

<b>TOWNSHIP OF WHITEWATER REGION</b> <b>Committee Meetings</b>
<b>Meeting Title: Council in Committee Meeting</b> <b>Date: Wednesday Jan. 7, 2015</b>
<b>Place: Municipal Council Chambers</b> <b>Start Time: 6:00 p.m.</b>
<b>COUNCIL IN COMMITTEE MEETING AGENDA</b> Any submissions received from the public, either orally or in writing may become part of the public record/package.

1. **Call to Order**
2. **Disclosure of Pecuniary Interest**
3. **Adoption of the Agenda**
4. **Adoption of the Minutes** of the previous Council in Committee meeting (**none**)
5. **Delegations – none**
6. **CORPORATE SERVICES COMMITTEE**    (**Chair Charlene Jackson, Co-Chair Terry Millar**)
  - A. **New/Unfinished Business**
    1. 2015 Budget Prep: Treasurer's Budget Development Plan
    2. Strategic Plan Review (CAO)
    3. Asset Management Plan review (Public Works Mgr, CAO)
7. **PUBLIC WORKS COMMITTEE**    (**Chair Dave MacKay, Co-Chair Charlene Jackson**)
  - A. **New/Unfinished Business**
    1. Forest Operations Prescription
    2. **Closed Session** 239 (2) (f) The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
    3. **Closed Session** 239 (2) (f) The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
    4. **Closed Session** 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees.
8. **ENVIRONMENTAL SERVICES COMMITTEE** (**Chair Daryl McLaughlin, Co-Chair Chris Olmstead**)
  - A. **New/Unfinished Business**
    1. **Closed Session** 239 (2) (d) Labour relations or employee negotiations
9. **Adjournment**

1. **Call to Order**  
Present: Councillors: Mayor Hal Johnson, Reeve Terry Millar, Daryl McLaughlin, Cathy Regier, Charlene Jackson, Chris Olmstead and Dave Mackay.

**Staff Present:** Christine FitzSimons, Marsha Hawthorne, Hope Dillabough, Steve Hodson, Wayne Heubner, Bill Misener, Andrew Kenny, Doug Schultz and Erica Rice.

2. **Disclosure of Pecuniary Interest**  
None.
3. **Adoption of the Agenda**  
Moved by Cathy Regier, Seconded by Dave Mackay  
**"Be it Resolved that Council of the Township of Whitewater Region adopts the agenda for the Jan. 7, 2015 meeting.**

Carried by  
Hal Johnson

4. **Adoption of the Minutes** of the previous Council in Committee meeting (**none**)
5. **Delegations - none**
6. **CORPORATE SERVICES COMMITTEE** (**Chair Charlene Jackson, Co-Chair Terry Millar**)
  - A. **New/Unfinished Business**
    1. **2015 Budget Prep: Treasurer's Budget Development Plan**  
Treasurer/Deputy CAO informed the Committee that she is working with the Township Auditor Wil Barr and she is composing all 2015 requests. She is meeting with all department heads to discuss their 2015 budgets.  
Councillor Jackson stated that the budget will not be passed before May to allow for new

Council members and staff to complete a thorough presentation and discussion. Next year the budget discussion will start earlier.

Councillor Olmstead asked for quarterly updates.

Treasurer/Deputy CAO informed the Committee that she does compile quarterly updates in her monthly reports.

CAO informed the Committee that the water systems need to pay for themselves and this is a major impact that affects the budget. There is also discussion held on where the 8 million dollars come from to run the Municipality. These include grants, tax dollars and OMPF funding.

Councillor Jackson stated that discussion on water and sewer budget could be started.

CAO informed the Committee that she would circulate an email to Committee to determine a future date.

Consensus was given to have an operating meeting on Thursday February 12 @ 6:00pm.

**2. Strategic Plan Review (CAO)**

CAO went over the 2015-2018 Strategic Plan. She listed the accomplishments that were achieved and future goals.

Reeve Millar asked for a copy of the Economic Development Coordinator's job description. Councillor Jackson informed the Committee that the City of Pembroke has a costing mechanism on their website that would allow for the Township to see exactly what the Public Works staffing requirements would cost.

Environmental Services Manager informed the Committee that he needs the updated financial plan to get the water licenses for all the plants.

Environmental Services Manager informed the Committee that the Waste and Recycling contracts are up for renewal as of April 1, 2015.

**3. Asset Management Plan review (Public Works Mgr, CAO)**

CAO informed the Committee that the Township had Mr. Mike Faddock and Mr. Steven Webster from Jp2g come in and ascertain the level of service that Council wants to give. CAO informed the Committee that Jp2g will be coming in to update Council with a new Asset Management Plan in March of 2015.

