

TOWNSHIP OF WHITEWATER REGION Special Council in Committee Meeting		
Meeting Title: <i>Regular Council Meeting</i> Date: <i>Wednesday Dec. 16, 2015</i>		
Place: <i>Municipal Council Chambers</i>	Start Time: <i>6:00 p.m.</i>	AMENDED
COUNCIL IN COMMITTEE MEETING AGENDA <i>Any submissions received from the public, either orally or in writing may become part of the public record/package.</i> NOTE: As of February 4, 2015 all Committee and Council meetings will be recorded and will be available within the following week to be viewed on the Township website www.whitewaterregion.ca The Township requests that all digital devices be muted during the meeting		

1. Call to Order
2. Disclosure of Pecuniary Interest
3. Adoption of the agenda
4. Certificate Presentation by the Mayor to Rita Patterson

5. Environmental Services Committee (Chair Daryl McLaughlin)
New/Unfinished Business

1. Delegation: Matt Naismith, BEI: extension of sewer line, Whitewater Brewery Project
6. Adjournment

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1. Call to Order
2. Prayer
3. Disclosure of Pecuniary Interest
4. Adoption of the Agenda
5. Adoption of the Minutes of the Regular Council Meetings held Nov. 18, and Dec. 2, 2015
6. Adoption of the Accounts
7. Departmental Reports – Treasurer, Public Works, Building Dept., Environmental Services, Fire Dept., CAO & Reeve
9. Council in Committee - Adoption of the Minutes of the Dec. 2, 2015 meetings
Resolutions from Dec. 2 to be ratified:
 1. Environmental Services Committee (3 resolutions)
 2. Public Works Committee (1 resolution)
 3. Protective Services Committee (1 resolution)
 4. Recreation & Culture Committee (1 resolution)
10. By-Laws
 1. By-Law 15-12-830 Parking By-Law
 2. By-Law 15-12-831 Tile Drain – Black
 3. By-Law 15-12-832 Brubacher ZBLA
 4. By-Law 15-12-833 Medical Centre Board
 5. By-Law 15-12-834 ORES Lease Agreement
 6. By-Law 15-12-835 ORES Project Management Services Agreement
(Note: Jim Buckingham from ORES will attend meeting to answer agreement)

questions)

11. Correspondence

1. MTO update on Hwy 17 Whitewater Brewery Site plan Application - info
2. Ontario Medal for Young Volunteers & Ontario Volunteer Service Award -info
3. Garrison Petawawa Cultural and Diversity Festival – info
4. OPP News – Renfrew - info
5. Email – Property Standards Committee – request
6. Cobden arena repairs – Arena Manager report
7. 2016 Renfrew County Committees

12. New/Unfinished Business

1. Municipal Insurance Policy renewal
2. Financing truck #10
3. Gas Tax Projects revision
4. 2015 reserves allocations
5. Auditor's letter of recommendations
6. Audit disclosures – requires signatures of all of Council
7. Beachburg Memorial Hockey Tournament resolution
8. Hwy 17 resolutions – support for County of Renfrew
9. Bill 100 Ontario Trails Act resolution – support for Township of Montague
- 9a. Tender- Surplus equipment **ADD**
10. Councillor announcements

13. Notice of Motions for future agendas:

- 14. Closed Meeting** 239 (2) (c) A proposed or pending acquisition or disposition of land by the municipality
239 (2) e) Litigation or potential litigation affecting the Corporation of the Township of Whitewater Region.
239 (2) b) Personal matters about an identifiable individual, including municipal Employees **ADD**

15. Confirmation By-Law 15-12-836

16. Adjournment

**TOWNSHIP OF WHITEWATER REGION
Special Council in Committee Meeting**

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ATTENDANCE: Mayor Hal Johnson, Reeve Terry Millar, Councillor Cathy Regier, Councillor Dave Mackay, Councillor Daryl McLaughlin, Councillor Chris Olmstead and Councillor Charlene Jackson

STAFF: Christine FitzSimons, Marsha Hawthorne, Karen Bromley, Doug Schultz, Steve Hodson, Hope Dillabough and Bill Misener

1. Call to Order – 6:00p.m.
2. Disclosure of Pecuniary Interest - none
3. Adoption of the agenda

Moved by Terry Millar, Seconded by Cathy Regier

Be it resolved that the Council in Committee of the Township of Whitewater Region adopts the agenda for the Dec. 16, 2015 meeting.”

