

**TOWNSHIP OF WHITEWATER REGION**  
**Council Meeting**

**Meeting Title: Regular Council Meeting Date: Wednesday June 1, 2016**

**Place: Municipal Council Chambers Start Time: approx.. 8:00pm following Committee Meetings**

**REGULAR COUNCIL MEETING AGENDA**

*Any submissions received from the public, either orally or in writing may become part of the public record/package.*

**NOTE: As of February 4, 2015 all Committee and Council meetings will be recorded and will be available within the following week to be viewed on the Township website**

**[www.whitewaterregion.ca](http://www.whitewaterregion.ca)**

**The Township requests that all digital devices be muted during the meeting**

**Regular Council Meeting**

1. **Call to Order**
2. **Prayer**
3. **Disclosure of Pecuniary Interest**
4. **Adoption of the Agenda**
  
5. **Resolutions from June 1, 2016 to be ratified:**
  1. **Corporate Services Committee (3 resolutions)**
  2. **Recreation & Culture Committee (1 resolution)**
  3. **Public Works Committee (4 resolutions)**

6. **New/Unfinished Business**

1. Cobden Legion BBQ extension of licensed area
2. Councillor announcements

7. **Notice of Motions for future agendas:**

**7A. Closed Session:239(2) c) a proposed or pending acquisition or disposition of land by the municipality.**

8. **Confirmation By-Law 16-04-866**

9. **Adjournment**

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**ATTENDANCE:** Mayor Hal Johnson, Reeve Terry Millar, Councillor Cathy Regier, Councillor Dave Mackay, Councillor Daryl McLaughlin, Councillor Chris Olmstead and Councillor Charlene Jackson

**STAFF:** Christine FitzSimons, Marsha Hawthorne, Bill Misener, Steve Hodson, Erica Rice and Karen Bromley

**Regular Council Meeting**

1. **Call to Order** – 8:30p.m.
2. **Prayer** - recited
3. **Disclosure of Pecuniary Interest** - None
4. **Adoption of the Agenda**

Moved by Dave Mackay, Seconded by Cathy Regier

**2016-3373**"Be it resolved that the Council of the Township of Whitewater Region adopts the agenda for the June 1, 2016 meeting. With 3 additional items: 2 budget By Laws  
1 Closed session item

Carried by  
Mayor Hal Johnson

**5. Resolutions from June 1, 2016 to be ratified:**

**1. Corporate Services Committee (3 resolutions)**

Moved by Dave Mackay, Seconded by Cathy Regier

**2016-3374**"Be it resolved that the Corporate Services Committee of the Township of Whitewater Region recommends that Council adopt the 2016 Capital, Operating, Water/Sewer and Reserves budgets as presented by the Treasurer."

Carried by  
Mayor Hal Johnson

Moved by Cathy Regier, Seconded by Dave Mackay

**2016-3375**"Be it resolved that the Corporate Services Committee of the Township of Whitewater Region recommends that changes to the Human Resources Hiring Policy be approved by Council."

Carried by  
Mayor Hal Johnson

Moved by Dave Mackay, Seconded by Cathy Regier

**2016-3376**"Be it resolved that the Corporate Services Committee of the Township of Whitewater Region recommends to Council to include a budget line item of \$13,000 to complete website upgrades and Content Management System (CMS) improvements that are underway for 2016. Tender process for website to start in Oct. 2016."

Carried by  
Mayor Hal Johnson

Moved by Cathy Regier, Seconded by Dave Mackay

**2016-3377**"Be it resolved that the Corporate Services Committee of the Township of Whitewater Region approve the Pembroke and Area Airport Commission Budget for 2016."

Carried by  
Mayor Hal Johnson

**2. Recreation & Culture Committee (1 resolution)**

Moved by Dave Mackay, Seconded by Cathy Regier

**2016-3378**"Be it resolved that the Council of the Township of Whitewater Region approves Mayor Johnson's selection of Hiring Committee comprised of Councillor Charlene Jackson, Councillor Chris Olmstead, CBO Doug Schultz and CAO Christine FitzSimons, with Bruce Beakley, Director of Human Resources with the County of Renfrew, acting as Facilitator in the hiring process for the Deputy Clerk/Recreation and Culture Coordinator and the Planner/Economic Development Officer."

