.
25. **Endangered Species Act – report from Paul Moreau**
Information.
26. **Canada Post-Haley Station**
Information.
27. **Canada Post-Westmeath**
Information.

Moved by Cathy Regier, Seconded by Izett McBride
2014 – 2881 “Be it Resolved that Council of the Township of Whitewater Region receives & files correspondence 1 – 27.”

Carried by
Jim Labow

12. New/Unfinished Business

1. **Firefighter hire – name correction to resolution 2013-2753**
Moved by Izett McBride, Seconded by Cathy Regier
**2014 – 2882 “Be it Resolved that Council of the Township of Whitewater Region recommend that the following firefighters be hired:
Neil Chaput – Beachburg
This is a name Correction – replaces Chris Chaput on Resolution 2013 – 2753.”**

Carried by
Jim Labow

2. **Public Meeting re: outdoor furnaces – approve minutes**
Moved by Cathy Regier, Seconded by Izett McBride
2014 – 2883 “Be it Resolved that Council of the Township of Whitewater Region adopts the minutes of the Public Meeting held on Thursday March 6, 2014 regarding legislation pertaining to outdoor furnaces.”

Carried by
Jim Labow

3. **Permission to erect new headstones at McDonald Burying Ground**
Moved by Allen Dick, Seconded by Joe Trimm
2014 – 2884 “Be it Resolved that Council of the Township of Whitewater Region grants permission for Mr. Bernie Buechman to proceed with erecting two new headstones at the graves of William and Walter McDonald at the McDonald Burying Ground and thanks him for his hard work in restoring this historical cemetery.”

Carried by
Jim Labow

4. **Unopened Road Allowance agreement – Kowalski**

Moved by Joe Trimm, Seconded by Allen Dick

2014 – 2885 “Be it Resolved that Council of the Township of Whitewater Region agrees to enter into an agreement with Joe Kowalski in order to grant permission and establish conditions associated with the use of a portion of an unopened road allowance between Lot 8 Con 12 and Lot 8 Con 13 Ross.”

Carried by
Jim Labow

5. Resolution from Wollaston Twp – rural development – support requested

Moved by Allen Dick, Seconded by Joe Trimm

2014 – 2886 “Be it Resolved that Council of the Township of Whitewater Region supports the Wollaston Township resolution dated March 17, 2014 requesting that the Ministry of Municipal Affairs and Housing reconsider their policy direction regarding development on private roads and unopened road allowances.

And furthermore that policies be developed to allow rural municipalities more autonomy to regulate their own development in ways that are appropriate for their specific area.”

Carried by
Jim Labow

6. 2013 Annual Operational Report – Cobden Water Pollution Control Plant

Moved by Joe Trimm, Seconded by Allen Dick

2014 – 2887 “Be it Resolved that Council of the Township of Whitewater Region accepts the 2013 Annual Operational Report for the Cobden Water pollution Control Plant, as prepared by the Ontario Clean Water Agency.”

Carried by
Jim Labow

7. Correction to minutes of June 19, 2013 council meeting

Moved by Allen Dick, Seconded by Joe Trimm

2014 – 2888 “Be it Resolved that Council of the Township of Whitewater Region adopts the corrected minutes of the June 19, 2013 regular Council Meeting.”

Carried by
Jim Labow

8. Scheduling Culture Committee meeting

There was discussion on what time the meeting should start.

9. Heart & Stroke Big Bike event – permission

Moved by Joe Trimm, Seconded by Allen Dick

2014 – 2889 “Be it Resolved that the Council of the Township of Whitewater Region welcomes the Heart & Stroke Big Bike Event to Cobden on May 6th, 2014 and grants permission to host this event.”

Carried by
Jim Labow

10. Councillor announcements

Murder Mistry – May 10 – Ag Hall

Open house – Van Lindenberg Farm – 11 – 4 – Apr. 5

Church supper – April 5 – Haley’s church

Ambush – April 5 – Ag hall

Brunch in Lapasse – 10 – 2 – April 6

Trivia – Curling Club - April 12

Library golf tournament – Oak’s of Cobden - June 7

Ham bingo – Lion’s Hall - April 17

Trivia night – Scotia Bank Relay for Life - May 3

16 agenda)

Council was asked to review the package they were given for the April 16 meeting.

- 14. Closed Meeting #1 - 239 (2) (f) The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.**

Moved by Allen Dick, Seconded by Joe Trimm

2014 – 2890 “The Council of the Township of Whitewater Region went in to Closed Session under Section 239 (2) of the Municipal Act at 3:00 pm for the following purpose:

(f) The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.”

Carried by
Jim Labow

Moved by Joe Trimm, Seconded by Allen Dick

2014 – 2891 “Be it Resolved that the Council of the Township of Whitewater Region came out of closed session at 3:25 pm.

Report in Open Session:

A Closed Meeting was held.

One item was on the agenda

Re: the receiving of advice that is subject to solicitor-client

Privilege, including communication necessary for that purpose.

Minutes were approved for the Jan. 22 and Feb. 19 Council Closed Sessions, and the Feb. 19 Planning Committee Closed Session.”

Carried by
Jim Labow

Moved by Joe Trimm, Seconded by Allen Dick

2014 – 2892 “Be it Resolved that the Council of the Township of Whitewater Region is not willing to share any of the costs of surveying the property and transferring title of the road as per Mr. Montgomery’s letter dated February 5, 2014.”

Carried by
Jim Labow

Closed Meeting #2- 239 (2) (e) Litigation or potential litigation, affecting the Corporation of the Township of Whitewater

Moved by Allen Dick, Seconded by Joe Trimm

2014 – 2893 “The Council of the Township of Whitewater Region went in to Closed Session under Section 239 (2) of the Municipal Act at 3:30 pm for the following purpose:

(e) Litigation or potential litigation, affecting the Corporation of the Township of Whitewater or local boards, including matters before administrative tribunals.”

Carried by
Jim Labow

Moved by Joe Trimm, Seconded by Allen Dick

2014 – 2894 “Be it Resolved that the Council of the Township of Whitewater Region came out of closed session at 3:45 pm.

Report in Open Session:

A Closed Meeting was held.

One item was on the agenda

Re: litigation or potential litigation, affecting the Corporation

Of the Township of Whitewater Region or local boards, including matters before administrative tribunals.”

Carried by
Jim Labow

- 15. Confirmation By-Law 14-04-696**

Moved by Allen Dick, Seconded by Joe Trimm

2014 – 2895 “Be it Resolved that Council of the Township of Whitewater Region approves that Confirmation By-Law #14-04-696 be introduced, read, dealt with, numbered and signed by the Mayor and Clerk.”

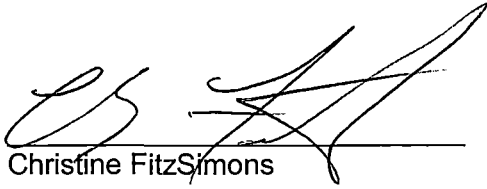
Carried by
Jim Labow

- 16. Adjournment**

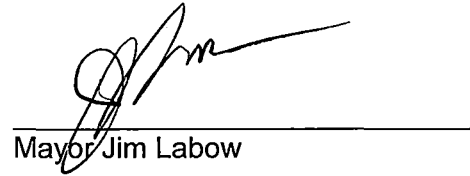
Moved by Joe Trimm, Seconded by Allen Dick

**2014 – 2896 “Be it Resolved that Council of the Township of Whitewater Region
adjourns the meeting of April 2, 2014 at 3:47 pm.”**

Carried by
Jim Labow



Christine FitzSimons



Mayor Jim Labow