

TOWNSHIP OF WHITEWATER REGION
Council Meeting

Meeting Title: Regular Council Meeting Date: Wednesday April 15, 2015

Place: Municipal Council Chambers Start Time: 6:00 p.m.

REGULAR COUNCIL MEETING AGENDA

Any submissions received from the public, either orally or in writing may become part of the public record/package.

1. Call to Order
2. Prayer
3. Disclosure of Pecuniary Interest
4. Adoption of the Agenda
5. Adoption of the Minutes of the Regular Council Meeting held March 25, 2015
6. Adoption of the Accounts
7. Delegations –
 1. 6:00 Helen Francis, Marilyn Labow: Annual Whitewater Library budget submission
 2. 6:15 Jon Pitcher: Energy East Pipeline update (TransCanada)
 3. 6:30 Norman Leblanc: garbage & recycling contract
8. Departmental Reports – Treasurer, Public Works, Building Dept., Environmental Services, Fire Dept., & Reeve
9. Council in Committee - Adoption of the Minutes of the April 1, 2015 meeting
 1. Corporate Services (2 resolutions)
10. By-Laws
 1. 15-04-780 Council Remuneration
 2. 15-04-781 Fence Viewers, Livestock Valuators, Fire Wardens & Poundkeepers
 3. 15-04-782 Cogeco Lease Agreement (tabled)
 4. 15-04-784 CUPE Collective Agreement (tabled)
 5. 15-04-785 Procedural By-Law Amendment
11. Correspondence
 1. Municipal liability reform - info
 2. Ottawa Valley Forest Review – info
 3. Power Dam Special Payment Program – info
 4. Ontario Association of Fire Chiefs Municipal Officials Seminar – info
 5. Renfrew-Nipissing-Pembroke PC Riding Assoc. – invite
 6. Lincoln M. Alexander Award – info
 7. Great Lakes Protection Act – info
 8. Rural Ontario Municipal Assoc. – Rural and Northern Lens – Discussion Paper
 9. Newspaper article – World Kayaking Championship
 10. Municipal World article – Council/Staff Communication
 11. Spring Chicken Enduro Race – Beachburg Off-road Cycling Assoc.-invitation
 12. Newspaper Letter to the Editor – Dog Tags
 13. Newspaper article – rural broadband
12. New/Unfinished Business
 - 1.. Community Living Month - request
 2. Renfrew County Plowmen's Assoc. – request
 3. CN Rail meeting
 4. Councillor announcements
13. Notice of Motions for future agendas:
14. Closed Meeting – 239 (2) d) Labour relations
15. Confirmation By-Law 15-04-783
16. Adjournment

Call to Order

COUNCILLORS PRESENT: Mayor Hal Johnson, Reeve Terry Millar, Councillor Charlene Jackson, Councillor Dave Mackay, Councillor Daryl McLaughlin, Councillor Christopher Olmstead and Councillor Cathy Regier

STAFF PRESENT: Christine FitzSimons, Steven Hodson, Bill Misener, Doug Schultz and Danielle Howatson

2. **Prayer**
Prayer was recited.
3. **Disclosure of Pecuniary Interest - None**

4. **Adoption of the Agenda**

Moved by Terry Millar, Seconded by Cathy Regier

2015-3209 "Be it resolved that the Council of the Township of Whitewater Region adopts the agenda as amended for the April 15, 2015 regular Council meeting."

Carried by
Hal Johnson

5. **Adoption of the Minutes of the Regular Council Meeting held March 25, 2015**

Moved by Terry Millar, Seconded by Cathy Regier

2015-3210 "Be it resolved that the Council of the Township of Whitewater Region adopts the minutes of the March 25, 2015 Council meeting."

Carried by
Hal Johnson

6. **Adoption of the Accounts**

Moved by Terry Millar, Seconded by Dave Mackay

2015-3211 "Be it Resolved that the Council of the Township of Whitewater Region approve the attached schedule of General Purpose Accounts in the amount of \$1,558,937.44 and Water Fund Accounts in the amount of \$4,982.09 for the period of March 1st to March 31th, 2015 and that the above accounts be paid."

Carried by
Hal Johnson

7. **Delegation – 6:02pm Helen Francis, Marilyn Labow: Annual Whitewater Library budget submissions**

Marilyn Labow and Ann Guest were in attendance to present their annual Whitewater library budget and answer any questions that may arise from the budget handout. Councillor Regier thanked the library board for all of their hard work and dedication. Mrs. Labow advised that they would be making special efforts to fundraise \$4000 towards the Forester's Falls Library which will be separate from the \$9000 fundraising amount to be divided amongst all of the libraries. CAO FitzSimons advised that now the library budget will be added as a budget item to the Township's budget to be passed.

