

TOWNSHIP OF WHITEWATER REGION
Committee Meetings

Meeting Title: Council in Committee Meeting **Date: Wednesday September 2, 2015**
Place: Municipal Council Chambers **Start Time: 6:00 p.m.**

COUNCIL IN COMMITTEE MEETING AGENDA

Any submissions received from the public, either orally or in writing may become part of the public record/package.

NOTE: As of February 4, 2015 all Committee and Council meetings will be recorded and will be available the following day to be viewed on the Township website www.whitewaterregion.ca

1. Call to Order
2. Disclosure of Pecuniary Interest
3. Adoption of the Agenda

4. CORPORATE SERVICES COMMITTEE (Chair Charlene Jackson)

A. New/Unfinished Business

1. Infrastructure Ontario – Sewer Plant debenture review – Bob Keene
2. Rogers documentation – cell tower public consultation and petition
3. CRINS update: Canadian Radiocommunications Information and Notification Service – Todd White
4. Strategic Plan Review – potential Special Meeting - discussion

5. PUBLIC WORKS COMMITTEE (Chair Charlene Jackson)

B. New/Unfinished Business

1. Resignation of Public Works Mechanic

6. ENVIRONMENTAL SERVICES COMMITTEE (Chair Daryl McLaughlin)

C. New/Unfinished Business

1. OCWA 2nd quarter reports
2. Small Communities Fund (SCF) agreement – Wastewater Plant
3. JP2G Waste Water Project Management Agreement review – Joe Janota

7. PROTECTIVE SERVICES COMMITTEE (Chair Cathy Regier)

D. New/Unfinished Business

1. 9640 Pumper Truck – discussion requested by Mayor Johnson
2. Closed Session 239(2) b) Personal matters about an identifiable individual, including municipal employees.

8. CORPORATE SERVICES COMMITTEE (Chair Charlene Jackson)

1. Closed Session: 239(2) b) Personal matters about an identifiable individual, including municipal employees.

9. Councillor Announcements

10. Adjournment

1. Call to Order

Present: Mayor Hal Johnson, Reeve Terry Millar, Councillor Charlene Jackson, Councillor Daryl McLaughlin, Councillor Christopher Olmstead, Councillor Cathy Regier

Absent: Councillor Dave MacKay

Staff: Christine FitzSimons, Marsha Hawthorne, Hope Dillabough, Bill Misener, Steven Hodson, Wayne Heubner

2. Disclosure of Pecuniary Interest – Councillor Chris Olmstead declared pecuniary interest on Agenda Item # 4-A-2 – Rogers documentation – cell tower public consultation and petition.

3. Adoption of the Agenda

Moved by Cathy Regier, Seconded by Terry Millar

“Be it resolved that Council in Committee of the Township of Whitewater Region adopts the agenda for the September 2nd, 2015 meeting.”

Carried by
Hal Johnson

4. CORPORATE SERVICE COMMITTEE (Chair Charlene Jackson)

A. New/Unfinished Business

1. Infrastructure Ontario – Sewer Plant debenture review – Bob Keene

Mr. Bob Keene, Senior Relations Manager, Infrastructure Ontario was present and gave a quick overview of Infrastructure Ontario and the variety of services they offer to the province as well as municipalities in terms of loan programs that offer affordable financing in support of infrastructure renewal. He discussed the two types of loans that are available, amortized and serial, and the differences between the two. All municipalities are eligible to a part of the program. There is an application online that is required to be filled out as well as a credit review of the municipality must be performed. Questions were raised regarding the two types of loans and what the savings would be with one versus the other. Mr. Keene replied without rate numbers it would be

hard to determine but there is a calculation template on their website that anyone can punch in the numbers for both types of loans to find out any differences in savings.

Chair Jackson thanked Mr. Keene for his presentation and discussion regarding Infrastructure Ontario.

2. Rogers Documentation – cell tower public consultation and petition

CAO Christine FitzSimons explained the background of the report, discussed the petition as well as the advertising Rogers had placed regarding the public information session. She also reiterated there was a notification sent out to all residents within a 315 meter radius of the proposed tower location. There was a timeline set for any comments or concerns among residents, that they needed to be raised within a certain timeframe. There was consensus to ask Mr. and Mrs. Harold Gilchrist to speak.

Harold and Susan Gilchrist explained that they received a package from Rogers and submitted their comments and concerns well within the deadline stated but received no response from Rogers representative Eric Belchamber. They are worried that their concerns won't be formally heard because they weren't recognized to have been received within the respective timeline. Chair Jackson asked staff to confirm with Mr. Belchamber when the notification package came out to clarify this situation. Perhaps also the presentation by CRINS may explain the notification process more.

Moved by Terry Millar, Seconded by Cathy Regier

"Be it resolved that the Corporate Services Committee of the Township of Whitewater Region recommends that Council issue a formal Letter of Concurrence to Rogers with a copy to Industry Canada to permit Rogers Communications Inc. to move forward with the installation of the proposed wireless communication site located at 18 Foresters Falls Rd., Cobden.

TABLED

3. CRINS Update: Canadian Radio communications Information and Notification Service – Todd White

Todd White, Executive Director of CRINS, explained and clarified the obligations regarding notification protocol. He discussed that CRINS is a not-for-profit organization and that it costs nothing for municipalities to be a member. He also explained their entire notification process. Reeve Millar questioned whether we can make the Rogers case a CRINS case. Mr. White replied that they would be happy to look at all of the materials and audit the process to ensure it met Industry Canada's requirements and provide a report to council with any deficiencies.

