

**TOWNSHIP OF WHITEWATER REGION**  
**Committee Meetings**

**Meeting Title: Council in Committee Meeting**    **Date: Wednesday Feb. 4, 2015**  
**Place: Municipal Council Chambers**            **Start Time: 6:00 p.m.**

**COUNCIL IN COMMITTEE MEETING MINUTES**

*Any submissions received from the public, either orally or in writing may become part of the public record/package.*

**NOTE: As of February 4, 2015 all Committee and Council meetings will be recorded and will be available the following day to be viewed on the Township website [www.whitewaterregion.ca](http://www.whitewaterregion.ca)**

1. Call to Order
2. Disclosure of Pecuniary Interest
3. Adoption of the Agenda

**4. PUBLIC WORKS COMMITTEE 6:00 – 6:45pm (Chair Dave MacKay, Co-Chair Charlene Jackson)**

**A. New/Unfinished Business**

1. Presentation 6:00 pm Bruce Beakley, Director Human Resources  
Renfrew County  
Closed Session 239 (2) (d) labour relations or employee negotiations
2. Closed Session 239 (2) (e) Litigation or potential Litigation affecting the Corporation of the Township of Whitewater Region
3. OCIF funding – Project identification – staff recommendation

**5. PLANNING COMMITTEE 6:45 – 8:45pm (Chair Chris Olmstead, Co-Chair Cathy Regier)**

**B. New/Unfinished Business**

1. 6:45 pm Minor Variance Meeting (MUST START AT 6:45PM)  
Renfrew County Planning Manager will be in attendance to comment
2. Delegation 7:00 pm BEI – Mark Enright – proposal for development of Property
3. Presentation - 7:15pm – 8:15pm - Charles Cheesman, Manager Planning Services, Renfrew County  
Overview & update of Official Plan & Amendment #11, and Comprehensive Zoning By-Law

**6. PROTECTIVE SERVICES COMMITTEE 8:30 – 9:00pm (Chair Cathy Regier, Co-Chair Chris O.)**

**C. New/Unfinished Business**

1. OPP Billing Update – Treasurer
2. Fire Services Agreements – Fire Chief Wayne Heubner will comment

**7. Adjournment**

1. Call to Order  
**Present:** Mayor Hal Johnson, Reeve Terry Millar, Councillor Dave Mackay, Councillor Daryl McLaughlin, Councillor Christopher Olmstead, Councillor Cathy Regier  
**Absent:** Councillor Charlene Jackson  
**Staff Present:** Christine FitzSimons, Marsha Hawthorne, Steve Hodson, Bill Misener, Andrew Kenny and Danielle Howatson
2. Disclosure of Pecuniary Interest – None
3. Adoption of the Agenda  
Moved by Terry Millar, Seconded by Cathy Regier  
“Be it resolved that Council of the Township of Whitewater Region adopts the agenda for the Feb. 4, 2015 meeting.”

Carried by  
Hal Johnson

**4. PUBLIC WORKS COMMITTEE 6:00 – 6:45pm (Chair Dave MacKay, Co-Chair Charlene Jackson)**

**A. New/Unfinished Business**

1. Presentation 6:00 pm Bruce Beakley, Director Human Resources for Renfrew County  
Closed Session 239 (2) (d) labour relations or employee negotiations
2. Closed Session 239 (2) (e) Litigation or potential Litigation affecting the Corporation of the Township of Whitewater Region

Moved by Cathy Regier, Seconded by Dave Mackay

**"Be it resolved that the Committee in Council-Public Works Committee of the Township of Whitewater Region went in to Closed Session under section 239 (2) of the *Municipal Act* at 6:05pm for the following purpose:**

- d) **Labour relations or employee negotiations;**
- e) **Litigation or potential litigation, affecting the Corporation of the Township of Whitewater Region or local boards, including matters before administrative tribunals.**

Carried by  
Hal Johnson

Moved by Cathy Regier, Carried by Terry Millar

**"Be it resolved that the Public Works Committee of the Township of Whitewater Region came out of closed session at 7:10 pm.**

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**In Open Session:**

**A Closed meeting was held. Two items were on the agenda**

- 1. **Re: 239 (2) (d) Labour relations or employee negotiations**
- 2. **Re: 239 (2) (e) Litigation or potential litigations, affecting the Corporation of the Township of Whitewater Region"**

Carried by  
Dave Mackay

Chief Building Inspector Doug Schultz joined the meeting at 7:10pm.

**3. OICF funding – Project identification – staff recommendation**

CAO Christine FitzSimons led discussions around the costs associated with the cast-in-place sewer repair and the Ontario Infrastructure Community Fund (OICF). She identified that the Environmental Services Department was budgeting \$135,000 (inclusive of a 15% contingency) to carry out the repairs in 2015. The OICF funding will consist of \$54,900 annually for the next three years. The intended use of the funds is to complete the cast-in-sewer repair.