6:10pm – Jon Pitcher – East Energy Pipeline

Mr. Jon Pitcher of East Energy Pipeline presented council with an Ontario project overview. He answered questions regarding the maintenance and integrity of the pipelines once the change between natural gas and oil happens. He also spoke to the benefits of the change including the creation of thousands of jobs both directly and indirectly between now and the anticipated in service date of 2020. Mr. Pitcher identified that they will keep us in the know as the project wears on.

6:38pm Norman Leblanc: garbage & recycling contract

Mr. Norm Leblanc, Mr. Joey Trimm and Mr. Vincent Gervais attended council to present a petition in support of Mr. Leblanc's tender for garbage collector and discuss with council the reasons Mr. Leblanc felt he was not awarded the tender despite being the lowest bidder. Mayor Johnson thanked Mr. Leblanc for being open to coming in and discussing his concerns with council. He advised that decision regarding the contract has been made in good faith and that despite Mr. Leblanc being unsuccessful this time, Mr. Leblanc is always welcome to submit bids for any tender. Reeve Millar reiterated the Mayor's sentiment and council accepted the petition for review.

8. **Departmental Reports – Treasurer, Public Works, Building Dept., Environmental Services, Fire Dept., & Reeve**

WHITEWATER REGION DEPARTMENT REPORT

DEPARMENT: TREASURER

MONTHLY ACTIVITY: March 2015

COUNTY & SCHOOL BOARD LEVIES

The County and School Board first levy instalment for 2015 were due on March 31st, 2015. The breakdown is as followed;

| | |
|------------------|--------------|
| English Public | \$389,486.25 |
| English Separate | \$85,887.68 |
| French Public | \$5,410.83 |
| French Separate | \$16,699.56 |
| Total | \$497,484.32 |

County \$641,514.00

Total \$1,138,998.32

2015 BUDGET WORKSHOP

Presentation on the 2015 water budget will take place on April 22nd.

UPPER OTTAWA VALLEY MEDICAL RECRUITMENT COMMITTEE

The Upper Ottawa Valley Medical Recruitment Committee approved their per capita amounts which will be billed for their 2015/16 budget. The per capita amount for the said budget has decreased to \$0.40 compared to the \$1.00 per capita as per the agreement. (See attached budget)

The Township of Whitewater Region will be billed \$2,336.80. The reason for the decrease per capita is as followed;

- U.O.V.M.R.C no longer has a recruiter on staff
- They are no longer maintaining a wait list
- They advise callers to call health connect

I spoke with Bruce Lloyd and he has advised me that the committee is seeking a different avenue in the future; they are working on putting together an agreement for succession planning for doctors who are retiring. When and if this agreement blooms, each municipality will be offered the opportunity to join this agreement or not.

Currently, we have two outstanding contracts with U.O.V.M.R.C. Contract#4 with Dr. Thomas and contract#7 with Dr. Gauthier.

SUMMER STUDENTS FOR 2015

We have been successful in our grant application for summer Jobs Services with Algonquin College for the hire of five summer student positions. This grant will reimburse the Township \$2.00/hrs towards the cost of the student's wages.

I have applied for the following;

- (1) Office assistant
- (1) Swim instructor
- (1) Swim instructor assistant
- (2) Roads labourer

The approval amount is a total of \$2,640 towards the cost. If I were to break down the cost of these positions, it would be;

| | | |
|---------------------------|------------|---------------------------------------|
| Office assistant | \$3,640.00 | wages |
| | \$ 397.77 | benefits |
| | \$4,037.77 | approx cost for 8 weeks |
| Public Works | \$8,568.00 | wages |
| | \$ 932.94 | benefits |
| | \$9,500.94 | approx cost for 10 weeks @ 2 students |
| Swim instructor | \$3,744.00 | wages |
| | \$ 409.92 | benefits |
| | \$4,153.92 | approx cost for 8 weeks |
| Swim instructor Assistant | \$2,870.40 | wages |
| | \$ 308.04 | benefits |
| | \$3,178.44 | approx cost for 8 weeks |

Community Ambassador Student

Hope was successful in receiving a full grant for the summer student position of "community Ambassador". The approval amount is a total of \$2875.

Having these grants approved helps us contribute to the youth in our community with providing them hands-on job experiences!

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Public Works Department

MONTHLY ACTIVITY: March 2015

Trucks have been out plowing/sanding/salting or removing Snow 7 days this month, compared to 11 days the same month last year.

Snow is being removed in places where flooding issues have occurred in years past.

Graders have been out pushing back banks and cutting ice off roads to allow water to get away during the thaw.

