

**TOWNSHIP OF WHITEWATER REGION
Council Meeting**

Meeting Title: Regular Council Meeting Date: Wednesday February 18, 2015

Place: Municipal Council Chambers Start Time: 6:00 p.m.

REGULAR COUNCIL MEETING AGENDA

Any submissions received from the public, either orally or in writing may become part of the public record/package.

1. Call to Order
2. Prayer
3. Disclosure of Pecuniary Interest
4. Adoption of the Agenda
5. Adoption of the Minutes of the Regular Council Meeting held Jan. 21, 2015 & The Minutes of the Committee in Council meeting held Feb. 4 and Feb. 12, 2015
6. Adoption of the Accounts
7. Delegation – 6:00 Bob Sweet
Chair/Dept. of Development & Property (Renfrew County)
– CP Rail Corridor

6:30 Cathy Williamson – contribution request –Riverview Seniors Club

6:45 Eric Belchamber – Rogers Cell Tower proposal
8. Departmental Reports – Public Works, Building Dept., Environmental Services, Fire Dept., CAO & Reeve
9. Council in Committee - Adoption of the Minutes of the Feb. 4 & Feb. 12 meeting
 1. Environmental Services (1 resolution)
10. By-Laws
 1. 15-02-769 Country Haven Water Works Agreement
 2. 15-02-770 Amendment to Purchasing by-Law 14-04-695
 3. 15-02-771 Employment By-Law #24
(see resolution to approve Compensation Grid Policy)
 4. 15-02-772 Appoint Committee of Adjustment
 5. 15-02-773 Appoint Library Board
 6. 15-02-774 Appoint Pound keepers, Fence Viewers etc.
 7. 15-02-775 Pt. Lot Control- Pt Lots 324, 325 & 326 Ref Plan 49R-18376
11. Correspondence
 1. Cobden Blood Donor clinic - info
 2. Joint & Several liability costs - info
 3. OPP Prisoner Transportation update & reporting update– info
 4. Renfrew & District Health Unit – quit smoking challenge – info
 5. OSUM conference
 6. Mayor's support letter – local business – info
 7. Motor Vehicle expense claims – info
 8. Grant funding – photo op - info
12. New/Unfinished Business
 1. CUPW support request
 2. Autism Campaign – Raise the Flag day
 3. Parking By-Law review –
 4. CN Rail Corridor agreement
 5. Changes to Committee assignments
 6. Muskrat Watershed Council letter of support as requested
 7. Award tender bid – Forester's Falls library
 8. Temporary relocation of Forester's Falls
 9. Request for use of Cobden Park
 10. Cogeco Billboard agreement – Whitewater Industrial Park
 11. Tender awards – curb-side waste collection, curb-side recycling collection
 12. Tourist Booth – 2015
 13. Consent application B151/14, Part Lot 20, Con 2, Ross (Roach)
 14. Consent application B171/14 Part Lot 9, Con 5, Beachburg (Vereyken)
 15. Councillor announcements
13. Notice of Motions for future agendas:
14. Closed Meeting – none scheduled
15. Confirmation By-Law 15-02-776
16. Adjournment

REGULAR COUNCIL MEETING AGENDA

Call to Order

COUNCILLORS PRESENT: Mayor Hal Johnson, Reeve Terry Millar, Councillor Charlene Jackson, Councillor Dave Mackay, Councillor Daryl McLaughlin, Councillor Christopher Olmstead and Councillor Cathy Regier

STAFF PRESENT: Christine FitzSimons, Marsh Hawthorne, Hope Dillabough, Wayne Heubner, Steven Hodson, Andrew Kenny, Bill Misener, Doug Schultz and Danielle Howatson

2. Prayer

Prayer was recited.

3. Disclosure of Pecuniary Interest

Councillor Chris Olmstead – Item 7-3 - Rogers Cell Tower Proposal

Rogers has expressed a potential interest in leasing my property to install a telecommunication tower.

Councillor Daryl McLaughlin – Item 10-6 – 15-02-773 Appoint Library Board

Wife is a librarian.