Environmental Services Manager, Steve Hodson identified that this is a project that will require no excavation to complete and that there are approximately 3 dozen locations to repair along the line from Dixon Street to just west of the dentist's office.

**5. PLANNING COMMITTEE 6:45 – 8:45pm (Chair Chris Olmstead , Co-Chair Cathy Regier)**

**B. New/Unfinished Business**

- 1. **6:45 pm Minor Variance Meeting (MUST START AT 6:45PM)  
Renfrew County Planning Manager will be in attendance to comment**

Chief Building Inspector Doug Schultz spoke to the cancellation of the minor variance meeting. He identified that the reason for the cancellation was because a committee of adjustments has not been appointed by by-law. He noted that at the council meeting scheduled for February 18, 2015 the committee will be appointed by by-law and the minor variance meeting has been rescheduled for the Committee in Council meeting on March 4, 2015.

- 2. **Delegation 7:20 pm BEI – Mark Enright – proposal for development of property**

Mark Enright and Matt Nesmith from BEI were in attendance to discuss a proposal for development of property in the Whitewater Region. They discussed both the Wren Subdivision and its progress as well as the proposed development on Wallace Drive. They indicated that, although this matter has been before council in the past, they now have a viable business opportunity in Whitewater Brewing who would like to build a secondary site for their brewery with a tasting room. They indicated that investment of water and waste water services at this site would be an investment in the community and the potential would be there to generate revenue from other business who may wish to utilize the site as well.

**RECESS at 7:35pm**

**ALL MEMBERS PRESENT at 7:45pm with the addition of Fire Chief Wayne Heubner**

- 3. **Presentation - 7:45pm – 8:15pm - Charles Cheesman, Manager Planning Services, Renfrew County Overview & update of Official Plan & Amendment #11, and Comprehensive Zoning By-Law**

Charles Cheesman, Manager of Planning Services at the County of Renfrew along with Junior Planner Ann McVean were in attendance and provided a very informative presentation on the evolution of planning in Ontario and identified the impacts that it has on Whitewater Region and what roles the Council and staff play.

Mr. Cheesman spoke about the Official Plan and subsequently the Official Plan Amendment #11 and advised that the OPA #11 has been completed at our level however, it is now in the hands of the Ministry of Municipal Affairs and Housing to approve. Mr. Cheesman has hoped to have the approval in hand but does not and advised that he will keep us abreast of the information from the MMAH as he receives it.

**RECESS at 8:33pm**

**ALL MEMBERS PRESENT at 8:40pm**

6. PROTECTIVE SERVICES COMMITTEE 8:40pm – 9:00pm (Chair Cathy Regier, Co-Chair Chris O.)

C. New/Unfinished Business

1. OPP Billing Update – Treasurer

Treasurer Marsha Hawthorne provided an overview of the OPP billing model for 2015. She identified that the base cost or 60% of the bill is non-negotiable. The remaining 40% of the costs appearing on our bills directly relate to calls dispatched to Whitewater Region. Discussion took place identifying ways to mitigate these per service costs and the intent is to organize police information sessions to provide alternatives to calling the police.

Moved by Hal Johnson, Seconded by Terry Millar

**“Be it resolved that the Council in Committee of the Township of Whitewater Region agrees to extend the meeting until 9:30pm”**

Carried by  
Cathy Regier

3. Fire Services Agreements – Fire Chief Wayne Heubner will comment

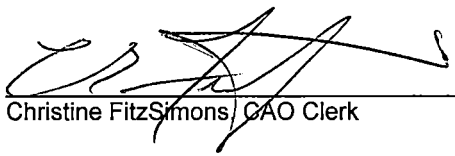
Fire Chief Wayne discussed the fire agreement for both the Township of Admaston/Bromley (which has been duly executed) and the agreement with the Minister of Natural Resources and Forestry which has yet to be executed by parties at this evening’s meeting.

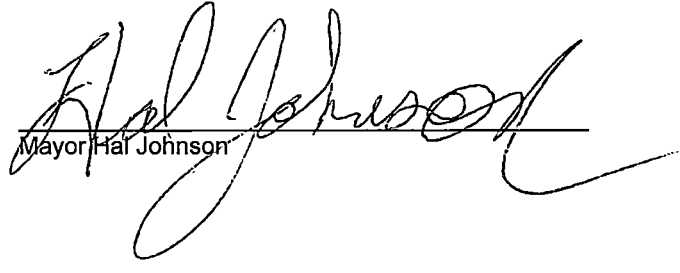
7. Adjournment

Moved by Terry Millar, Seconded by Dave Mackay

**“Be it Resolved that the Committee in Council of the Township of Whitewater Region be adjourned at 9:06pm.”**

Carried by  
Hal Johnson

  
Christine FitzSimons, CAO Clerk

  
Mayor Hal Johnson