Carried by  
Mayor Hal Johnson

**3. Public Works Committee (4 resolutions)**

Moved by Chris Olmstead, Seconded by Daryl McLaughlin

**2016-3378**"Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends to Council that the fuel tender be cancelled due to discrepancies in the rack rates, and that the tender be re-released."

Carried  
by  
Mayor Hal Johnson

Moved by Chris Olmstead, Seconded by Daryl McLaughlin

**2016-3379**"Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends that the Council accept the lowest quote from Denchem Ltd to supply and apply liquid dust suppressant."

Carried by  
Mayor Hal Johnson

**TOWNSHIP OF WHITEWATER REGION**  
**Committee Meetings**

**Meeting Title: Council in Committee Meeting Date: Wednesday June 1, 2016**  
**Place: Municipal Council Chambers Start Time: 5:30 p.m.**

**COUNCIL IN COMMITTEE MEETING AGENDA**

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**Council in Committee Mayor Hal Johnson**

1. Call to Order
2. Disclosure of Pecuniary Interest
3. Adoption of the Agenda
4. CORPORATE SERVICES COMMITTEE (Chair Charlene Jackson)

**A. New/Unfinished Business**

1. Closed Session: 239 (2) (d) Labour relations or employee negotiations

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**Open Session:**

2. Budget Presentation: Treasurer
3. Hiring Policy Update
4. Hours of Work and Overtime Policy Update
5. Website – 2016 Scope of Work
6. Pembroke & Area Airport Commission Budget Performance Report

**5. RECREATION & CULTURE COMMITTEE (Chair Chris Olmstead)**

- B. 1. Agreement with Cobden District Public School re: use of field**

**6. PUBLIC WORKS COMMITTEE (Chair Dave Mackay)**

**C. New/Unfinished Business**

1. Presentation – Public Works Manager – 2016 Construction Plan
2. Use of Public Works garage by employees – PW Manager report
3. Fuel Tender – PW Manager Report – information
4. Calcium RFQ recommendation
5. Tender: Surface Treatment
6. Tender: Gravel Crushing

**7. ECONOMIC DEVELOPMENT COMMITTEE (Chair Terry Millar)**

**D. New/Unfinished Business**

1. Letter to Education Minister Liz Sandals from Township Council re: Economic Development Impact of the closure of Westmeath School (requested by Mayor Johnson)

**8. ENVIRONMENTAL SERVICES COMMITTEE (Chair Daryl McLaughlin)**

**E. New/Unfinished Business**

1. Jp2g Sewer Plant Upgrade Project Management monthly report

**9. Adjournment**

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**TOWNSHIP OF WHITEWATER REGION**  
**Committee Meetings**

**Meeting Title: Council in Committee Meeting Date: Wednesday June 1, 2016**  
**Place: Municipal Council Chambers Start Time: 5:30 p.m.**

**COUNCIL IN COMMITTEE MEETING AGENDA**

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**TOWNSHIP OF WHITEWATER REGION**  
**Committee Meetings**

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**ATTENDANCE:** Mayor Hal Johnson, Reeve Terry Millar, Councillor Cathy Regier, Councillor Dave Mackay, Councillor Daryl McLaughlin, Councillor Chris Olmstead and Councillor Charlene Jackson

**STAFF:** Christine FitzSimons, Marsha Hawthorne, Bill Misener, Steve Hodson, Erica Rice and Karen Bromley

**Council in Committee      Mayor Hal Johnson**

1. **Call to Order** 5:35 p.m.
2. **Disclosure of Pecuniary Interest** None
3. **Adoption of the Agenda** with one additional item – public works sign

Moved by Dave Mackay, Seconded by Cathy Regier

**2016-3458** "Be it resolved that the Council in Committee of the Township of Whitewater Region adopts the agenda for the June 1, 2016 meeting with 1 additional item."

Carried by  
Councillor Charlene Jackson

**4. CORPORATE SERVICES COMMITTEE (Chair Charlene Jackson)**

**A. New/Unfinished Business**

**1. Closed Session: 239 (2) (d) Labour relations or employee negotiations**

Moved by Cathy Regier, Seconded by Dave Mackay

**2016-3459** "Be it resolved that the Corporate Services Committee of the Township of Whitewater Region went into Closed Session under Section 239 (2) of the Municipal Act at 5:36pm for the following purpose:

**d) Labour relations or employee negotiations;**

Carried by  
Councillor Charlene Jackson

Moved by Cathy Regier, Seconded by Dave Mackay

**2016-3460** "Be it resolved that the Corporate Services Committee of the Township of Whitewater Region came out of closed session at 5:55p.m."

