

TOWNSHIP OF WHITEWATER REGION
Regular Council Meeting

Meeting Title: Regular Council Meeting **Date: Wednesday August 19, 2015**
Place: Municipal Council Chambers

COUNCIL MEETING AGENDA

Any submissions received from the public, either orally or in writing may become part of the public record/package.

NOTE: As of February 4, 2015 all Committee and Council meetings will be recorded and will be available to be viewed on the Township website www.whitewaterregion.ca

1. Call to Order
2. Prayer
3. Disclosure of Pecuniary Interest
4. Adoption of the Agenda
5. Adoption of the Minutes of the Regular Council meeting, Aug. 5, 2015
6. Adoption of the Accounts
7. Departmental Reports: Treasurer, Public Works, Building Dept., Environmental Services, CAO and Reeve
8. a) Adoption of the Minutes of the Council in Committee meeting Aug. 5, 2015
b) Adoption of the resolutions from prior Council in Committee meeting held August 19, 2015
9. By-Laws
 1. 15-08-811 Development Agreement – Anna & James Moreau
 2. 15-08-812 Assuming Roads By-Law
10. Correspondence
 1. Federal Economic Development Agency notification of Community Infrastructure Program 150 grant approval- renovation of Visitor's Centre - info
 2. Training & Learning Centre – info
 3. Renewable Energy Guide for Municipalities – info
 4. Thank you letter – Muskrat Watershed Council
 5. Water Quality report – Muskrat Watershed Council
11. New/Unfinished business
 1. Consent Application B58/15(1) and B59/15(2)
 2. Request from County for grant application support
 3. Councillor Announcements
12. Notice of Motion
13. Closed Session 239 (2) c) A proposed or pending acquisition or disposition of land by the municipality or local board
14. Confirmation By-Law
15. Adjournment

1. **Call to Order**

Present: Mayor Hal Johnson, Reeve Terry Millar, Councillor Charlene Jackson, Councillor Dave Mackay, Councillor Daryl McLaughlin, Councillor Christopher Olmstead, Councillor Cathy Regier

Staff: Christine FitzSimons, Marsha Hawthorne, Bill Misener, Wayne Heubner, Hope Dillabough, Steven Hodson, Doug Schultz, Andrew Kenny and Danielle Howatson

2. **Prayer** – none recited in the interest of time
3. **Disclosure of Pecuniary Interest** - none
4. **Adoption of the Agenda**

Moved by Charlene Jackson, Seconded by Daryl McLaughlin

2015-3312 "Be it resolved that the Council of the Township of Whitewater Region adopts the agenda for the August 19th, 2015 regular meeting."

Carried by
Hal Johnson

5. **Adoption of the Minutes of the Regular Council meeting, Aug. 5, 2015**
Moved by Charlene Jackson, Seconded by Daryl McLaughlin
2015-3313 "Be it resolved that the Council of the Township of Whitewater Region adopts the minutes for the August 5th, 2015 regular meeting."
Carried by
Hal Johnson
6. **Adoption of the Accounts**
Moved by Charlene Jackson, Seconded by Daryl McLaughlin
2015-3314 "Be it resolved that the Council of the Township of Whitewater Region approve the attached schedule of General Purpose Accounts in the amount of \$690,553.09 and Water Fund Accounts in the amount of \$2,058.30 for the period of July 1st to July 31st, 2015 and that the above accounts be paid."
Carried by
Hal Johnson
7. **Departmental Reports: Treasurer, Public Works, Building Dept., Environmental Services, CAO and Reeve**
Moved by Charlene Jackson, Seconded by Daryl McLaughlin
2015-3315 "Be it resolved that the Council of the Township of Whitewater Region receives and files reports from : Treasurer, Public Works Dept., Building and By-Law Enforcement Dept., Environmental Services Dept., Fire Dept. and Entrepreneurship Development Coordinator."
Carried by
Hal Johnson
8. **a) Adoption of the Minutes of the Council in Committee meeting Aug. 5, 2015**
Moved by Charlene Jackson, Seconded by Daryl McLaughlin
2015-3316 "Be it resolved that the Council of the Township of Whitewater Region adopts the minutes of the Council in Committee meeting of August 5th, 2015."
Carried by
Hal Johnson
- b) Adoption of the resolutions from prior Council in Committee meeting held August 19, 2015**
Moved by Charlene Jackson, Seconded by Chris Olmstead
2015-3317 "Be it Resolved that the Resolutions of the Council in Committee meeting held Aug 19, 2015 be accepted by Council and become Resolutions of Council."
Carried by
Hal Johnson

