

**TOWNSHIP OF WHITEWATER REGION**  
**Committee Meetings**

**Meeting Title: Council in Committee Meeting**      **Date: Wednesday May 6, 2015**  
**Place: Municipal Council Chambers**                      **Start Time: 5:30 p.m.**

**COUNCIL IN COMMITTEE MEETING AGENDA**

*Any submissions received from the public, either orally or in writing may become part of the public record/package.*

**NOTE: As of February 4, 2015 all Committee and Council meetings will be recorded and will be available the following day to be viewed on the Township website [www.whitewaterregion.ca](http://www.whitewaterregion.ca)**

1. Call to Order
2. Disclosure of Pecuniary Interest
3. Adoption of the Agenda
- 3.a Delegation: Community Living – Flag presentation
4. **PLANNING COMMITTEE (Chair Chris Olmstead)**
  - A. New/Unfinished Business
    1. Building Permit Application 115 Sunset Trail, Westmeath
    2. Permission to sell cars – Whitewater Service Centre
5. **ENVIRONMENTAL SERVICES COMMITTEE (Chair Daryl McLaughlin)**
  - B. New/Unfinished Business
    1. OCWA Annual Reports – Presentation by Brad Sweet
    2. ES Manager Report re: BEI support letter request
    3. Waste Site staffing report – Environmental Services Mgr.
6. **ECONOMIC DEVELOPMENT COMMITTEE (Chair Terry Millar)**
  - C. New/Unfinished Business
    1. BEI subdivision update – presentation by BEI & CAO
    2. Subdivision legal requirement
7. **RECREATION COMMITTEE (Chair Chris Olmstead)**
  - D. New/Unfinished Business
    1. Delegation: Heather Watson – playground issue
    2. Cobden Recreation By-Law review & Council representation & Taste of the Valley – use of Cobden arena parking lot
    3. Parade Float management & new banner quote
    4. Cobden Beach bird control issues
8. **CORPORATE SERVICES COMMITTEE (Chair Charlene Jackson)**
  - E. New/Unfinished Business
    1. Council Remuneration (deferred to June 3, comparison data not yet available from County)
    2. Closed Session: 239 (3.1) Education: Auditor Wil Barr, MacKillican & Associates  
2014 Audited Financial Statements  
(45 minute presentation)
9. Councillor Announcements
10. Notice of Motion – items requested by Council to be on next regular meeting agenda
11. Adjournment

**1. Call to Order**

**Present:** Mayor Hal Johnson, Reeve Terry Millar, Councillor Charlene Jackson, Councillor Dave Mackay, Councillor Daryl McLaughlin, Councillor Christopher Olmstead

**Absent:** Councillor Cathy Regier

**Staff:** Christine FitzSimons, Marsha Hawthorne, Bill Misener, Steven Hodson, Doug Schultz, Erica Rice, Danielle Howatson

**2. Disclosure of Pecuniary Interest – None**

**3. Adoption of the Agenda**

Moved by Terry Millar, Seconded by Dave Mackay

**“Be it resolved that Council in Committee of the Township of Whitewater Region adopts the agenda for the May 6<sup>th</sup>, 2015 meeting, deleting item 7 D 1 Delegation –that item has been moved to June 3 Committee agenda.”**

Carried by  
Hal Johnson



- 3.a **Delegation: Community Living – Flag presentation**  
Presentation of the flag from Community Living to the Township of Whitewater Region to fly as May has been designated Community Living month in the Township of Whitewater Region.

#### **4. PLANNING COMMITTEE (Chair Chris Olmstead)**

##### **A. New/Unfinished Business**

1. **Building Permit Application 115 Sunset Trail, Westmeath**

Mr. Robert Lynch was in attendance to discuss his application for rezoning. More information is required and direction has been provided to staff to contact Mr. Charles Cheesman and ask that he attend a council meeting to clear up a few outstanding issues with the application.

Moved by Terry Millar, Seconded by Dave Mackay

**"Be it resolved that the Planning Committee of the Township of Whitewater Region recommends that Council support the planning comments made by the County of Renfrew Planning Department in their report of April 7, 2015 relating to a proposed zoning by-law amendment for Part Lot 17, North Front A, Westmeath."**

TABLED

2. **Permission to sell cars – Whitewater Service Centre**

More information is required by council. Staff has been directed to speak with the County of Renfrew to ascertain whether or not they have been notified about this proposed business plan as the establishment is located on a County Road.