**Open Session Report:**

A closed session meeting was held. One item was on the agenda: **239 (2) (d) Labour relations or employee negotiation.**"

Carried by  
Councillor Charlene Jackson

**Open Session:**

**2. Budget Presentation: Treasurer**

Moved by Dave Mackay, Seconded by Cathy Regier

**2016-3461** "Be it resolved that the Corporate Services Committee of the Township of Whitewater Region recommends that Council adopt the 2016 Capital, Operating, Water/Sewer and Reserves budgets as presented by the Treasurer."

Moved by  
Councillor Charlene Jackson

**3. Hiring Policy Update**

Moved by Cathy Regier, Seconded by Dave Mackay

**2016-3462** "Be it resolved that the Corporate Services Committee of the Township of Whitewater Region recommends that changes to the Human Resources Hiring policy be approved by Council."

Moved by  
Councillor Charlene Jackson

**4. Hours of Work and Overtime Policy Update**

Moved by Dave Mackay, Seconded by Cathy Regier

**2016-3463** "Be it resolved that the Corporate Services Committee of the Township of Whitewater Region recommends that changes to the Human Resources Hours of Work & Overtime Policy be approved by Council as amended."

Carried by  
Councillor Charlene Jackson

5. Website – 2016 Scope of Work

Moved by Dave Mackay, Seconded by Cathy Regier

**2016-3464** "Be it resolved that the Corporate Services Committee of the Township of Whitewater Region recommends to Council to include a budget line item of \$13,000 to complete website upgrades and Content Management System (CMS) improvements that are underway for 2016.  
Tender process for website to start in Oct. 2016"

Carried by  
Councillor Charlene Jackson

Councillor Jackson asked if this could come back to council in October to have another look at it.

6. Pembroke & Area Airport Commission Budget Performance Report

Moved by Cathy Regier, Seconded by Dave Mackay

**2016-3365** "Be it resolved that the Corporate Services Committee of the Township of Whitewater Region approve the Pembroke, and Area Airport Commission budget for 2016."

Carried by  
Councillor Charlene Jackson

**5. RECREATION & CULTURE COMMITTEE (Chair Chris Olmstead)**

**B. 1. Agreement with Cobden District Public School re: use of field**

Council asked CAO to write a letter requesting that the Community use of Schools Committee be invited to attend Council as a delegation and that the Community groups that use the soccer field be notified of the date of that meeting.

**6. PUBLIC WORKS COMMITTEE (Chair Dave Mackay)**

**C. New/Unfinished Business**

**1. Presentation – Public Works Manager – 2016 Construction Plan**

Moved by Charlene Jackson, Seconded by Daryl McLaughlin

**2016-3366** "Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends to Council that a policy be adopted stating that No work on private vehicles will be allowed in municipal garages, however employees would be allowed to park inside only during inclement weather while out performing snow removal duties."

Tabled

Bill presented council with a detailed chart of all the work that his crew is to do this summer/fall with timelines that has been approved by council.

**2. Use of Public Works garage by employees – PW Manager report**

Moved by Chris Olmstead, Seconded by Daryl McLaughlin

Christine will contact our insurance company to see if there would be any additional cost for the Public Work Staff park their vehicles in the garage while they are out plowing. This will be brought back to council.

**3. Fuel Tender – PW Manager Report – information**

**2016-3367** "Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends to Council that the fuel tender be cancelled due to discrepancies in the rack rates, and that the tender be re-released."

Carried by  
Councillor Dave Mackay

**4. Calcium RFQ recommendation**

Moved by Chris Olmstead, Seconded by Daryl McLaughlin

**2016-3368** "Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends that the Council accept the lowest quote from Denchem Ltd to supply and apply liquid dust suppressant."

Carried by  
Councillor Dave Mackay

**5. Tender: Surface Treatment**

Moved by Daryl McLaughlin, Seconded by Chris Olmstead

**2016-3369** "Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends that Council accept the Greenwood Paving Tender Bid for Surface Treatment of \$317,831.71 including tax for Government Road and Grant Settlement Road."

Carried by  
Councillor Dave Mackay

**6. Tender: Gravel Crushing**

Moved by Daryl McLaughlin, Seconded by Chris Olmstead

**2016-3370** "Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends that Council accept the Splinter Gravel Crushing Tender Bid in the amount of \$113,610.20 including tax."

