

TOWNSHIP OF WHITEWATER REGION
Committee Meetings

Meeting Title: Council in Committee Meeting **Date: Wednesday Aug. 5 2015**
Place: Municipal Council Chambers **Start Time: 7:00 p.m.**

COUNCIL IN COMMITTEE MEETING AGENDA

Any submissions received from the public, either orally or in writing may become part of the public record/package.

NOTE: As of February 4, 2015 all Committee and Council meetings will be recorded and will be available the following day to be viewed on the Township website www.whitewaterregion.ca

Council in Committee (Mayor Hal Johnson)

1. **Call to Order**
2. **Disclosure of Pecuniary Interest**
3. **Adoption of the Agenda**

4. PUBLIC WORKS COMMITTEE (Chair Dave Mackay)

A. New/Unfinished Business

1. Double Surface Treatment Tender #DST-15-2
2. Gravel Tender 2015-01
3. Fire Truck fleet update from PW Manager
4. Request from Cobden Legion – Handicap Parking spots (agenda addition)
5. Installation of bollards on walking trail (agenda addition)

5. RECREATION COMMITTEE (Chair Chris Olmstead)

B. New/Unfinished Business

1. Boat Launch signs & 911 numbers
2. Civitan Club Request for Cobden Park
3. Playground issues

6. ENVIRONMENTAL SERVICES COMMITTEE (Chair Daryl McLaughlin)

C. New/Unfinished Business

1. Staffing at Waste Site (tabled from May 20, 2015)

7. PROTECTIVE SERVICES COMMITTEE (Chair Cathy Regier)

D. New/Unfinished Business

1. Chickens in villages
2. OPP 911 Pocket Dials & Citizen Self Reporting - Information
3. Beachburg House Property Standards complaint

8. Closed Session 239 (2) (a) The security of the property of the Corporation of the Township of Whitewater Region (agenda addition)

9. Adjournment

1. **Call to Order**

Present: Mayor Hal Johnson, Reeve Terry Millar, Councillor Dave Mackay, Councillor Daryl McLaughlin, Councillor Christopher Olmstead, Councillor Cathy Regier

Regrets: Councillor Charlene Jackson

Staff: Christine FitzSimons, Marsha Hawthorne, Bill Misener, Wayne Heubner, Hope Dillabough, Steven Hodson, Doug Schultz and Danielle Howatson

2. **Disclosure of Pecuniary Interest – None**

3. **Adoption of the Agenda**

Moved by Cathy Regier, Seconded by David Mackay

“Be it resolved that the Council in Committee of the Township of Whitewater Region adopts the agenda for the August 5, 2015 meeting.”

Carried by
Hal Johnson

4. PUBLIC WORKS COMMITTEE (Chair Dave Mackay)

A. New/Unfinished Business

1. Double Surface Treatment Tender #DST-15-2

Moved by Daryl McLaughlin, Seconded by Terry Millar

"Be it resolved that the Public Works Committee of the Township of Whitewater Region direct staff to tender out the Double Surface Treatment work for Magnesium Road."

Carried by
Dave Mackay

2. Gravel Tender 2015-01

Moved by Daryl McLaughlin, Chris Olmstead

"Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends that Council award the Gravel Crushing Tender to GP Splinter in the amount of \$58,308.00 including tax."

Carried by
Dave Mackay

3. Fire Truck fleet update from PW Manager

Councillor Chris Olmstead wants to look at a lease option or debenture instead of putting \$12,000 into repairs on the Foresters Falls Fire truck as a solution to get us to budget time when can entertain the idea of purchasing a new one. Road Supervisor Bill Misener has suggest that we do a Request for Proposal (RFP) wherein the builders of the truck will identify to the Township what they can provide to us. In the meantime, a truck needs to be in the Foresters Falls Fire Hall. Also, Councillor Regier noted that this matter should be placed on the Protective Services Committee Agenda and removed from the Public Works Committee agenda going forward.

Moved by Chris Olmstead, Seconded by Daryl McLaughlin

"Be it Resolved the Public Works Committee of the Township of Whitewater Region direct staff to put the Foresters Falls Pumper Truck back into the hall but not in front line service."

Carried by
Dave Mackay

4. Request from Cobden Legion – Handicap Parking spots

Moved by Daryl McLaughlin, Seconded by Chris Olmstead

"Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends that Council approve the request from the Branch 550 Cobden Legion for the Public Works Dept. to install 2 Handicapped Parking spots (painting and signage) directly in front of the Legion building."