Moved by Dave Mackay, Seconded by Terry Millar

**"Be it resolved that the Planning Committee of the Township of Whitewater Region recommends that Council approve the request from Hayden McLaughlin to approve vehicle sales at his garage located at 1805 Beachburg Rd.**

**The CAO is directed to draft a letter to the Ontario Motor Vehicle Industry Council stating that the sale of vehicles at this location is authorized by Council."**

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Recess at 5:40 p.m.

All members present at 6:00 p.m.

#### **5. ENVIRONMENTAL SERVICES COMMITTEE (Chair Daryl McLaughlin)**

##### **B. New/Unfinished Business**

1. **OCWA Annual Reports – Presentation by Brad Sweet**

Brad Sweet presented the annual reports from Cobden, Beachburg and Haley's water treatment plants. He explained the where each plant is at capacity wise and also discussed any issues that arose in 2014 and how they were handled. He identified that all water facilities are in good shape with no foreseen problems. The sewer report was also reviewed. There were problems identified with respect to capacity and infrastructure. Questions were raised about sites for spreading sludge. Councillor Jackson requested that any letter submitted to CAO FitzSimons or Environmental Services Manager Steven Hodson be presented to council when there has been a determination made about where the sludge will go. CAO FitzSimons identified that she would coordinate with Mr. Hodson when a recommendation is made.

Moved by Dave Mackay, Seconded by Terry Millar

**"Be it resolved that the Environmental Services Committee of the Township of Whitewater Region recommends that Council accept and acknowledge the Drinking Water System Annual Reports for Cobden, Beachburg & Haley, and the Cobden Water Pollution Control Plan Annual Report as prepared and submitted by the Ontario Clean Water Agency."**

Carried by  
Daryl McLaughlin

Since there is now a new council and new staff at the Township of Whitewater region, it is necessary to endorse the Operational Plan submitted by OCWA. There is no change to the operational requirement.

Moved by Terry Millar, Seconded by Dave Mackay

**"Be it resolved that the Environmental Services Committee of the Township of Whitewater Region recommends that Council endorse and approve the Ontario Clean Water Agency's Operational Plan as prepared and submitted by OCWA."**

Carried by  
Daryl McLaughlin

2. **ES Manager Report re: BEI support letter request**

Moved by Terry Millar, Seconded by Dave Mackay

**"Be it resolved that the Environmental Services Committee of the Township of Whitewater Region recommends that Council provide the requested letter of support for the proposed Whitewater Brewing Company project at the BEI owned Century Mill property on Hwy 17, as well as water/sewer plant capacity confirmation for the proposed project."**

Carried by  
Daryl McLaughlin

3. **Waste Site staffing report – Environmental Services Mgr.**

After discussion and recommendation from staff and council, a decision was reached to budget for a full time seasonal employee for the landfill site.



Moved by Dave Mackay, Seconded by Terry Millar

**"Be it resolved that the Environmental Services Committee of the Township of Whitewater Region recommends that Council budget for a full time seasonal Landfill Operator in the Waste Site Operating Budget to allow the Manager to spend a full work week in the Office and be in the field only as needed from Monday to Friday."**

Carried by  
Daryl McLaughlin

**6. ECONOMIC DEVELOPMENT COMMITTEE (Chair Terry Millar)**

**C. New/Unfinished Business**

**1. BEI subdivision update – presentation by BEI & CAO**

Representatives from BEI and JL Richards were in attendance to make a presentation centering around the plans for Phase 2 of the Wren Subdivision. The presentation set out an ideal timeline for beginning of construction of the project once all of the requisite information is gathered and reviewed. It was noted that once council approves project going forward there is a 6-9 month period before Ministry of the Environment gives the go ahead for the project. The issue of current drainage problems was addressed. The issue will be corrected for the new subdivision but it appears that the current problem will be mitigated not solved. There is an issue with information missing regarding the lan submitted by OCWA. There is no change to the operational requirement. mation required would be provided as soon as possible.