**7. PUBLIC WORKS COMMITTEE (Chair Dave MacKay, Co-Chair Charlene Jackson)**

**A. New/Unfinished Business**

**1. Forest Operations Prescription**

Public Works Manager informed the Committee that exploring the pit property on Government Road was never about making money. It was decided to perform a select cut instead of a clear cut, this would allow for trees to be harvested properly.

Moved by Charlene Jackson, Seconded by Cathy Regier

**"Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends to Council that the Forest Operation Prescription as prepared by the County of Renfrew, be followed and that "Area A; be harvested in 2015 for an approximate new revenue of \$11,600."**

Carried by  
Dave Mackay

**2. Closed Session 239 (2) (f) The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.**

Moved by Cathy Regier, Seconded by Charlene Jackson

**"Be it resolved that the Public Works Committee for the Township of Whitewater Region went in to Closed Session under Section 239 (2) of the Municipal Act at 7:40 pm for the following purpose:**

- f) The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose."**

Carried by  
Dave Mackay

Moved by Charlene Jackson, Seconded by Cathy Regier

**"Be it Resolved that the Council of the Township of Whitewater Region came out of closed session at 8:10pm.**

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**In Open Session:**

**A Closed Meeting was held. One item was on the agenda  
Re: The receiving of advice that is subject to solicitor-client privilege,  
including communications necessary for that purpose."**

Carried by

3. **Closed Session 239 (2) (f) The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.**

Moved by Cathy Regier, Seconded by Charlene Jackson

**“Be it resolved that the Public Works Committee for the Township of Whitewater Region went in to Closed Session under Section 239 (2) of the Municipal Act at 8:10 pm for the following purpose:**

- f) **The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.”**

Carried by  
Dave Mackay

Moved by Chris Olmstead, Seconded by Daryl McLaughlin

**“Be it Resolved that the Council of the Township of Whitewater Region came out of closed session at 8:40pm.**

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**In Open Session:**

**A Closed Meeting was held. One item was on the agenda**

**Re: The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.”**

Carried by  
Dave Mackay

4. **Closed Session 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees.**

Moved by Daryl McLaughlin, Seconded by Chris Olmstead

**“Be it resolved that the Public Works Committee for the Township of Whitewater Region went in to Closed Session under Section 239 (2) of the Municipal Act at 8:40 pm for the following purpose:**

- b) **Personal matters about an identifiable individual, including municipal of local board employee.”**

Carried by  
Dave Mackay

Moved by Chris Olmstead, Seconded by Daryl McLaughlin

**“Be it Resolved that the Council of the Township of Whitewater Region came out of closed session at 9:00 pm.**

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**In Open Session:**

**A Closed Meeting was held. One item was on the agenda**

**Re: Personal matters about an identifiable individual, including municipal or local board employees.”**

Carried by  
Dave Mackay

Moved by Cathy Regier, Seconded by Daryl McLaughlin

**“Be it Resolved that the Council in Committee of the Township of Whitewater Region agrees to extend the Jan. 7, 2015 meeting until 10:00pm.”**

Carried by  
Hal Johnson

8. **ENVIRONMENTAL SERVICES COMMITTEE (Chair Daryl McLaughlin, Co-Chair Chris Olmstead)**

**A. New/Unfinished Business**

1. **Closed Session 239 (2) (d) Labour relations or employee negotiations**

Moved by Charlene Jackson, Seconded by Chris Olmstead

**“Be it resolved that the Environmental Services Committee for the**

Township of Whitewater Region went in to Closed Session under Section 239 (2) of the Municipal Act at 9:10 pm for the following purpose:

d) Labour relations or employee negotiations.”

Carried by  
Daryl McLaughlin

Moved by Chris Olmstead, Seconded by Daryl McLaughlin  
“Be it Resolved that the Council of the Township of Whitewater Region came out of closed session at 9:59 pm.

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**In Open Session:**

**A Closed Meeting was held. One item was on the agenda re: Labour relations or employee negotiations.”**

Carried by  
Daryl McLaughlin

Moved by Charlene Jackson, Seconded by Hal Johnson  
“Be it Resolved that the Environmental Services Committee of the Township of Whitewater Region recommends that Council direct the Environmental Services Manager to prepare and issue separate garbage and recycling contract tenders.”


Carried by  
Daryl McLaughlin


**9. Adjournment**

Moved by Charlene Jackson, Seconded by Chris Olmstead

“Be it resolved that the Council in Committee Meeting of the Township of Whitewater Region adjourns the Jan. 7, 2015 meeting at 9:50 pm.”

Carried by  
Hal Johnson

  
Christine FitzSimons, CAO/CLERK

  
Mayor Hal Johnson