Finish cleaning up trees along Fletcher Road near Klaesi's Farm.

Brushing Fletcher Road with the excavator and brush head and moved to Pleasant Valley Road at Lapasse Road to chip brush and trees.

Many calls this month for water services freezing up. Steamer being used to unthaw what we are able. Areas with problems have been asked to run a trickle of water to keep the pipes from freezing again.

Crews have been out steaming culverts after the extremely cold winter.

Some Bump signs have been put up at trouble areas.

Half loads were held off until March 30th this year as the weather permitted.

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Building and By-law Enforcement

Date: April 09, 2015

MONTHLY ACTIVITIES:

- We are busy getting the Foresters Falls Library Project organized start date for construction is Monday April 13, 2015.
- We are busy trying to get drawings prepared for the Beachburg Arena and three quotes for an accessibility grant for the end of April deadline.
- There was three Building Permits issued in April so far. One demolition, one single family addition and one single family dwelling.
- We have been working on some new business moving to our area.
- We have been working on severances, minor variances, re-zonings and building permit. We seem to be very busy with minor variances and re-zonings this year.
- We have been working with BEI to get the paper work in place to start developing the old Grain Mill property, they have submitted a rezoning application for the property
- I will be installing the signs at lockout tower next week, so that project will be completed.

Chief Building Inspector Doug Schultz added to his report that the drawings for the Beachburg arena are complete and we are now shovel ready should we be successful in the pursuit of the accessibility grant. Further Mr. Schultz has 3 contractors attending to give a quote on April 16, 2015 for the cost of the required renovations.

Mr. Schultz advised council that the renovations on the Forester's Falls library started on Monday April 13, 2015.

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Environmental Services Department

MONTHLY ACTIVITY: April, 2015

Annual Topographic Survey of the Ross Landfill is complete and it determines a volume landfilled of 9,400 cubic meters for 2014. This value includes daily and intermittent cover materials (sand, mulch and clay). This leaves a theoretical remaining capacity of 234,000 cubic meters for the Ross Landfill.

The annual Operational and Hydrogeological Reports for the Landfill Sites have been prepared and submitted to the Ministry (March 31st deadline).

Attended the Ontario Recycler Workshop presented by Waste Diversion Ontario Continuous Improvement Fund. The workshop focused on the Arbitration of 2014 as well as the financial state of the Continuous Improvement Fund and program performance.

The Department is putting together a Financial Plan for the Drinking Water Systems. Drinking Water System Licenses are expiring in June 2015 and in order to renew there must be a Financial Plan in place which forecasts 6 years beyond renewal date.

The Annual Waste Diversion Datacall reporting is due April 24th, 2105. This reporting system focuses on the Municipalities blue box program costs and performance. The annual funding we get to help offset the cost of blue box is determined from this reporting.

The Department will be budgeting to have extensive accessibility upgrades carried out at the Cobden Visitors Centre for 2015. This will be an item for discussion during budget meetings.

The Department will be putting forth an estimated budget amount to hire a part-time landfill operator for the Ross Waste Site. This individual is will essentially work a three day week with opportunity to further cover full time staff holidays.

Steven Hodson, Environmental Services Manager

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Fire

MONTHLY ACTIVITY: March 2015

| | |
|-------------------|--|
| Chief | Chief Heubner attended Council. Chief Heubner, Capt's Moore and Church attended Court Session. Chief Heubner, and D/C Moore met on Budget. Chief Heubner met with CAO Chief Heubner met with D/C Moore on purchasing. Chief Heubner attended Council. Chief Heubner, Capt's Moore and Church attended 2nd Court Session. Chief Heubner met with Laurention Valley fire Chief Sutcliff. Chief Heubner Mmet with MNR Bob Butler. Chief Heubner, met with OFM Rep's Tawyna and Nancy and Capt's Moore, Church. Chief Heubner, Moore work on OG'S. |
| Station 1 Haley's | House fire 409 Dombroskie Rd. House fire 3474 Beachburg Rd. |

| | |
|---------------------------|---|
| Station 2 Cobden | Chimney fire 429 Mineview Rd. Alarm activation 12 Wren Dr. Cobden House fire 409 Dombroskie Rd. House fire 3474 Beachburg Rd. MVC Highway # 17 at Greenwood Rd. |
| Station 3 Foresters Falls | House fire 409 Dombroskie Rd. House fire 3474 Beachburg Rd. |
| Station 4 Beachburg | House fire 409 Dombroskie Rd. House fire 3474 Beachburg Rd. |
| Station 5 Westmeath | House fire 409 Dombroskie Rd. House fire 3474 Beachburg Rd. |
| Recommendations | Equipment will be purchased as budget allows. B.A.'s need to be purchased for Haley Fire Hall. Foresters Falls Pumper / tanker 9640 is deteriorating rapidly. I recommend we put in a bid on a Petawawa Pumper which has just become surplus Equipment. |

Reeves Renfrew County Report

For the Month of March

In the month of March I attended at County three times. Development & Property Committee on the 10th, Finance & Administration on the 13th and the regular Council meeting on the 25th.