**2. Subdivision legal requirement**

Moved by Charlene Jackson, Seconded by Daryl McLaughlin

**"Be it resolved that the Economic Development Committee of the Township of Whitewater Region recommends that Council authorize an application prepared by the Township's Lawyer, to the Registry Office for the conversion of Absolute Title of Blocks 11 & 12, Plan 573 – Bonnechere Excavating Inc."**

Carried by  
Terry Millar

**7. RECREATION COMMITTEE (Chair Chris Olmstead)**

**D. New/Unfinished Business**

**1. Delegation: Heather Watson – playground issue**

This matter has been moved to the June 3, 2015 Council in Committee Meeting.

**2. Cobden Recreation By-Law review & Council representation & Taste of the Valley – use of Cobden arena parking lot**

This is a matter that has been highlighted by the preparations for Taste of the Valley. Councillor Olmstead has advised that he will be meeting with the Chair of the Cobden Recreation Association to discuss the information gathered at the Taste of the Valley meeting on May 5, 2015 by way of providing alternatives to keeping the arena open and allowing the parking lot for use at the Taste of the Valley. He is hoping for an amenable solution.

Moved by Charlene Jackson, Seconded by Christ Olmstead

**"Be it resolved that the Recreation and Culture Committee of the Township of Whitewater Region recommends that Council update the Cobden & District Recreation operating authority By-Law from 1986, including appointing a member of Council to the Association as recommended by the Township's Auditor.**

**Further, the Committee recommends that the CAO be directed to draft an updated Cobden Arena Lease Agreement to be signed by both parties."**

Carried by  
Chris Olmstead

**3. Parade Float management & new banner quote**

Moved by Charlene Jackson, Seconded by Chris Olmstead

**"Be it resolved that the Recreation and Culture Committee of the Township of Whitewater Region recommends to Council that maintenance, decoration and storage of the Whitewater Region Parade Float will be managed by staff as a paid duty. Council is welcome to assist with these tasks.**

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**Council directs staff to purchase 2 new 4' X 8' promotional event banner at an approximate cost of \$700.00."**

Carried by  
Chris Olmstead

**3. Cobden Beach bird control issues**

Discussion of the bird control issues resulted in a request have CAO FitzSimons invite the Civitan Club to a meeting of council to see if there could be combined effort with them to control the birds at the beach in Cobden to prevent another year of lost usage due to contamination.

**8. CORPORATE SERVICES COMMITTEE (Chair Charlene Jackson)**

**E. New/Unfinished Business**

**1. Council Remuneration - deferred to June 3, comparison data not yet available from County**

**2. Closed Session: 239 (3.1) Education: Auditor Wil Barr, MacKillican & Associates  
2014 Audited Financial Statements  
(45 minute presentation)**



Moved by Chris Olmstead, Seconded by Charlene Jackson

**"Be it resolved that the Corporate Services Committee of the Township of Whitewater Region went in to Closed Session under Section 239 (2) of the Municipal Act 8:30 pm for the following purpose:**

**239 (3.1) A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:**

- 1. The meeting is held for the purpose of educating or training the members.**
- 2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee."**

Carried by  
Charlene Jackson

Moved by Terry Millar, Seconded by Hal Johnson

**"Be it resolved that the Council in Committee of Whitewater Region agrees to extend the meeting of May 6, 2015 past 9:00 pm."**

Carried by  
Charlene Jackson

Moved by Chris Olmstead, Seconded by Daryl McLaughlin

**"Be it resolved that the Corporate Services Committee of the Township of Whitewater Region came out of closed session at 9:35pm.**

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**In Open Session:**

**A closed session meeting was held. One item was on the agenda: 239 (3.1) education and training."**

Carried by  
Charlene Jackson

Moved by Terry Millar, Seconded by Chris Olmstead

**"Be it resolved that the Corporate Services Committee of Whitewater Region accepts the draft audited financial statements presented by MacKillican and Associates at the May 6 committee meeting."**

Carried by  
Charlene Jackson

**9. Councillor Announcements - none**

**10. Notice of Motion – none**

**11. Adjournment**

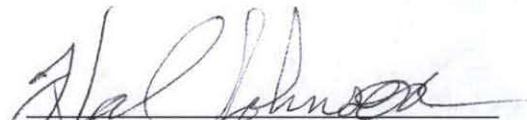
Moved by Chris Olmstead, Seconded by Terry Millar

**"Be it resolved that the May 6, 2015 Council in Committee meeting of the Township of Whitewater Region was adjourned at 9:40pm."**

Carried by  
Charlene Jackson

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Christine FitzSimons, CAO Clerk

  
Mayor Hal Johnson