4. Adoption of the Agenda

Moved by Chris Olmstead, Seconded by Charlene Jackson

2015-3166 – “Be it resolved that the Council of the Township of Whitewater Region adopts the agenda for the regular Council meeting of February 18, 2015.”

Carried by
Hal Johnson

5. Adoption of the Minutes of the Regular Council Meeting held Jan. 21, 2015

Moved by Chris Olmstead, Seconded by Charlene Jackson

2015-3167 – “Be it resolved that the Council of the Township of Whitewater Region adopts the minutes of the Jan. 21st regular Council meeting.”

Carried by
Hal Johnson

6. Adoption of the Accounts

Moved by Chris Olmstead, Seconded by Charlene Jackson

2015-3168-“Be it Resolved that the Council of The Township of Whitewater Region approve the attached schedule of General Purpose Accounts in the amount of \$400,618.73 for the period of November 29th to December 31st, 2014 and that the above accounts be paid.”

Carried by
Hal Johnson

Moved by Daryl McLaughlin, Seconded by Chris Olmstead

2015-3169 “Be it resolved that the Council of the Township of Whitewater Region approve the attached schedule of General Purpose Accounts in the amount of \$271,287.97 and Water Fund Accounts in the amount of \$2784.38 for the period of January 1st-31st, 2015 and that the above accounts be paid.”

Carried by
Hal Johnson

7. Delegation – 6:11pm Bob Sweet

**Chair/Dept. of Development & Property (Renfrew County)
CP Rail Corridor**

Mayor Bob Sweet of the Town of Petawawa along with Paul Moreau, Director of Development and Property were in attendance to update Council and discuss the County's plan to acquire the abandoned CP rail bed running from Smiths Falls to Mattawa for a total of 2456 acres or 187.7 miles. Mayor Sweet identified that trails are a viable resource and key to the pursuit of the active transportation movement. He identified that continuity was key in the success of the trail acquisition and used the KP trail as an example of how interruption of the trail system would be problematic. The slideshow presentation depicted many areas through the CP trail where the CP Rail Committee has been investigating. Mayor Sweet informed council that there were still many hurdles to clear but Renfrew County along with Lanark County and Papineau Cameron were working together to acquire the rail bed. More information will follow as it becomes available.

6:36 Cathy Williamson – contribution request –Riverview Seniors Club

Cathy Williamson was in attendance to make a request to Council for a contribution of \$2,500 to their play entitled “Laugh Louder, Live Longer”. In her spirited proposal, she identified the success that last year's performance had and the benefits that the aged community of Whitewater Region gained from their program. She wanted Council to consider the Arts when considering the definition of recreation and not just that which occurs within an arena. It was decided that the request for funding would be added to the budget cycle as an appropriate line item and a decision would be made at such time as budgets are passed for the 2015 year.

6:47 Eric Belchamber – Rogers Cell Tower proposal

Mr. Belchamber was in attendance to identify the new proposed location for the Rogers cell tower in an attempt to eliminate dead spots within the Township of Whitewater Region and provide the most coverage. Councillor McLaughlin asked Mr. Dave Stewart if he were opposed to the new position of the tower. Mr. Stewart affirmed that the position was suitable and the motion was then made to proceed.

Moved by Charlene Jackson, Seconded by Daryl McLaughlin

2015-3170 “Be it resolved that the Council of the Township of Whitewater Region supports in principle the Rogers Cell Tower proposed Feb. 18, 2015”

Carried by
Hal Johnson

8. Departmental Reports – Public Works, Building Dept.,
Environmental Services, Fire Dept., CAO & Reeve

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Public Works Department

MONTHLY ACTIVITY: January 2015

In January all trucks have been out plowing 24 days compared to 20 days last year at this time.

There was one water break this month in Beachburg on Hume St.

Removal of snow has been completed in all villages a couple times

Sand was delivered to the hall in Lapasse for the use of the local residents and the church

The graders were used to scarify the large build up of ice on the roads which was then plowed off and sanded.

Brushing was worked on Hume St, Kohlsmith Rd

Days when staff were able they worked on starting to put up the new signs to replace the old signs that failed the reflectivity testing. This will be an ongoing job when time is available to try and get them all put up ASAP.