Namely –

"Recreation and Culture Committee:

CN Rail Corridor Memorandum of Understanding

Moved by Cathy Regier, Seconded by Dave Mackay

"Be it resolved that the Recreation Committee of the Township of whitewater Region recommends to Council that they sign a Memorandum of Understanding, Stage 1 to acquire the abandoned CN Rail right-of-way in partnership with the Township of Laurentian Valley and the City of Pembroke."

Carried by
Chris Olmstead

Playground structure update

Moved by Dave Mackay, Seconded by Cathy Regier

"Be it resolved that the Recreation Committee of the Township of Whitewater Region recommends to Council that the Township allow the Cobden Recreation Association to install an existing Discovery Centre DC-4LG, CSA compliant, IPEMA Certified play structures in Cobden Park as per the manufacture's specifications. The Recreation Committee further recommends that the Township provide services and material in kind where possible, such as site preparation and sand for the protective surface. A "prior to use" inspection by a Certified Playground Inspector will verify that the unit has been installed correctly and that there are no non-compliant issues before allowing the public to use the play structure. Additionally, the request from the Foresters Falls Athletic Association requesting permission to erect the same type of complaint play structure is granted with the same requirements."

Carried by
Chris Olmstead

Corporate Services

Crossing Guards discussion – allocation of resources for 2016

Moved by Cathy Regier, Seconded by Dave Mackay

“Be it Resolved that the Corporate Services Committee of the Township of Whitewater Region direct staff to invite representatives from the schools in the municipality to come to the Nov. Council in Committee meeting to discuss proposals regarding the Crossing Guards issue”

Public Works

Tandem Truck purchase

Moved by Chris Olmstead, Seconded by Daryl McLaughlin

“Be it resolved that the Public Works Committee of the Township of Whitewater Region directs the Public Works Manager to purchase 2 demo tandem snow plow trucks from Valley Truck and Spring at an agreed price of \$204,000 each before taxes. One truck will be funded from the approved 2015 budget and the second truck will be left unfinanced and will be included in the 2016 Public Works Budget”

Carried by
Dave Mackay

Industrial Park Report

Moved by Chris Olmstead, Seconded by Charlene Jackson

“Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends to Council to continue to supply non-potable water to select businesses within the Whitewater Region Industrial Park and permit RMI to hook into the system through an agreement holding the Township harmless in the event of system malfunction or non-potable water shortage and that the said hook-up will be completely at RMI's cost.”

Carried by
Dave Mackay

Grant applications for 2nd intake of Ontario Community Infrastructure Fund and Small Communities Fund – project suggestions

Moved by Daryl McLaughlin, Seconded by Chris Olmstead

“Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends to Council that an Expression of Interest be submitted to OCIF to rehabilitate Truelove St. in Cobden and an Expression of Interest be submitted to SCF to fund our Stormwater Remediation project for Wren Subdivision – Phase 1.”

Carried by
Dave Mackay

Magnesium Rd. Double Surface Treatment Tender

Moved by Chris Olmstead, Seconded by Daryl McLaughlin

“Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends to Council that Greenwood Paving be awarded the Double Surface Treatment Tender # DST-15-3 for 2.7 kms of Magnesium Rd. in the amount of \$105,717.15 tax included.”