Moved by Terry Millar, Seconded by Cathy Regier

"Be it Resolved that the Corporate Services Committee of the Township of Whitewater Region recommends to Council that on a go-forward basis, the municipality will become a member of the Canadian Radiocommunications Information and Notification Service. Further, the committee recommends that CRINS perform an audit on the Rogers application for 18 Foresters Falls Rd. to ensure that the proper public notice process has been followed."

Carried by
Charlene Jackson

4. Strategic Plan Review

Moved by Cathy Regier, Seconded by Terry Millar

"Be it Resolved that the Corporate Services Committee of the Township of Whitewater region recommends to Council that a special meeting be held on October 28th, 2015 for the annual Strategic Plan Review in preparation for the 2016 budget cycle to guide Council in decision making priorities and budget allocations."

Carried by
Charlene Jackson

5. PUBLIC WORKS COMMITTEE (Co-Chair Charlene Jackson)

B. New/Unfinished Business

1. Resignation of Public Works Mechanic – no discussion

6. ENVIRONMENTAL SERVICES COMMITTEE (Chair Daryl McLaughlin)

C. New/Unfinished Business

1. OCWA 2nd Quarter Reports

Environmental Services Manager Steve Hodson briefly explained the reports.

Moved by Cathy Regier, Seconded by Terry Millar

"Be it Resolved that the Environmental Services Committee of the Township of Whitewater Region receives and files OCWA 2nd quarter Services Cost-Plus Variance reports for the Cobden, Beachburg and Haley Water Plants and the Cobden Wastewater Plant."

Carried by
Daryl McLaughlin

2. Small Communities Fund (SCF) agreement – Wastewater Plant

CAO explained the information for the agreement and it has been brought to Committee for review.

Moved by Terry Millar, Seconded by Cathy Regier

"Be it Resolved that the Environmental Services Committee of the Township of Whitewater Region recommends that Council sign and enter into the Small Communities Fund Agreement for \$6,272,954.00 by by-law at the September 16, 2015 regular Council meeting. This funding is for the rebuilding of the Cobden Wastewater Plant."

Carried by
Daryl McLaughlin

3. **JP2G Waste Water Project Management Agreement Review – Joe Janota**

Joe Janota, JP2G was present to discuss the Agreement Review. Councillor Jackson mentioned she would like to see the dollar value in the agreement instead of it being so vague. Mr. Janota replied that costs are provided in the Schedule, it's just a matter of bringing those particular costs into the body of the agreement. Final version is to come to the September 16th meeting. Councillor Olmstead requested if they could have a total cost of the project included as a schedule also.

Moved by Cathy Regier, Seconded by Terry Millar

"Be it Resolved that the Environmental Services Committee of the Township of Whitewater Region recommends that Council sign and enter into the Jp2g Cobden Wastewater Project Management Agreement by by-law at the September 16th, 2015 regular Council meeting."

Carried
Daryl McLaughlin

7. PROTECTIVE SERVICES COMMITTEE (Chair Cathy Regier)

D. New/Unfinished Business

1. 9640 Pumper Truck – discussion requested by Mayor Johnson

Mayor Johnson suggested that he would like the municipality to put the Pumper Truck back in front line service in light of recent information regarding the pump tests that passed. Councillor Regier explained the re-evaluation of the truck and the three pump tests that were conducted and passed and that at this time, the truck can be put back in service. Councillor McLaughlin questioned whether we should consult our insurance company due to the age of the truck being 25 years old. Councillor Regier asked Fire Chief Wayne Heubner if there were any safety risks and whether he was confident using this truck. Chief Heubner stated it is an old truck and that it has lived its life but understands what the Mayor is saying. Treasurer Marsha Hawthorne contacted the insurance company regarding the issues and they, as of now, see no difference between front-line vs. second-line. Reeve Millar requested Ms. Hawthorne to contact the insurance company back with the new information that the plan is to put the truck back into service and see what they say. Mayor Johnson asked for consensus to ask the two firemen, present at the meeting, if they felt safe using the truck. Consensus to let Troy Waite and Ben Snyder speak. They both stated they felt comfortable and safe using this truck. Council directed Ms. Hawthorne to forward a copy of the report that stated the test passed to the insurance company to ensure that it's covered. CAO Christine FitzSimons asked Council if staff can continue creating the Request for Proposal for the new truck. Mayor Johnson said yes and Council can review it in November for budget discussion and then perhaps put it out. Once favorable information gets back from the insurance company, a motion will be brought to Council September 16th to put the truck back into front-line service.

2. Closed Session: 239 (2) b) Personal matters about an identifiable individual, including municipal employees

Moved by Daryl McLaughlin, Seconded by Terry Millar

"Be it resolved that the Council in Committee of the Township of Whitewater Region went in to Closed Session under Section 239 (2) of the Municipal Act 8:20 pm for the following purpose:

239 (2)b) Personal matters about an identifiable individual, including municipal or local board employees;"

Carried by
Cathy Regier

Moved by Carlene Jackson, Seconded by Terry Millar

"Be it resolved that the Corporate Services Committee of the Township of Whitewater Region came out of closed session at 9:05pm.

In Open Session:

A closed session meeting was held. Two items were on the agenda: 239 (2)b) Personal Matters about an identifiable individual, including municipal employees.

The Minutes of the Closed Session Council in Committee meeting of August 19th, 2015 were approved.

Carried by
Cathy Regier

9. Councillor Announcements - none

10. Notice of Motion – none

11. Adjournment

Moved by Chris Olmstead, Seconded by Terry Millar

"Be it resolved that the September 2nd, 2015 Council in Committee meeting of the Township of Whitewater Region was adjourned at 9:15pm."

Carried by
Cathy Regier


For Christine FitzSimons, CAO Clerk


Mayor Hal Johnson