Carried by
Dave Mackay

5. Installation of bollards on walking trail

Moved by Daryl McLaughlin, Seconded by Chris Olmstead

"Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends that Council approve the installation of 4 donated bollards to be installed at the ends of the walking path behind the sewer plant to restrict machine access."

Carried by
Dave Mackay

5. RECREATION COMMITTEE (Chair Chris Olmstead)

B. New/Unfinished Business

1. Boat Launch signs & 911 numbers

Moved by Dave Mackay, Seconded by Cathy Regier

"Be it resolved that the Recreation Committee of the Township of Whitewater Region recommends that Council post boat launch signs at all 6 water entry points, naming the water body. Further, 911 Civic Address signs should be posted at all boat launches to facilitate emergency services."

Carried by
Chris Olmstead

2. Civitan Club Request for Cobden Park

Moved by Dave Mackay, Seconded by Cathy Regier

"Be it resolved that the Recreation Committee of the Township of Whitewater Region recommends that Council approve the Cobden & District Civitan Club's request to build an amphitheater in the area of the tourist booth and gazebo to be used for local performances, in principle upon the presentation made by the Civitan Club. Council requests that any discussion of a playground structure in the Cobden Park be co-ordinated through Environmental Services Manager Steven Hodson. There are very specific types of playground equipment and installation that need to be used to meet the liability insurance needs of such structures on municipally owned lands."

Carried by
Chris Olmstead

3. Playground issues

Staff is directed to provide Heather Watson and Dave Anderson a letter advising that we will not be installing the play structure due to the information provided to us by our insurance company. Councillor Olmstead wants to ensure that the letter identified that it was a great thing that they were trying to do for the region and that the efforts have not gone unnoticed. Councillor Regier also wants the letter to provide a time frame in which the play structure needs to be removed from Township property. Finally, perhaps we could suggest some local businesses that they could contact to inquire about having the play structure installed on their property.

6. ENVIRONMENTAL SERVICES COMMITTEE (Chair Daryl McLaughlin)

C. New/Unfinished Business

1. Staffing at Waste Site (tabled from May 20, 2015)

Moved by Cathy Regier, Seconded by Dave Mackay

"Be it Resolved that the Environmental Services Committee recommend to Council to direct staff to hire a full-time/part-time individual to work at the Landfill Site."

Carried by
Daryl McLaughlin

7. PROTECTIVE SERVICES COMMITTEE (Chair Cathy Regier)

D. New/Unfinished Business

1. Chickens in villages

Moved by Terry Millar, Seconded by Daryl McLaughlin

"Be it resolved that the Protective Services Committee of the Township of Whitewater Region recommends to Council that the Ellis Family be exempt from existing By-Laws that address keeping poultry in Whitewater Region and may continue to be Poultry Hobbyists, due to exceptional circumstances and limit the amount of chickens on site as at Aug 5, 2015."

Carried by
Cathy Regier

2. OPP 911 Pocket Dials & Citizen Self Reporting – Information

Councillor McLaughlin has asked that we contact the OPP to attend a council meeting as a delegation to provide information regarding cost to the Township and the like.

3. Beachburg House Property Standards complaint

Moved by Terry Millar, Moved by Hal Johnson

"Be it Resolved that the Protective Services Committee of the Township of Whitewater Region direct staff to paint the front windows at the Beachburg House located at 1802 Beachburg Road due to Property Standards issues."

Carried by
Cathy Regier

Moved by Hal Johnson, Seconded by Dave Mackay

"Be it Resolved the Protective Services Committee of the Township of Whitewater Region direct staff to put out an RFP for a Front Line Pumper Fire Truck."

8. Closed Session 239 (2) (a) The security of the property of the Corporation of the Township of Whitewater Region (agenda addition)

Moved by Daryl McLaughlin, Seconded by Terry Millar

"Be it resolved that the Public Works Committee of the Township of Whitewater Region went in to Closed Session under Section 239 (2) of the Municipal Act at 9pm for the following purpose:

- a) The security of the property of the Corporation of the Township of Whitewater Region or local board"**

Carried by
Dave Mackay

Moved by Cathy Regier, Seconded by Daryl McLaughlin

"Be it resolved that the Public Works Committee of the Township of Whitewater Region came out of closed session at 9:18 pm."