Carried by
Dave Mackay

Environmental Services

Joe Janota – Jp2g Presentation Environmental Assessment moving forward - Sewer Plant Project

Moved by Dave Mackay, Seconded by Cathy Regier

“Be it resolved that the Environmental Services Committee of the Township of Whitewater Region recommends that Council appoint Jp2g Consultants Inc. as our Engineer of Record to oversee the upgrades to the Cobden Sewer Plant. Jp2g will design the tender, make recommendation to Council to award the tender once bids close, and be the Project Managers for the duration of the Project, including assisting the Treasurer with the complex reporting required for the grant.”

Moved by
Daryl McLaughlin

Nelson Gervais request

Moved by Cathy Regier, Seconded by Dave Mackay

“Be it resolved that the Environmental Services Committee of the Township of Whitewater Region recommends that Council declare Part Lot 16, EFC, Westmeath as in Plan R69735, to be surplus, appraised to determine fair market value and offered for sale to the public with proper notice as per By-Law 01-06-32. The Township's Lawyer's legal opinion, last obtained on March 18, 2013, is that there be Notice on Title indicating the property has been used as a waste disposal site and the Municipality is making no representations or warranties regarding environmental issues. Subsequent buyers will have this disclosure on Title to protect the Township in the future. The Committee will also direct staff to contact Mr. Gervais regarding the process of disposal of surplus land.”

Carried by
Daryl McLaughlin”

9. **By-Laws**

1. 15-08-811 Development Agreement – Anna & James Moreau

2. 15-08-812 Assuming Roads By-Law

Moved by Charlene Jackson, Seconded by Daryl McLaughlin

2015-3318 “Be it resolved that the Council of the Township of Whitewater Region approves that the following By-Law be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law Book:

1. 15-08-811 Development Agreement – Anna & James Moreau

2. 15-08-812 Assuming Roads By-Law”

Carried by
Hal Johnson

10. **Correspondence**

1. Federal Economic Development Agency notification of Community Infrastructure Program 150 grant approval- renovation of Visitor's Centre
Receive as information

2. Training & Learning Centre
Receive as information

3. Renewable Energy Guide for Municipalities
Receive as information

4. Thank you letter – Muskrat Watershed Council
Receive as information

5. Water Quality report – Muskrat Watershed Council
Receive as information

Moved by Dave Mackay, Seconded by Cathy Regier

2015-3319 “Be it resolved that the Council of the Township of Whitewater Region received and files correspondence 1-5.”

Carried by
Hal Johnson

11. **New/Unfinished business**

1. Consent Application B58/15(1) and B59/15(2)

Moved by Dave Mackay, Seconded by Cathy Regier

2015-3320 “Be it resolved that the Council of the Township of Whitewater Region supports Consent Applications B58/15 (1) and B59/15 (2) with the following conditions:

1. The proposed lots can meet the requirement for Minimum Distance Separation (MDSI)

2. Since the severance history is 3 lots from the original holding (1971), Council permits additional consents relating to section 14.3 (4) of the Official Plan

3. The severed lands are to be re-zoned from Rural Exception Twelve (RU-E12) to Rural (RU) to be the correct zoning for a rural residential lot.

4. A registered plan of survey is required.”

Carried by
Hal Johnson

2. Request from County for grant application support

Moved by Dave Mackay, Seconded by Cathy Regier

2015-3321 “Be it resolved that the Council of the Township of Whitewater Region supports the County of Renfrew's Expression of Interest submission to the Ontario Community Infrastructure Fund for the rehabilitation of County Road 4 (Queens Line) from Chenaux Road to Foresters Falls Road. This work will provide benefits to the business in the Beachburg and Foresters Falls areas within the Township and will also support Active Transportation.”

