

TOWNSHIP OF WHITEWATER REGION
Committee Meetings

Meeting Title: Council in Committee Meeting **Date:** Wednesday April 1, 2015
Place: Municipal Council Chambers **Start Time:** 6:00 p.m.

COUNCIL IN COMMITTEE MEETING AGENDA

Any submissions received from the public, either orally or in writing may become part of the public record/package.

NOTE: As of February 4, 2015 all Committee and Council meetings will be recorded and will be available the following day to be viewed on the Township website www.whitewaterregion.ca

1. Call to Order
2. Disclosure of Pecuniary Interest
3. Adoption of the Agenda
4. Presentation of plaque to Sam Graham – Community Champion

5. CORPORATE SERVICES COMMITTEE (Chair Charlene Jackson)

- A. New/Unfinished Business
 1. Sewer Budget final draft -tabled
 2. Council Remuneration – 2014 Treasurer's report
 - 2.a Council Remuneration – moving forward
 3. Frequency of Council & Committee Meetings
 4. Accessibility Grant application
 5. Staff Training & Development Policy

6. PROTECTIVE SERVICES COMMITTEE (Chair Cathy Regier)

- B. New/Unfinished Business
 1. Fire Wardens list for By-Law update

7. ENVIRONMENTAL SERVICES COMMITTEE (Chair Daryl McLaughlin)

- C. New/Unfinished Business
 1. Waste Site hours & staffing
 2. OCWA Operational Plan
 3. Garbage and Recycling contract petition

8. PUBLIC WORKS COMMITTEE (Chair Dave Mackay)

- D.
 1. Parking By-Law Revisions (postponed)
 2. Report from Public Works Manager – Assuming Roads
9. Councillor Announcements
10. Notice of Motion – items requested by Council to be on next regular meeting agenda
11. Adjournment

1. Call to Order

Present: Mayor Hal Johnson, Reeve Terry Millar, Councillor Charlene Jackson, Councillor Dave Mackay, Councillor Daryl McLaughlin, Councillor Christopher Olmstead, Councillor Cathy Regier

Staff: Christine FitzSimons, Marsha Hawthorne, Bill Misener, Steven Hodson, Wayne Heubner, Danielle Howatson

2. Disclosure of Pecuniary Interest – None

3. Adoption of the Agenda

Moved by Terry Millar, Seconded by Cathy Regier

"Be it Resolved that Council in Committee of the Township of Whitewater Region adopt the agenda for the April 1, 2015 meeting."

Carried by
Hal Johnson

4. Presentation of plaque to Sam Graham – Community Champion

Mayor Johnson introduced Sam Graham and presented him with a certificate identifying him as a Community Champion. Sam participated in the 2015 Canada Winter Games and implemented the Algonquin Students' Association Food Cupboard.

5. CORPORATE SERVICES COMMITTEE (6:25pm – 7:10pm) (Chair Charlene Jackson)

A. New/Unfinished Business

1. Sewer Budget final draft –

Chair Jackson identified that she spoke with Treasurer Hawthorne and that this agenda item will be tabled until the Corporate Services Committee Meeting of May 6, 2015.

2. Council Remuneration – 2014 Treasurer’s report

Moved by Terry Millar, Seconded by Dave Mackay

“Be it Resolved that the Corporate Services Committee of the Township of Whitewater Region has received the Treasurer’s report of 2014 remuneration and expenses paid to all Council members as per Section 284 (1) of the Municipal Act.

Carried by
Charlene Jackson

6:30 pm Councillor Olmstead left the meeting

2.a Council Remuneration – moving forward

Discussion regarding the council remuneration turned to whether or not council wanted to have the Director of Human Resources for the County of Renfrew, Bruce Beakley assemble a panel and evaluate council remuneration and present council with information with which to decide on an increase or not. The decision was tabled until the May 6, 2015 committee meeting so that a decision can be made with all council members present.

3. Frequency of Council & Committee Meetings

Councillor McLaughlin suggested that the number of council meetings is too infrequent. He added that he felt there should be two council meetings per month with a committee meeting preceding each when necessary. Councillor Jackson reminded council that there is a provision in the procedural by-law for special meetings to be called whenever necessary. At this time, Councillor Jackson suggested that things remain as they are and see what happens in the fall, after budget and hope that the length of council meetings straighten out.