Mr. Beakley has been tasked with the coordination of Family Day to be held on August 15 from 11am. until 3pm. in Pembroke at the County of Renfrew Building at 9 International Drive. So far this event will include the Wardens Family Day Dunk Tank Challenge Fundraiser for the United Way, Little Ray's Reptiles, a rock climbing wall, bouncy castle and an inflatable maze. Also, a BBQ and other activities.

The 2015 Ottawa Valley Road Map is ready with one hundred thousand maps being printed and will be distributed to OVTA members, Ontario tourist information centres and other businesses across Ontario. New in 2015 is that the OVTA is using CTM media group to distribute the maps to the Ottawa and Toronto airports and train stations as well as downtown hotels in Ottawa and Gatineau (estimated audience of 5 million plus).

An update of the status of the new OPP facility in Renfrew was presented by Kevin Valiquette, Manager of Real Property. The project seems to be on schedule for a base building completion by January 31, 2016 and a target date of August 2016 for occupancy. Project cost to date are \$125,539 towards a total project budget of about 5.3 million dollars.

As there is a large quantity of info at the County level I would welcome any specific interest you may have, or would like me to report on. Please advise and I will try to accommodate your request.

Terry Millar
Reeve

Moved by Dave Mackay, Seconded by Terry Millar

2015-3212 "Be it resolved that the Council of the Township of Whitewater Region receives and files Departmental Reports from the Treasurer, Public Works Dept., Building Dept., Environmental Services Dept., Fire Dept. & Reeve."

Carried by
Hal Johnson

9. Council in Committee - Adoption of the Minutes of the April 1, 2015 meeting

Councillor Jackson requested that the date of April 15, 2015 in regards to the return of the sewer budget be amended to reflect the actual return date of May 6, 2015.

Moved by Cathy Regier, Seconded by Terry Millar

2015-3213 "Be it Resolved that the Council of the Township of Whitewater Region adopts the minutes of the April 1, 2015 Council in Committee meeting with correction."

Carried by
Hal Johnson

1. Corporate Services (2 resolutions)

Moved by Terry Millar, Seconded by David Mackay

2015-3214 "Be it Resolved that the Corporate Services Committee of the Township of Whitewater Region has received the Treasurer's report of 2014 remuneration and expenses paid to all Council members as per Section 284 (1) of the Municipal Act."

Carried by
Hal Johnson

Moved by Cathy Regier, Seconded by Daryl McLaughlin

2015-3215 "Be is Resolved that the Corporate Services Committee of the Township of Whitewater Region agrees to submit an Enabling Accessibility grant application for accessibility improvements at the Beachburg Arena, with the Township 35% being drawn from the Ottawa River Power Corporation reserve."

Carried by
Hal Johnson

10. By-Laws
1. 15-04-780 Council Remuneration
 2. 15-04-781 Fence Viewers, Livestock Valuers, Fire Wardens & Poundkeepers
 3. 15-04-782 Cogeco Lease Agreement **(tabled)**
 4. 15-04-784 CUPE Collective Agreement **(tabled)**
 5. 15-04-785 Procedural By-Law Amendment

Moved by Cathy Regier, Seconded by Dave Mackay

2015-3216 "Be it resolved that Council of the Township of Whitewater Region approves that the following by-laws be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law Book:

1. 15-04-780 Council Remuneration
2. 15-04-781 Fence Viewers, Livestock Valuers, Fire Wardens & Poundkeepers
3. ~~15-04-782 Cogeco Lease Agreement (tabled)~~
4. ~~15-04-784 CUPE Collective Agreement (tabled)~~
5. 15-04-785 Procedural By-Law Amendment"

Carried by
Hal Johnson

11. Correspondence

1. Municipal liability reform – info
Receive as information.
2. Ottawa Valley Forest Review – info
Receive as information.
3. Power Dam Special Payment Program – info

Councillor Olmstead would like council to support Warden Emon letter's to Kathleen Wynne. CAO FitzSimons advised that we have sent a letter in support in the past. She advised that she will draft another letter and bring it back to council when the draft is complete for their review and approval.