Carried by
Hal Johnson

12. **Notice of Motion - none**

13. Closed Session 239 (2) c) A proposed or pending acquisition or disposition of land by the municipality or local board

Moved by Charlene Jackson, Seconded by Chris Olmstead

2015-3322 – “Be it resolved that the Council of the Township of Whitewater Region went into Closed Session under Section 239 (2) of the Municipal Act at 10:05pm for the following purpose:

c) A proposed or pending acquisition of land by the municipality or local board;”

Carried by
Hal Johnson

Moved by Dave Mackay, Seconded by Cathy Regier

2015-3323 – “Be it resolved that the Council of the Township of Whitewater Region came out of closed session at 10:15pm.

In open session:

A closed session meeting was held. One item was on the agenda: 239 (2) c) A proposed or pending acquisition or disposition of land by the municipality.

The minutes of the Closed Session Council meeting of July 22nd and the Council in Committee meeting of August 5th, 2015 were approved.”

Carried by
Hal Johnson

Moved by Dave Mackay, Seconded by Cathy Regier

2015-3324 – “Be it resolved that the Council of the Township of Whitewater Region accepts the donation of land known as Lot 1, Plan 65 in Cobden with thanks to the Ferguson Family and will issue a tax receipt in the amount of \$29,000 which is the current appraisal value. The Township will pay legal fees to have the ownership transferred over to the municipality.”

Carried by
Hal Johnson

14. Confirmation By-Law

Moved by Dave Mackay, Seconded by Cathy Regier

2015-3325 – “Be it resolved that the Council of the Township of Whitewater Region approves that the following By-Law be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law Book:

1. 15-08-813 Confirmation By-Law”

Carried by
Hal Johnson

15. Adjournment

Moved by Dave Mackay, Seconded by Cathy Regier

2015-3226 – “Be it resolved that the Council of the Township of Whitewater Region adjourns the meeting of August 19, 2015 at 10:20 pm.”

Carried by
Hal Johnson


for CAO/Clerk


Mayor

TOWNSHIP OF WHITEWATER REGION
Committee Meetings

AMENDED

Meeting Title: Council in Committee Meeting **Date: Wednesday August 19, 2015**
Place: Municipal Council Chambers **Start Time: 6:00 p.m.**

COUNCIL IN COMMITTEE MEETING AGENDA

Any submissions received from the public, either orally or in writing may become part of the public record/package.

NOTE: As of February 4, 2015 all Committee and Council meetings will be recorded and will be available to be viewed on the Township website www.whitewaterregion.ca

Council in Committee Mayor Hal Johnson

1. Call to Order
2. Disclosure of Pecuniary Interest
3. Adoption of the Agenda

4. RECREATION COMMITTEE (Chair Chris Olmstead)

A. New/Unfinished Business

1. CN Rail Corridor Memorandum of Understanding
2. Playground structure update

5. CORPORATE SERVICES COMMITTEE (Chair Charlene Jackson)

B. New/Unfinished Business

1. Richard Reid Delegation– Haley Townsite Water Rates Petition
2. Long Time Staff Recognition: Council Chambers Lobby
3. Crossing Guards discussion – allocation of resources for 2016
4. Resignation of Administrative Assistant

6. PUBLIC WORKS COMMITTEE (Chair Dave Mackay)

C. New/Unfinished Business

1. Tandem Truck purchase
2. Assuming Roads By-Law review
3. Industrial Park Report
4. Grant applications for 2nd intake of Ontario Community Infrastructure Fund and Small Communities Fund – project suggestions
5. Magnesium Rd. Double Surface Treatment Tender (addition)

7. ENVIRONMENTAL SERVICES COMMITTEE (Chair Daryl McLaughlin)

D. New/Unfinished Business

1. Joe Janota – Jp2g Presentation
Environmental Assessment moving forward - Sewer Plant Project
2. Nelson Gervais request

8. Adjournment

1. Call to Order

Present: Mayor Hal Johnson, Reeve Terry Millar, Councillor Charlene Jackson, Councillor Dave Mackay, Councillor Daryl McLaughlin, Councillor Christopher Olmstead, Councillor Cathy Regier

Staff: Christine FitzSimons, Marsha Hawthorne, Bill Misener, Wayne Heubner, Hope Dillabough, Steven Hodson, Doug Schultz, Andrew Kenny and Danielle Howatson

2. Disclosure of Pecuniary Interest – None

3. Adoption of Agenda

Moved by Cathy Regier, Seconded by Dave Mackay

“Be it resolved that the Council in Committee of the Township of Whitewater Region adopts the agenda for the August 19, 2015 regular meeting.”