Carried by
Hal Johnson

4. Certificate Presentation by the Mayor to Rita Patterson
Mayor Hal Johnson presented Rita Patterson with a certificate in recognition of the “mystery shopper.”

5. Environmental Services Committee (Chair Daryl McLaughlin)

New/Unfinished Business

1. Delegation: Matt Naismith, BEI : extension of sewer line, Whitewater Brewery Project

6. Adjournment -

Moved by Cathy Regier, Seconded by Terry Millar

"Be it resolved that the Council in Committee of the Township of Whitewater Region adjourns the meeting of Dec. 16, 2015 at 6:35 pm."

Carried by
Hal Johnson

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STAFF: Christine FitzSimons, Marsha Hawthorne, Karen Bromley, Doug Schultz, Steve Hodson, Hope Dillabough and Bill Misener

1. **Call to Order – 6:40 p.m.**

2. **Prayer - recited**

3. **Disclosure of Pecuniary Interest - none**

4. **Adoption of the Agenda**

Moved by Cathy Regier, Seconded by Terry Millar

"Be it resolved that the council of the Township of Whitewater Region adopts the agenda for the meeting of Dec. 16, 2015."

Carried by
Hal Johnson

5. **Adoption of the Minutes of the Regular Council Meetings held Nov. 18, and Dec. 2, 2015**

Moved by Terry Millar, Seconded by Cathy Regier

"Be it resolved that the council of the Township of Whitewater Region adopts the minutes of the Nov. 18, 2015 and Dec. 2, 2015 regular Council meetings."

Carried by
Hal Johnson

6. **Adoption of the Accounts**

Moved by Cathy Regier, Seconded by Terry Millar

"Be it resolved that the council of the Township of Whitewater Region approve the attached schedule of General Purpose Accounts in the amount of \$436,657.90 and Water Fund Accounts in the amount of \$5,745.65 for the period November 1 – 30, 2015 and that the above accounts be paid."

Carried by
Hal Johnson

7. **Departmental Reports – Treasurer, Public Works, Building Dept., Environmental Services, Fire Dept., CAO & Reeve**

Moved by Terry Millar, Seconded by Cathy Regier

"Be it resolved that the Council of the Township of Whitewater Region receives and files Departmental reports from the Treasurer, Public Works Manager, Building Dept. CBO, Environmental Services Manager, Fire Dept. Manager, CAO and Reeve."

Carried by
Hal Johnson

9. **Council in Committee - Adoption of the Minutes of the Dec. 2, 2015 meetings**

Moved by Cathy Regier, Seconded by Terry Millar

"Be it resolved that the Council of the Township of Whitewater Region adopts the minutes

Of the Council in Committee meeting of Dec. 2, 2015."

Carried by
Hal Johnson

Resolutions from Nov. 4 to be ratified:

1. Environmental Services Committee (3 resolutions)

Moved by Dave Mackay, Seconded by Cathy Regier

"Be it resolved that the Environmental Services Committee of the Township of Whitewater Region receives and files the Muskrat Watershed Council update Report."

Carried by
Hal Johnson

Moved by Dave Mackay, Seconded by Cathy Regier

"Be it resolved that the Environmental Services Committee of the Township of Whitewater Region receives and files the OCWA Services Cost-Plus Variance Report for Q2, 2015."

Carried by
Hal Johnson

Moved by Dave Mackay, Seconded Cathy Regier

"Be it resolved that the environmental Services Committee of the Township of Whitewater Region recommends to Council that the Dec. 2, 2015 Status Report prepared by Jp2g Consultants Inc. for the Cobden Waste Water Treatment Plant Upgrades be accepted and the invoice of \$24,913.45 be paid."

Carried by
Hal Johnson

2. Public Works Committee (1 resolution)

Moved by Terry Millar, Seconded by Daryl McLaughlin

"Be it resolved that the Public Works Committee of the Township of Whitewater Region Recommends to Council that the Township accept the conveyance of 33 feet from Centre line of the portion of Broome Rd. located within Roll #049 055 30700 for road Purposes.

Property owners Eric & Phillip Broome will be responsible for their own legal title Registration and survey costs. The Township will pay the municipal portion of legal cost for this transaction. Any upgrades required to Broome Rd. shall be borne by the Municipality. In the event that the barn, buildings, fences or hydro poles that are located on the Broome's property need to be moved, any costs association with this work shall be borne by the municipality. A timeline of 6 months must be specified for the survey to be registered on title."