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Building and By-law Enforcement

Date: February 13, 2015

MONTHLY ACTIVITIES:

- We have completed our 2012 building files and working on updating the 2013 building and septic files

- We completed the tender program for the Foresters Falls Library.

- We have issued two permits, one for a sprinkler system, one plumbing permit for the Construction vale \$184,282.00

- We have reviewed the JL Richards report in regards to the wren Subdivision and are going forward with some recommendations on the existing wren subdivision.

- We have been working with residents on severances, minor variances, rezoning and building permit inquiries.

RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD:

I recommend to council that Harris Construction be awarded the Foresters Falls Library addition at a price of \$ 75,504.45 plus HST.

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Environmental Services Department

MONTHLY ACTIVITY: February, 2015

Tenders for both Residential Waste Curb-side Collection and Residential & Commercial Recycling Curb-side Collection close Thursday, February 12th, 2015.

Annual order for yellow waste bags has been placed and they should be arriving anytime.

The Environmental Services Department is in possession of dozens of small no-smoking signs provided by the Renfrew County Health Unit. They are to be placed near any Municipal outdoor arena, ball field or playground.

Jp2g Consultants Inc. (Ottawa) will be preparing our annual Monitoring and Operations Reports for the three (3) Waste Sites. The hydrogeological component of each report is reviewed by the Ministry to assess the monitoring program(s) as well as leachate plume characteristics of each respective site. Reports are due by March 31st of every year.

2015 Household Hazardous Waste Events have been selected for the Spring and Fall. May 9th, 2015 and September 12th, 2015.

Steven Hodson, Environmental Services Manager

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Fire

MONTHLY ACTIVITY: January 2015

Chief Chief Heubner met with CAO and Capt. Moore
Chief Heubner met with OFM advised and Dough Schultz
Chief Heubner attended council
Chief Heubner met with CAO
Chief Heubner/Moore met on budget and purchasing
Chief Heubner met with Capts Church and Moore
Chief Heubner/Moore discuss 5 year plan

Station 1 Haley's House partially burned 248 Roachway Lane.
MVC Hwy # 17 and Sutherland Rd.
Alarm activation Haley Fire Hall.

Station 2 Cobden Smoke and Fire coming from Gas Stove 1077 Snake River Line.
Car Fire Hwy # 17 and Sutherland Road
Chimney fire 515 Behm Line, A-B Twp
MVC Hwy #17 and Calvin Rd.

Station 3 Foresters Falls

Station 4 Beachburg Barrel burn at Synton Street
Ski-doo through ice at Lapasse

Recommendations More equipment will be purchased as budget allows.

**Reeves Renfrew County Report
For the Month of January**

In the month of January, I attended at the County four times beginning on January 13, 2015 for a Development and Property Committee meeting followed by a January 19, 2015 Finance and Administration Committee meeting. On January 21, 2015, I attended a special Budget Meeting followed by the regular monthly County Council meeting held on January 28, 2015.

Renfrew County budget for 2015 reflected a 3.45% increase over the 2014 levy for a total of \$38,607.29. This represents a 2% increase for existing County ratepayers after factoring in a 1.45% new assessment growth. A number of budget impacts were discussed keeping in mind the Strategic Plan Priorities such as promoting an expanded four-lane Highway 17, enhancing the Long-term Asset Management Plan, developing a Linked Trail System, promoting active transportation, launching an economic development roundtable, creating a small business development fund and fostering health promotion and disease prevention programs.

Originally we were scheduled two days for the 2015 Budget but amazingly we were able to complete it all in one day thanks to a very strong financial planning team at the County of Renfrew.

**Terry Millar
Reeve**

To: Council
From: CAO
Subject: CAO Report
Date: Feb. 18, 2015

Council:

Here is the information submitted to the Clerk of the Standing Committee on Finance and Economic Affairs.