Carried by
Hal Johnson

4. RECREATION COMMITTEE (Chair Chris Olmstead)

A. New/Unfinished Business

1. CN Rail Corridor Memorandum of Understanding

Moved by Cathy Regier, Seconded by Dave Mackay

"Be it resolved that the Recreation Committee of the Township of Whitewater Region recommends to Council that they sign a Memorandum of Understanding, Stage 1 to acquire the abandoned CN Rail right-of-way in partnership with the Township of Laurentian Valley and the City of Pembroke."

Carried by
Chris Olmstead

2. Playground structure update

Moved by Dave Mackay, Seconded by Cathy Regier

"Be it resolved that the Recreation Committee of the Township of Whitewater Region recommends to Council that the Township allow the Cobden Recreation Association to install an existing Discovery Centre DC-4LG, CSA compliant, IPEMA Certified play structures in Cobden Park as per the manufacture's specifications. The Recreation Committee further recommends that the Township provide services and material in kind where possible, such as site preparation and sand for the protective surface. A "prior to use" inspection by a Certified Playground Inspector will verify that the unit has been installed correctly and that there are no non-compliant issues before allowing the public to use the play structure. Additionally, the request from the Foresters Falls Athletic Association requesting permission to erect the same type of complaint play structure is granted with the same requirements."

Carried by
Chris Olmstead

5. CORPORATE SERVICES COMMITTEE (Chair Charlene Jackson)

B. New/Unfinished Business

1. Richard Reid Delegation– Haley Townsite Water Rates Petition

Treasurer Marsha Hawthorne will provide Mr. Reid with the memorandum submitted to all residents of Haley's Townsite and a list of names of those residents who signed the petition regarding the Haley's Townsite water plant.

Mr. Reid identified that he would submit his petition to Parliament Hill for review in an attempt to merge the three water treatment plants together in order to lessen the burden on the residents of Haley's Townsite. Council encouraged him to do so.

2. Long Time Staff Recognition: Council Chambers Lobby

A committee has been assembled to come up with criteria for the Long Time Staff Recognition Wall. The Committee will consist of Chair Jackson, Councillor McLaughlin and the CAO. The resolution is tabled to be brought forth to another meeting when the criteria has been decided upon.

"Be it that the Corporate Service Committee of the Township of Whitewater Region recommends to Council that staff be directed to set up a display of former long-term staff in the Council Chamber lobby"

TABLED

3. Crossing Guards discussion – allocation of resources for 2016

Moved by Cathy Regier, Seconded by Dave Mackay

"Be it Resolved that the Corporate Services Committee of the Township of Whitewater Region direct staff to invite representatives from the schools in the municipality to come to the Nov. Council in Committee meeting to discuss proposals regarding the Crossing Guards issue"

Carried by
Charlene Jackson

4. Resignation of Administrative Assistant

The hiring committee for the successful candidates for the Administrative Assistant position will be comprised of Councillor Jackson, CAO FitzSimons, Treasurer Hawthorne and Deputy Clerk Rice.

The hiring committee for the successful candidates for the Landfill Operator position will be comprised of Councillor Mackay, CAO FitzSimons, Environmental Services Manager Hodson and Treasurer Hawthorne.

Councillor Jackson wants to tighten up the policy regarding internal postings and wants to bring the matter back to another Corporates Services Committee meeting to discuss.