In open session:

A closed session meeting was held. One item was on the agenda: 239 (2) a) The security of the property of the Corporation of the Township of Whitewater Region or local board."

Carried by
Dave Mackay

9. Adjournment

Moved by Dave Mackay, Seconded by Cathy Regier

**"Be it resolved that the Council in Committee of the Township of Whitewater Region
adjourns the meeting of August 5, 2015 at 9:20pm."**

Carried by
Hal Johnson

CAO/Clerk

Mayor

TOWNSHIP OF WHITEWATER REGION
Council Meeting

Meeting Title: Regular Council Meeting **Date: Wednesday Aug. 5, 2015**
Place: Municipal Council Chambers

COUNCIL MEETING AGENDA

Any submissions received from the public, either orally or in writing may become part of the public record/package.

NOTE: As of February 4, 2015 all Committee and Council meetings will be recorded and will be available the following day to be viewed on the Township website www.whitewaterregion.ca

1. Call to Order
2. Prayer
3. Disclosure of Pecuniary Interest
4. Adoption of the Agenda
5. Adoption of the Minutes of the Council in Committee & Regular Council Meeting, July 22, 2015
6. Adoption of the resolutions from prior Council in Committee meeting held Aug. 5, 2015
9. By-Laws 15-08-807 Hazardous Waste Agreement
10. Correspondence
 1. Species at Risk & Planning – Renfrew County update – info
 2. Forum for Young Canadians – info
 3. Renfrew County Safe Shelter for Youth – info
 4. Resolution for Fairness in Provincial Infrastructure Funds – request to support
11. New/Unfinished business
 1. Councillor Announcements
12. Notice of Motion
13. Confirmation By-Law
14. Adjournment

1. Call to Order
2. Prayer
3. Disclosure of Pecuniary Interest – None

4. Adoption of the Agenda

Moved by Daryl McLaughlin, Seconded by Terry Millar

2015-3294 “Be it resolved that the Council of the Township of Whitewater Region adopts The agenda for the Regular Council meeting of August 5th, 2015 regular meeting.”

Carried by
Hal Johnson

5. Adoption of the Minutes of the Council in Committee & Regular Council Meeting, July 22, 2015

Moved by Terry Millar, Seconded by Daryl McLaughlin

2015-3295 “Be it resolved that the Council of the Township of Whitewater Region adopts the minutes of the July 22, 2015 Council in Committee and Regular Council meetings.”

Carried by
Hal Johnson

6. Adoption of the resolutions from prior Council in Committee meeting held Aug. 5, 2015

PUBLIC WORKS COMMITTEE (Chair Dave Mackay)

Moved by Daryl McLaughlin, Seconded by Terry Millar

2015-3296 “Be it resolved that the Public Works Committee of the Township of Whitewater Region direct staff to tender out the Double Surface Treatment work for Magnesium Road 2.7 km and a per kilometer price for additional DST work and we will scarify and add gravel where required.”

Carried by
Hal Johnson

Moved by Daryl McLaughlin, Chris Olmstead

2015-3297 “Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends that Council award the Gravel Crushing Tender to GP Splinter in the amount of \$58,308.00 including tax.”

Carried by
Hal Johnson

Moved by Chris Olmstead, Seconded by Daryl McLaughlin

2015-3298 “Be it Resolved the Public Works Committee of the Township of Whitewater

Region direct staff to put the Foresters Falls Pumper Truck back into the hall but not in front line service."

Carried by
Hal Johnson

Moved by Daryl McLaughlin, Seconded by Chris Olmstead

2015-3299 "Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends that Council approve the request from the Branch 550 Cobden Legion for the Public Works Dept. to install 2 Handicapped Parking spots (painting and signage) directly in front of the Legion building in coordination with the County of Renfrew."

Carried by
Hal Johnson

Moved by Daryl McLaughlin, Seconded by Chris Olmstead

2015-3300 "Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends that Council approve the installation of 4 donated bollards to be installed at the ends of the walking path behind the sewer plant to restrict machine access."

Carried by
Hal Johnson

RECREATION COMMITTEE (Chair Chris Olmstead)

Moved by Dave Mackay, Seconded by Cathy Regier

2015-3301 "Be it resolved that the Recreation Committee of the Township of Whitewater Region recommends that Council post boat launch signs at all 6 water entry points, naming the water body. Further, 911 Civic Address signs should be posted at all boat launches to facilitate emergency services."