CF

Moved by Daryl McLaughlin, Seconded by Chris Olmstead
2015-3171 "Be it resolved that the Council of the Township of Whitewater Region receives & files the following departmental reports:
- Public Works, Building Dept., Environmental Services, Fire Dept., CAO and Reeve"

Carried by
Hal Johnson

9. **Council in Committee - Adoption of the Minutes of the Feb. 4 & Feb. 12 meeting**
Moved by Daryl McLaughlin, Seconded by Chris Olmstead
2015-3172 – “Be it resolved that the Council of the Township of Whitewater Region adopts the minutes of the Council in Committee meetings of Feb 4 & Feb 12, 2015.”

Carried by
Hal Johnson

1. **Environmental Services (1 resolution)**
Moved by Charlene Jackson, Seconded by Chris Olmstead
2015-3173 – “Be it resolved that the Environmental Services Committee of the Township of Whitewater Region recommends to Council that it approve the Engineering and Contract Administration proposal presented by Jp2g consulting for the 2015 Cast in Place Pipe Repair Project.”

Carried by
Hal Johnson

RECESS at 7:23 p.m.

ALL MEMBERS PRESENT at 7:36 p.m.

10. **By-Laws**
1. 15-02-769 Country Haven Water Works Agreement
 2. 15-02-770 Amendment to Purchasing by-Law 14-04-695
 3. 15-02-771 Employment By-Law #24
 4. 15-02-772 Appoint Committee of Adjustment
 5. 15-02-773 Appoint Library Board
 6. 15-02-774 Appoint Pound keepers, Fence Viewers etc.
 7. 15-02-775 Pt. Lot Control- Pt Lots 324, 325 & 326 Ref Plan 49R-18376

Moved by Daryl McLaughlin, Seconded by Chris Olmstead
2015-3174 “Be it resolved that Council for the Township of Whitewater Region approves that the following by-laws be introduced, read and dealt with, numbered and signed by the Mayor and Clerk and sealed and recorded in the By-Law Book:

1. 15-02-769 Country Haven Water Works Agreement
2. 15-02-770 Amendment to Purchasing by-Law 14-04-695
3. 15-02-771 Employment By-Law #24
(see resolution to approve Compensation Grid Policy)
4. 15-02-772 Appoint Committee of Adjustment
5. 15-02-773 Appoint Library Board
6. ~~15-02-774 Appoint Pound keepers, Fence Viewers etc.~~ **TABLED**
7. 15-02-775 Pt. Lot Control- Pt Lots 324, 325 & 326 Ref Plan 49R-18376”

Carried by
Hal Johnson

Moved by Daryl McLaughlin, Seconded by Chris Olmstead
2015-3175 “Be it resolved that Council for the Township of Whitewater Region adopts the Compensation Grid Policy revision dated February 18, 2015 as part of the Human Resources Policy.”

Carried by
Hal Johnson

11. **Correspondence**
1. Cobden Blood Donor clinic – info
Receive as information
 2. Joint & Several liability costs – info
Receive as information
 3. OPP Prisoner Transportation update & reporting update– info
Receive as information
 4. Renfrew & District Health Unit – quit smoking challenge – info
Receive as information
 5. OSUM conference
Receive as information
 6. Mayor’s support letter – local business – info
Receive as information
 7. Motor Vehicle expense claims – info
Receive as information
 8. Grant funding – photo op - info
Receive as information

Moved by Daryl McLaughlin, Seconded by Chris Olmstead
2015-3176 “Be it resolved that the Council for the Township of Whitewater Region receives & files correspondence 1-8.”

Carried by
Hal Johnson

12. **New/Unfinished Business**
1. CUPW support request
Receive as information
 2. Autism Campaign – Raise the Flag Day

Moved by Daryl McLaughlin, Seconded by Chris Olmstead

2015-3177 "Be it resolved that the Council of the Township of Whitewater Region agrees to participate in Autism Ontario's "Raise the Flag" campaign on April 2nd, 2015 in celebration of World Autism Awareness Day."

Carried by
Hal Johnson

3. Parking By-Law review –

Discussion took place surrounding issues that have arisen regarding parking tickets in accordance with the winter control section of the parking by-law. Staff was directed to work on the by-law and bring the proposed revisions back to the Public Works Committee. Staff was directed to rescind all parking tickets that have been issued to date. Parking will continue to be enforced as it pertains to all issues except winter control.