6. PUBLIC WORKS COMMITTEE (Chair Dave Mackay)

C. New/Unfinished Business

1. Tandem Truck purchase

Moved by Chris Olmstead, Seconded by Daryl McLaughlin

"Be it resolved that the Public Works Committee of the Township of Whitewater Region directs the Public Works Manager to purchase 2 demo tandem snow plow trucks from Valley Truck and Spring at an agreed price of \$204,000 each before taxes. One truck will be funded from the approved 2015 budget and the second truck will be left unfinanced and will be included in the 2016 Public Works Budget"

Carried by
Dave Mackay

**2. Assuming Roads By-Law review
Information.**

3. Industrial Park Report

Direction was given to Environmental Services Manager Hodson to look after the preparation of an agreement regarding RMI hooking into the current water system on site. The agreement must hold the Township harmless and be reviewed by our lawyer.

Moved by Chris Olmstead, Seconded by Charlene Jackson

"Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends to Council to continue to supply non-potable water to select businesses within the Whitewater Region Industrial Park and permit RMI to hook into the system through an agreement holding the Township harmless in the event of system malfunction or non-potable water shortage and that the said hook-up will be completely at RMI's cost."

Carried by
Dave Mackay

4. Grant applications for 2nd intake of Ontario Community Infrastructure Fund and Small Communities Fund – project suggestions

Moved by Daryl McLaughlin, Seconded by Chris Olmstead

"Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends to Council that an Expression of Interest be submitted to OCIF to rehabilitate Truelove St. in Cobden and an Expression of Interest be submitted to SCF to fund our Stormwater Remediation project for Wren Subdivision – Phase 1."

Carried by
Dave Mackay

5. Magnesium Rd. Double Surface Treatment Tender

Moved by Chris Olmstead, Seconded by Daryl McLaughlin

"Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends to Council that Greenwood Paving be awarded the Double Surface Treatment Tender # DST-15-3 for 2.7 kms of Magnesium Rd. in the amount of \$105,717.15 tax included."

Carried by
Dave Mackay

7. ENVIRONMENTAL SERVICES COMMITTEE (Chair Daryl McLaughlin)

D. New/Unfinished Business

1. Joe Janota – Jp2g Presentation Environmental Assessment moving forward - Sewer Plant Project

Moved by Dave Mackay, Seconded by Cathy Regier

"Be it resolved that the Environmental Services Committee of the Township of Whitewater Region recommends that Council appoint Jp2g Consultants Inc. as our Engineer of Record to oversee the upgrades to the Cobden Sewer Plant. Jp2g will design the tender, make recommendation to Council to award the tender once bids close, and be the Project Managers for the duration of the Project, including assisting the Treasurer with the complex reporting required for the grant."

Moved by
Daryl McLaughlin

Moved by Chris Olmstead, Seconded by Charlene Jackson

"Be it Resolved that the Council in Committee Meeting being held August 19th, 2015 be extended past 9pm"

Carried by
Daryl McLaughlin

2. **Nelson Gervais request**

Moved by Cathy Regier, Seconded by Dave Mackay

"Be it resolved that the Environmental Services Committee of the Township of Whitewater Region recommends that Council declare Part Lot 16, EFC, Westmeath as in Plan R69735, to be surplus, appraised to determine fair market value and offered for sale to the public with proper notice as per By-Law 01-06-32. The Township's Lawyer's legal opinion, last obtained on March 18, 2013, is that there be Notice on Title indicating the property has been used as a waste disposal site and the Municipality is making no representations or warranties regarding environmental issues. Subsequent buyers will have this disclosure on Title to protect the Township in the future. The Committee will also direct staff to contact Mr. Gervais regarding the process of disposal of surplus land."


Carried by
Daryl McLaughlin

8. **Adjournment**

Moved by Charlene Jackson, Seconded by Chris Olmstead

"Be it resolved that the Council in Committee of the Township of Whitewater Region adjourns the meeting of August 19, 2015 at 9:28 pm."

Carried by
Daryl McLaughlin


CAO/Clerk
Mayor