Carried by
Hal Johnson

3. Protective Services Committee (1 resolution)

Moved by Terry Millar, Seconded by Daryl McLaughlin

"Be it resolved that the Protective Services Committee of the Township of Whitewater Receives and files the Upper Ottawa Valley C.P.A.C. report from the Nov. 12, 2015 meeting."

Carried by
Hal Johnson

4. Recreation & Culture Committee (1 resolution)

Moved by Cathy Regier, Seconded by Charlene Jackson

"Be it resolved that the Recreation and Culture Committee of the Twp. of Whitewater Region recommends to Council that the Village of Cobden By-Law 1986-4 pertaining to the Cobden and District Recreation Association be updated and have Councillor Olmstead be appointed to the Committee as well as staff member Nathalie Moore. A new lease agreement should be reviewed with the Township's Lawyer and entered into between the Township and the Association. Also the township will investigate the possibility of incorporating the Cobden Rec. Association."

Carried by
Hal Johnson

10. By-Laws

1. By-Law 15-12-830 Parking By-Law
2. By-Law 15-12-831 Tile Drain – Black

3. By-Law 15-12-832 Brubacher ZBLA

Moved by Terry Millar, Seconded by Cathy Regier

"Be it resolved that pursuant to Section 34 (17) Planning Act, the Council Of the Whitewater Region has determined that no further public notice is Required in respect to changes that were made to the proposed zoning By-law amendment for Jason Brubacher after the public meeting of September 16, 2015."

Carried by
Hal Johnson

4. By-Law 15-12-833 Medical Centre Board

Moved by Cathy Regier, Seconded Terry Millar

"Be it resolved that the council of the Township of Whitewater Region Approves that the following By-Laws be introduced, read, dealt with, Numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law Book:

1. By-Law 15-12-830 Parking By-Law
2. By-Law 15-12-831 Tile Drain – Black
3. By-Law 15-12-832 Brubacher ZBLA
4. By-Law 15-12-833 Medical Centre Committee

Carried by
Hal Johnson

5. By-Law 15-12-834 ORES Lease Agreement
6. By-Law 15-12-835 ORES Project Management Services Agreement

Tabled

5. By-Law 15-12-834 ORES Lease Agreement
Moved by
6. By-Law 15-12-835 ORES Project Management Services Agreement
(Note: Jim Buckingham from ORES will attend meeting to answer agreement questions)
Moved by

11. Correspondence

1. MTO update on Hwy 17 Whitewater Brewery Site plan Application – info
2. Ontario Medal for Young Volunteers & Ontario Volunteer Service Award –info
3. Garrison Petawawa Cultural and Diversity Festival – info
4. OPP News – Renfrew –
5. Email – Property Standards Committee – request
6. Cobden arena repairs – Arena Manager report
7. 2016 Renfrew County Committees

Moved by Terry Millar, Seconded by Cathy Regier

“Be it resolved that the council of the Township of Whitewater Region receives and files correspondence 1 – 7.”

Carried by
Hal Johnson

12. New/Unfinished Business

1. Municipal Insurance Policy renewal

Moved by Cathy Regier, Seconded by Terry Millar

“Be it resolved that the Council of the Township of Whitewater Region approve the Insurance renewal proposal from Knox Commercial Insurance prepared by Jardine Lloyd Thompson Canada Inc (JLT) for the term of January 1, 2016 to January 1, 2017.”

Carried by
Hal Johnson

2. Financing truck #10

Moved by Cathy Regier, Seconded by Terry Millar

“Be it resolved that the Council of the Township of Whitewater Region approve the Unfinanced Public Works new Truck #10 be financed in the 2015 budget from Working capital reserves as per the auditor’s suggestion. The purchase amount of Truck #10 is \$207,692.30. In 2016 revenue will be budgeted to replenish the Working capital reserves in the amount of the truck purchase.”

Carried by
Hal Johnson

3. Gas Tax Projects revision

Moved by Chris Olmstead, Seconded by Charlene Jackson

“Be it resolved that the council of the Township of Whitewater Region approve The change of the gas tax project from Corner view (1.01 km) to the Magnesium Road project DST and that payment for the project be paid out of the gas tax Funds in the amount of \$95,201.63.”