Moved by Terry Millar, Seconded by Charlene Jackson

2015-3178 "Be it resolved that the Council of the Township of Whitewater Region agrees to rescind all parking tickets that have been issued to date while the Parking By-law is being revised. Infractions related to issues other than Winter Control will continue to be enforced."

Carried by
Hal Johnson

4. CN Rail Corridor agreement

Moved by Charlene Jackson, Seconded by Chris Olmstead

2015-3179 "Be it resolved that the Council of Whitewater Region supports the County of Renfrew's resolution that the four municipalities of Killaloe-Haggarty and Richards, Laurentian Valley, Whitewater Region and the City of Pembroke agree to jointly pursue the acquisition of the abandoned CN rail corridor running from Algonquin Park to the Quebec border. The County of Renfrew will coordinate the discussions with CN Rail and the four municipalities. CN will be notified of the municipal intention of acquisition and also ask CN to hold in abeyance any sales to the public to maintain a continuous corridor."

Carried by
Hal Johnson

5. Changes to Committee assignments

Councillor McLaughlin expressed interest in having Mr. Bernie Tracy provide council with a presentation. Mayor Johnson advised that he would look after contacting Mr. Tracy and setting up a time for him to attend council.

Moved by Cathy Regier, Seconded by Dave Mackay

2015-3180 "Be it resolved that the Council of the Township of Whitewater Region approves the changes made by the Mayor to the appointments to the Ottawa River Power Corporation (Hal Johnson) and the Ottawa River Energy Solutions (Bernie Tracy)."

Carried by
Hal Johnson

Moved by Chris Olmstead, Seconded by Charlene Jackson

2015-3181 "Be it resolved that the Council of the Township of Whitewater Region agrees to extend the Council meeting of Feb 18, 2015 until 10pm."

Carried by
Hal Johnson

6. Muskrat Watershed Council letter of support as requested
Receive as information

7. Award tender bid – Forester's Falls library

Moved by Dave Mackay, Seconded by Cathy Regier

2015-3182 " Be it resolved that the Council of the Township of Whitewater Region awards the Foresters Falls Library Addition and Renovation tender to Harris Construction for the bid amount of \$75,504.45 based on the recommendation letter from Gerry Morris, of Morris Thuemen, Architects Inc.

This project is being funded by the Whitewater Region Public Library Board and an Ontario Trillium Foundation Grant of \$73,000."

Carried by
Hal Johnson

8. Temporary relocation of Forester's Falls

Concerns were raised surrounding insurance coverage and a written request for a confirmation of the value of the assets of the library was requested. Councillor Regier advised that she would contact CEO Labow and report back to council with her findings.

Moved by Cathy Regier, Seconded by Dave Mackay

2015-3183 "Be it resolved that the Council of the Township of Whitewater Region grants permission to the Whitewater Region Public Library Board to use the rink building for a couple of months in late spring/early summer of 2015 to store library material and use the facility as a library while the Forester's Falls library is undergoing renovation & expansion."

Carried by
Hal Johnson

9. Request for use of Cobden Park

Discussion took place regarding the request of Angie Schwerdtfeger to use the Cobden Park for her wedding in July, 2015. Issues were raised regarding the Township's liability as Miss Schwerdtfeger has requested permission to raise a tent. Staff was instructed to approve the request on the condition that she provides proof of special event liability coverage to save the Township harmless.

Moved by Dave Mackay, Seconded by Cathy Regier

2015-3184 "Be is resolved that the Council of the Township of Whitewater Region approves the request from Angie Schwerdtfeger to use Cobden park & set up a tent for her wedding in July, on the condition that she provides proof of special event liability coverage which names the Township as an additional insured for the event."

Carried by
Hal Johnson

10. Cogeco Billboard agreement – Whitewater Industrial Park

Discussion took place regarding the Services Agreement with Cogeco Cable to erect two billboards in Whitewater Industrial Park. Staff was directed to bring this matter back to Council on March 25, 2015 at such time as further information can be gathered and a full costing report presented for a more informed discussion.

Moved by Dave Mackay, Seconded by Cathy Regier

2015-3185 "Be it resolved that the Council of the Township of Whitewater Region agrees to enter into a Services Agreement with Cogeco Cable Canada to erect two billboards in the Whitewater Industrial Park, one 16'X8' and a second 12'X8'.