4. Accessibility Grant application

Staff is seeking direction for application for the accessibility grant. There are two viable options, however, CAO FitzSimons advised that making two applications from the same Township would not be looked on favorably and that only the first one received would be reviewed. It was noted that council needs to proceed immediately as the due date for this application is April 27, 2015. Council instructed staff to get drawings completed so that we are shovel ready.

Moved by Hal Johnson, Seconded by Daryl McLaughlin

“Be it Resolved that the Corporate Services Committee of the Township of Whitewater Region agrees to submit an Enabling Accessibility grant application for accessibility improvements at the Beachburg Arena, with the Township 35% being drawn from the Ottawa River Power Corporation reserve.”

Carried by
Charlene Jackson

5. Staff Training & Development Policy

A draft policy was put before council. The identification of individual positions and how training or conference would apply to the employee’s future plan as well as if they are relevant to the employee’s position need to be added in the language of the policy. The application will be returned to the CAO for approval. The revisions are to be brought back to council at a May 6, 2015 Corporate Services Meeting.

Carried by Terry Millar, Seconded by Cathy Regier

“Be it Resolved that the Corporate Services Committee of the Township of Whitewater Region approves the Staff Training and Development Policy.”

TABLED

RECESS at 7:10pm

ALL MEMBERS PRESENT at 7:23pm

6. PROTECTIVE SERVICES COMMITTEE (7:23pm-7:33pm) (Chair Cathy Regier)

B. New/Unfinished Business

1. Fire Wardens list for By-Law update

Fire Wardens will remain as Joey Trimm, Vincent Gervais, Daryl McLaughlin and the Town Office. Fire Chief Heubner has been directed to speak with Nathalie Moore about putting together a newsletter to go out in the next tax bill. The by-law is to be returned to April 15, 2015 council meeting for approval.

7. ENVIRONMENTAL SERVICES COMMITTEE 7:35pm (Chair Daryl McLaughlin)

C. New/Unfinished Business

1. Waste Site hours & staffing

Environmental Services Manager Steve Hodson identified that CAO FitzSimons has some concerns regarding his hours at the landfill and his time in the office. Steve was directed to put together a proposal including the following:

- a) addition of a full time staff position including salary and benefit costings
- b) addition of a part time staff position including salary and benefit costings
- c) the possibility of adjusting the hours of the landfill
- d) the implications of the pick-up of refuse and different days

Steve was further directed to engage Beaumans to see if they would be willing to change the contract dates in any way. Steve and the CAO are to return this report to council before budget.

2. **OCWA Operational Plan**

Tabled to the next meeting of the Environmental Services meeting.

Moved by Terry Millar, Seconded by Cathy Regier

"Be it Resolved that the Environmental Services Committee of the Township of Whitewater Region endorses OCWA's QEMS & Operational Plan."

TABLED

3. **Garbage and Recycling contract petition**

No petition has been received at this time.

8. PUBLIC WORKS COMMITTEE (8:00pm-8:20pm) (Chair Dave Mackay)

D. **1. Parking By-Law Revisions (postponed)**

2. Report from Public Works Manager – Assuming Roads

Public Works Manager Bill Misener advised council that there are roads that will need to be assumed in the near future. He also provided a handout regarding the forecasted plan of roadwork that needs to be complete. Council and staff intend to organize a bus tour of all the roads in the municipality once the weather improves.

9. **Councillor Announcements**

Councillor McLaughlin advised there is a Ham Bingo at the Lion's Club on April 2, 2015.

April 25, 2015 from 7-11am Lion's Club Pancake breakfast at Beachburg Hall with the proceeds going to the ICF Kayaking Championship and wondered what council could be doing as a fundraiser. Staff is directed to come up with some ideas for fundraisers to present to council.

Atom Tournament of Champions is taking place on Saturday April 11-12 in Cobden.

April 2, 2015 is the ICF Kayaking Championship sign will be revealed in Beachburg at 1:00pm. There will be media present.

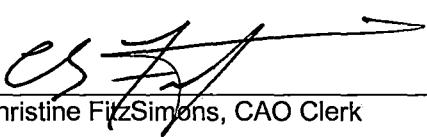
10. **Notice of Motion – none**

11. **Adjournment**

Moved by Terry Millar, Seconded by Dave Mackay

"Be it Resolved that Council in Committee of the Township of Whitewater Region be adjourned at 8:30 pm."

Carried by
Hal Johnson


Christine FitzSimons, CAO Clerk


Mayor Hal Johnson