Carried by

**7. ECONOMIC DEVELOPMENT COMMITTEE (Chair Terry Millar)**

**D. New/Unfinished Business**

1. Letter to Education Minister Liz Sandals from Township Council re: Economic Development Impact of the closure of Westmeath School (requested by Mayor Johnson)

Mayor Johnson sent a request to meet with Minister Liz Sandals regarding the Westmeath Public school closure unfortunately she did not get back to them. Council did appreciate the fact that our MPP did get back to them in a timely matter.

**8. ENVIRONMENTAL SERVICES COMMITTEE (Chair Daryl McLaughlin)**

**E. New/Unfinished Business**

1. Jp2g Sewer Plant Upgrade Project Management monthly report

Moved by Cathy Regier, Seconded by Dave Mackay

**2016-3371"Be it resolved that the Environmental Services Committee of the Township of Whitewater Region recommends to Council that the Jp2g Sewer Plant Upgrade Project Management invoice submitted in the amount of \$51,132.24 (net of hst) for consulting services from February to May 2016, be paid."**


Carried by  
Councillor Daryl McLaughlin

**7. Adjournment**

Moved by Daryl McLaughlin, Seconded by Chris Olmstead

**2016-3372"Be it resolved that the Council in Committee of the Township of Whitewater Region adjourns the meeting of June 1, 2016 at 8:20p.m."**

Carried by  
Mayor Hal Johnson



Mayor Hal Johnson



CAO/Clerk Christine FitzSimons  
*asper*

Moved by Daryl McLaughlin, Seconded by Chris Olmstead

**2016-3380"Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends that Council accept the Greenwood Paving Tender Bid for Surface Treatment of \$317,831.71 including tax for Government Road and Grant Settlement Road.**

Carried by  
Mayor Hal Johnson

Moved by Daryl McLaughlin, Seconded by Chris Olmstead

**2016-3381"Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends that Council accept the Splinter Gravel Crushing Tender Bid in the amount of \$113,610.20 including tax."**

Carried by  
Mayor Hal Johnson

Moved by Dave Mackay, Seconded by Cathy Regier

**2016-3382"Be it resolved that the council of the Township of Whitewater Region approves that the following By-Laws be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law Book:**

1. 16-06-867 2016 Budget
2. 16-06-868 2016 Water /Sewer Budget

Carried by  
Mayor Hal Johnson

#### **6. New/Unfinished Business**

1. Cobden Legion BBQ extension of licensed area  
The Cobden Legion was sent a letter requesting an extension of the license area.
2. Councillor announcements

#### **7. Notice of Motions for future agendas:**

Moved by Cathy Regier, Seconded by Dave Mackay

**2016-3383"Be it resolved that the Council of the Township of Whitewater Region extends the meeting of June 1, 2016 at 9:00p.m."**

Carried by  
Mayor Hal Johnson

#### **7A. Closed Session:239(2) c) a proposed or pending acquisition or disposition of land by the municipality.**

Moved by Dave Mackay, Seconded by Chris Olmstead

**2016-3384"Be it resolved that the Council of the Township of Whitewater Region went into Closed Session under Section 239 (2) of the Municipal Act at 8:45 p.m. for the following purpose:**

- c) A proposed or pending acquisition or disposition of land by the municipality or local board
- f) The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;"

Carried by  
Mayor Hal Johnson

Moved by Dave Mackay, Seconded by Chris Olmstead

**2016-3385"Be it resolved that the Township of Whitewater Region came out of closed session at 9:10p.m.**

**Open Session Report: 2 items were on the agenda**

1. Pending Land Acquisition
2. Solicitor Client Advice

Carried by  
Mayor Hal Johnson

#### **8. Confirmation By-Law 16-04-866**

Moved by Cathy Regier, Seconded by Terry Millar

**2016-3386"Be it resolved that the Council of the Township of Whitewater Region approves that the following By-Law be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law book:**

1. 06-06-866 Confirmation By-Law"

Carried by  
Mayor Hal Johnson

**9. Adjournment**

Moved by Chris Olmstead, Seconded by Terry Millar

**2016-3387"Be it resolved that the Council of the Township of Whitewater Region adjourns the meeting of June 1, 2016 at 9:12p.m."**

Carried by  
Mayor Hal Johnson



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Mayor Hal Johnson



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CAO/Clerk Christine FitzSimons  
*As per*