The Township will have the two billboards built and erected and rent them exclusively to Cogeco for a period of 40 months for a onetime fee of \$18,000 each, including creative artwork. This \$36,000 rental fee will be paid by Cogeco. The purpose of this project is to promote the availability of Cogeco Fiber Optics services in the Whitewater Region Industrial Park."

TABLED

11. Tender awards – curb-side waste collection, curb-side recycling collection

Councillor Regier has requested that a letter be directed to Kevin Collins thanking him for his services and a job well done. Steven Hodson has advised that he will look after facilitating this request.

Recorded vote requested by Councillor Daryl McLaughlin

YAY	NAY
Dave Mackay	
Chris Olmstead	
Charlene Jackson	
	Hal Johnson
	Daryl McLaughlin
Cathy Regier	
Terry Millar	

Moved by Dave Mackay, Seconded by Cathy Regier

2015-3186 "Be it resolved that the County of the Township of Whitewater Region awards the 2015-2019 five (5) year waste collection tender to BEAUMEN WASTE MANAGEMENT SYSTEMS INC. For the amount of \$597,354.15.

Council awards the 2015-2019 five (5) year recycling collection tender to BEAUMEN WASTE MANAGEMENT SYSTEMS INC. For the amount of \$956,506.40."

Carried by
Hal Johnson

12. Tourist Booth – 2015

Moved by Cathy Regier, Seconded by Dave Mackay

2015-3187 "Be it resolved that the Council of the Township of Whitewater Region requests that Art Cobb continue to manage the Tourist Booth and the dedicated volunteer staff for the 2015 season."

Carried by
Hal Johnson

13. Consent application B151/14, Part Lot 20, Con 2, Ross (Roach)

Moved by Dave Mackay, Seconded by Cathy Regier

2015-3188 "Be it resolved that the Council of the Township of Whitewater Region approves proposed consent application B151/14, Part of Lot 20, Concession 2, Ross, James & Alice Roach, with the following conditions:

- 1. A zoning by-Law Amendment or Minor Variance is finalized to address the cottage setback on the enlarged lot and the reduced lot area, reduced lot frontage and the accessory building setback on the retained lot.**
- 2. A Registered Plan of Survey is provided."**

Carried by
Hal Johnson

14. Consent application B171/14 Part Lot 9, Con 5, Beachburg (Vereyken)
Moved by Cathy Regier, Seconded by Dave Mackay
2015-3189 "Be it resolved that the Council of the Township of Whitewater Region approves proposed consent application B171/14, Part of Lot 9, Concession 5, Beachburg (John Vereyken) with the following conditions:
1. Favourable comments are required from the Township's Septic Inspector, Chief Building Official Doug Schultz.
 2. Registered Plan of Survey is provided.
 3. A draft survey plan showing the building location and common wall location in relation to the proposed lot line is provided."

Carried by
Hal Johnson

15. Councillor announcements:
Mayor Johnson identified that he will be away during the week of March 2-6, 2015.
Councillor McLaughlin wondered if there was any interested in participating in the St. Patrick's Day Parade being held on March 13, 2015. The consensus was that there was not going to be enough participation.

There will be a blood donor clinic on Monday March 23, 2015 Cobden Ag Hall 2 - 4pm & 5:30 - 7:30pm.

13. Notice of Motions for future agendas: none

14. Closed Meeting – none scheduled

15. Confirmation By-Law 15-02-776

Moved by Dave Mackay, Seconded by Cathy Regier

2015-3190 "Be it resolved that the Council of the Township of Whitewater Region approves that the following by-laws be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recoded in the By-Law Book:

1. 15-02-776 Confirmation By-Law:"

Carried by
Hal Johnson

16. Adjournment

Moved by David Mackay, Seconded by Cathy Regier

2015-3191 "Be it resolved that the Council of the Township of Whitewater Region adjourns the meeting of Feb. 18, 2015 at 9:55 pm."

Carried by
Hal Johnson



CAO/Clerk Christine FitzSimons



Mayor Hal Johnson