Carried by
Hal Johnson

Moved by Dave Mackay, Seconded by Cathy Regier

2015-3302 "Be it resolved that the Recreation Committee of the Township of Whitewater Region recommends that Council approve the Cobden & District Civitan Club's request to build an amphitheater in the area of the tourist booth and gazebo to be used for local performances, in principle upon the presentation made by the Civitan Club. Council requests that any discussion of a playground structure in the Cobden Park be co-ordinated through Environmental Services Manager Steven Hodson. There are very specific types of playground equipment and installation that need to be used to meet the liability insurance needs of such structures on municipally owned lands."

Carried by
Hal Johnson

ENVIRONMENTAL SERVICES COMMITTEE (Chair Daryl McLaughlin)

Moved by Cathy Regier, Seconded by Dave Mackay

2015-3303 "Be it Resolved that the Environmental Services Committee recommend to Council to direct staff to hire a full-time/part-time individual to work at the Landfill Site."

Carried by
Hal Johnson

PROTECTIVE SERVICES COMMITTEE (Chair Cathy Regier)

Moved by Terry Millar, Seconded by Daryl McLaughlin

2015-3304 "Be it resolved that the Protective Services Committee of the Township of Whitewater Region recommends to Council that the Ellis Family be exempt from existing By-Laws that address keeping poultry in Whitewater Region and may continue to be Poultry Hobbyists, due to exceptional circumstances and limit the amount of chickens on site as at Aug 5, 2015."

Carried by
Hal Johnson

Moved by Terry Millar, Moved by Daryl McLaughlin

2015-3305 "Be it Resolved that the Protective Services Committee of the Township of Whitewater Region direct staff to paint the front windows at the Beachburg House located at 1802 Beachburg Road due to property Standards issues."

Carried by
Hal Johnson

Moved by Terry Millar, Seconded by Dave Mackay

2015-3306 "Be it Resolved the Protective Services Committee of the Township of Whitewater Region direct staff to put out an RFP for a Front Line Pumper Fire Truck."

Carried by
Hal Johnson

9. By-Laws 15-08-807 Hazardous Waste Agreement

Moved by Daryl McLaughlin, Seconded by Terry Millar

2015-3307 "Be it resolved that the Council of the Township of Whitewater Region approves that the following By-Law be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law Book:

- 1. 15-08-807 Hazardous Waste Agreement"**

Carried by
Hal Johnson

10. Correspondence

- 1. Species at Risk & Planning – Renfrew County update**
Receive as information
- 2. Forum for Young Canadians**
Receive as information
- 3. Renfrew County Safe Shelter for Youth**
Receive as information
- 4. Resolution for Fairness in Provincial Infrastructure Funds – request to support**
Receive as information

Moved by Daryl McLaughlin, Seconded by Terry Millar

2015-3308 "Be it resolved that the Council of the Township of Whitewater Region received & files correspondence 1-4"

Carried by
Hal Johnson

11. New/Unfinished business

1. Councillor Announcements

2015-3309 "Be it resolved that the Council of the Township of Whitewater Region agrees to support the requests made by the Cobden Agricultural Society to supply township trucks for garbage and supply some clay fill for the derby pit.

Carried by
Hal Johnson

Staff was directed to contact Mr. Brian Hamilton to advise that Council will not be able to fill the usual spot at the concession stand from 10-2 on Friday. Staff was directed to advise Mr. Hamilton that Council would like to assist and to request a different date and/or time for them to provide volunteer services.

August 13, 2015 there is a BBQ at Millar Feed & Seed from 10:00am-2:00pm

Councillor Mackay said thank you to all the volunteers on behalf of the Beachburg Fair Board.

12. Notice of Motion - none

13. Confirmation By-Law

Moved by Dave Mackay, Seconded by Cathy Regier

2015-3310 "Be it resolved that the Council of the Township of Whitewater Region approves that the following By-Law be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law Book:

- 1. 15-08-808 Confirmation By-Law"**

Carried by
Hal Johnson

14. Adjournment

Moved by Dave Mackay, Seconded by Cathy Regier

2015-3311 "Be it resolved that the Council of the Township of Whitewater Region adjourns the meeting of August 5, 2015 at 9:55 pm."

Carried by
Hal Johnson

CAO/Clerk

Mayor