4. 2015 reserves allocations

“Be it resolved that the Council of the Township of Whitewater Region allocate the following amounts to Reserves for the 2015 Budget Year pending final figures:

1. Allocate \$5,000 from GL#1-4-5000-6010 (Roads Capital Expenditures) to GL# 1-2-2000-4020 (Reserve for Equipment replacement)
2. Allocate \$40,000 from GL# 1-4-5000-6010 (Roads Capital Expenditures) to GL# 1-2-2000-4020 (Reserve for Roads Purposes)
3. Allocate \$60,000 from 1-4-8100-6010 (Tourist Booth Capital Expenditures) to GL# 1-2-2000-4062 (Reserve for Accessibility)
4. Allocate \$5,000 from GL #1-4-3000-2220 (Fire-Legal) to GL # 1-2-2000-4075 (Reserve for Fire purposes)
5. Allocate \$12,000 frp, 1-4-3000-2413 (Fire-Hydrant Repairs/maintenance) to GL# 1-2-2000-4075 (Reserve for Fire purposes)
6. Allocate \$1,000 from 1-4-3200-3910 (Emergency – Flood Management) to GL#1-2-2000-4080 (Reserve for Emergency Plan)
7. Allocate \$1,400 from 1-4-3200-1330 (Emergency – Education) to GL # 1-2-2000-4080 (Reserve for Emergency Plan)

- . Allocate \$600 from 1-4-3200-5010 (Emergency – miscellaneous) to GL# 1-2-2000-4080 (Reserve for Emergency Plan)
9. Allocate \$900 from 1-4-4100-3230 (Building – Septic Re-Inspection) to GL# 1-2-2000-4045 (Reserve for Protection of Property)
10. Allocate \$8800 from 1-4-4500-3420 (Building – Official Plan/Zoning) to GL#1-2-2000-4100 (Reserve for Planning & Property)
11. Allocate \$1750 from 1-4-8400-5040 (Taste of the Valley) to GL#1-2-2000-4092
12. Allocate \$2,100 from 1-4-9200-2430 (Industrial Park – Building Repairs) to GL# 1-2-2000-4093 (Reserve for Industrial Park)
13. Allocate \$5,000 from 1-4-9200-5010 (Industrial Park – Miscellaneous) to GL #1-2-2000-4093 (Reserve for Industrial Park)”

Carried by
Hal Johnson

5. Auditor's letter of recommendations

Moved by Charlene Jackson, Seconded by Chris Olmstead

“Be it resolved that the Council of the Township of Whitewater Region accepts the recommendations from auditors MacKillican & Associates relating to the Audit of the 2015 Financial Statements.”

Carried by
Hal Johnson

6. Audit disclosures – requires signatures of all of Council

Moved by Charlene Jackson, Seconded by Chris Olmstead

“Be it resolved that the council of the Township of Whitewater Region accepts The audit disclosures from MacKillican & Associates relating to the 2015 audit of the Consolidated Financial Statements of the Township of Whitewater Region.”

Carried by
Hal Johnson

7. Beachburg Memorial Hockey Tournament resolution

Moved by Chris Olmstead, Seconded by Charlene Jackson

“Be it resolved that the council of the Township of Whitewater Region declares the Feb. 19 – Feb. 21, 2016 annual Beachburg Memorial Hockey Tournament as a community Event of municipal significance that does not knowingly contravene any municipal by-laws.”

Carried by
Hal Johnson

8. Hwy 17 resolutions – support for County of Renfrew

Moved by Charlene Jackson, Seconded by Chris Olmstead

“Be it resolved that the Council of the Township of Whitewater Region endorses the letter dated November 25, 2015, sent to The Honourable Steven Del Duca, Minister of Transportation, by County of Renfrew Warden Peter Emon.

The Letter outlines the importance of the continued four lane expansion of the Trans Canada Highway 17 west through Eastern Ontario and the expansion of Renfrew County Road 51 as it enters Garrison Petawawa.”

Carried by
Hal Johnson

Moved by Charlene Jackson, Seconded by Chris Olmstead

“Be it resolved that the council of the Township of Whitewater Region endorses the letter dated November 25, 2015, sent to The Honourable Kathleen Wynne, Premier of Ontario, by county of Renfrew Warden Peter Emon.

The letter outlines the importance of the continued four lane expansion of the Trans Canada Highway 17 west through Eastern Ontario as a priority project for the elected officials and residents of Renfrew County and Eastern Ontario.”