4. Ontario Association of Fire Chiefs Municipal Officials Seminar – info
Receive as information.
5. Renfrew-Nipissing-Pembroke PC Riding Assoc. – invite
Receive as information.
6. Lincoln M. Alexander Award – info
Receive as information.
7. Great Lakes Protection Act – info
Receive as information.
8. Rural Ontario Municipal Assoc. – Rural and Northern Lens – Discussion Paper
Receive as information.
9. Newspaper article – World Kayaking Championship
Receive as information.
10. Municipal World article – Council/Staff Communication
Receive as information.
11. Spring Chicken Enduro Race – Beachburg Off-road Cycling Assoc.-invitation
Receive as information
12. Newspaper Letter to the Editor – Dog Tags
Receive as information.
13. Newspaper article – rural broadband
Receive as information.

Moved by Dave Mackay, Seconded by Cathy Regier

2015-3217 "Be it resolved that the Council of the Township of Whitewater Region receives and files correspondence 1-13."

Carried by
Hal Johnson

12. New/Unfinished Business

1. Community Living Month – request

Moved by Chris Olmstead, Seconded by Charlene Jackson

2015-3218 "Be it resolved that the Council of the Township of Whitewater Region declares the month of May to be Community Living Month and will fly the flag to raise awareness of the services provided by Community Living in our community."

Carried by
Hal Johnson

2. Renfrew County Plowmen's Assoc. – request

Moved by Chris Olmstead, Seconded by Charlene Jackson

2015-3219 "Be it resolved that the Council of the Township of Whitewater Region agrees to support the Renfrew County Plowmen's Association's Sept 19th Plowing match event as requested."

Carried by
Hal Johnson

3. CN Rail meeting

Moved by Charlene Jackson, Seconded by Chris Olmstead

2015-3220 "Be it resolved that the Council of the Township of Whitewater Region appoints Chris Olmstead as the elected representative and Hope Dillabough as the staff representative at the April 30, 2015 meeting with CN rail, organized by the County of Renfrew, pertaining to the acquisition of the CN abandoned rail corridor."

Carried by
Hal Johnson

4. Councillor announcements

Councillor McLaughlin reports that there is a trivia night on April 18, 2015. If anyone is interested, please let him know. If you cannot make it to the April 18 trivia night, there is another trivia night on April 24, 2015 at the Cobden Legion at 8pm.

April 25, 2015 from 7am – 11am there is a pancake breakfast to raise money for the ICF Kayaking championship at the Beachburg Lions hall.

Saturday, April 25, 4pm to 6:30pm there is a turkey supper at St. Andrew's United Church, Beachburg.

Andrew Kenny is looking for some assistance with the Home Show in Beachburg on May 1, 2015 and May 2, 2015. Mr. Kenny is not able to attend the show until 1 pm on Saturday the 2nd and would appreciate it someone could man the booth in his absence. Mayor Johnson is available to attend but would appreciate some assistance if there is anyone else free.

13. Notice of Motions for future agendas: None

14. Closed Meeting – 239 (2) d) Labour relations

Moved by Charlene Jackson, Seconded by Chris Olmstead

2015-3221 "Be it resolved that the Council of the Township of Whitewater Region went into Closed Session under Section 239 (2) of the Municipal Act at 7:40pm for the following purpose:

d) Labour relations or employee negotiations."

Carried by
Hal Johnson

Moved by Chris Olmstead, Seconded by Charlene Jackson

2015-3222 "Be it resolved that the Council of the Township of Whitewater Region came out of closed session at 7:55pm."

In Open Session:

A Closed Meeting was held. One item was on the agenda Re: 239 (2) d): Labour relations or employee negotiations."

Carried by
Hal Johnson

Moved by Chris Olmstead, Seconded by Charlene Jackson

2015-3223 "Be it resolved that the Council of the Township of Whitewater Region ratifies the agreed upon changes to the collective agreement as outlined in the Memorandum of Settlement negotiated between CUPE Local 4353 and the Township of Whitewater Region. The full contract will be passed by By-Law at a future date."

Carried by
Hal Johnson

15. Confirmation By-Law 15-04-783

Moved by Chris Olmstead, Seconded by Charlene Jackson

2015-3224 "Be it resolved that the Council of the Township of Whitewater Region approves that the following By-Law be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law Book:

1. 15-04-783 Confirmation By-Law"

Carried by
Hal Johnson


16. Adjournment

Moved by Charlene Jackson, Seconded by Chris Olmstead

2015-3225 "Be it resolved that the Council of the Township of Whitewater Region adjourns the meeting of April 15, 2015 at 8:00 pm."

Carried by
Hal Johnson


CAO/Clerk Christine FitzSimons


Mayor Hal Johnson