Carried by
Hal Johnson

9. Bill 100 Ontario Trails Act resolution – support for Township of Montague

Moved by Chris Olmstead, Seconded by Charlene Jackson

“Be it resolved that the Council of the Township of Whitewater Region supports the Township of Montague’s resolution 279-2015 regarding Bill 100 “Supporting Ontario Trails Act, which has the following purposes:

- 1. To increase awareness about and encourage use of trails.**
- 2. To enhance trails and the trail experience**
- 3. To protect trails for today’s generation and future generations**
- 4. To recognize the contribution that trails make to quality of life in Ontario**

5. To recognize the contribution of "Quality of Place"

Council encourages the government of Ontario to continue to work with stakeholders to enhance the liability and trespass provisions of Bill 100 to ensure that undue hardships are not created for the municipality."

Carried by
Hal Johnson

9a. Tender Surplus equipment ADD –

Moved by Charlene Jackson, Seconded by Chris Olmstead

"Be it resolved that the Council of the Township of Whitewater Region authorizes the Sale Of surplus equipment to the highest bidders for the Equipment Dispersal Tender PW-11-2015:

1989	Pumper Truck	\$1,429.45 including HST
1981	Tanker Truck	\$ 508.50 including HST
1999	Volvo Tandem Truck	\$1,254.30 including HST
1984	Fire Rescue Ambulance	\$ 452.00 including HST
1999	GMC Safari Van	\$ 84.75 including HST
2002	Ford F150	\$ 231.65 including HST
	Kuhn 5 Disc Mower	\$ 525.45 including HST
2004	Chevrolet Silverado	\$ 649.75 including HST

Carried by
Hal Johnson

10. Councillor announcements

Moved by Charlene Jackson, Seconded by Chris Olmstead

" Be it resolved that the Council of the Township of Whitewater Region agrees to extend The Council Meeting past 9:00pm."

Carried by
Hal Johnson

Moved by Charlene Jackson, Seconded by Chris Olmstead

"Be it resolved that the council of the Township of Whitewater Region went in to Closed Session under Section 239 (2) if the Municipal Act at 9:00 pm for the following purpose:

- b) Personal matters about an identifiable individual, including municipal or local board employees;**
- c) A proposed or pending acquisition or disposition of land by the municipality or local board;**
- e) Litigation or potential litigation, affecting the Corporation of the Township of Whitewater Region or local boards, including matters before administrative tribunals;**

Carried by
Hal Johnson

11. Closed Meeting 239 (2) (c) A proposed or pending acquisition or disposition of land by the municipality

239 (2) e) Litigation or potential litigation affecting the Corporation of the Township of Whitewater Region.

239 (2) b) Personal matters about an identifiable individual, including municipal Employees ADD

Moved by Charlene Jackson, Seconded by Chris Olmstead

"Be it resolved that the council of the Township of Whitewater Region came out of closed session at 9:40pm."

Carried by
Hal Johnson

15. Confirmation By-Law 15-12-836

Moved by Charlene Jackson, Seconded by Chris Olmstead

"Be it resolved that the Council of the Township of Whitewater Region approves that the following By-Law be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law Book;

1. 15-12-836 confirmation By-Law"

Carried by
Hal Johnson

Moved by Charlene Jackson, Seconded Chris Olmstead

"Be it resolved that the council of the Township of Whitewater Region will allows OPG to enter into an agreement with the Township to open the road allowance at the end of the Magnesium Rd. to facilitate logging their property

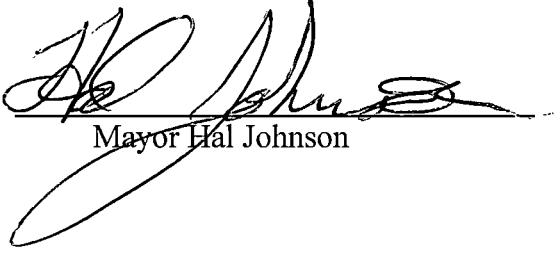
Carried by
Hal Johnson

16. Adjournment

Moved by Charlene Jackson, Seconded by Chris Olmstead

**"Be it resolved that the council of the Township of Whitewater Region adjourns the meeting of
Dec. 16, 2015 at 9:45pm"**

Carried by
Hal Johnson



Mayor Hal Johnson

CAO/Clerk Christine FitzSimons

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6. Adjournment

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*CORRECT
IN MINUTES.*

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