

Meeting Title: Council in Committee Meeting **Date: Wednesday December 7, 2016**
Place: Municipal Council Chambers **Start Time: 6:00 p.m.**

COUNCIL IN COMMITTEE MEETING AGENDA

Any submissions received from the public, either orally or in writing may become part of the public record/package.

NOTE: As of February 4, 2015 all Committee and Council meetings will be recorded and will be available to be viewed on the Township website www.whitewaterregion.ca

Please mute all electronic devices during meetings.

Council in Committee Mayor Hal Johnson

1. Call to Order
2. Disclosure of Pecuniary Interest
3. Adoption of the Agenda

4. RECREATION & CULTURE COMMITTEE (Chair Chris Olmstead)

- A. New/Unfinished Business**
1. Taste of the valley Committee Report

5. ENVIRONMENTAL SERVICES COMMITTEE (Chair Daryl McLaughlin)

- B. New/Unfinished Business**
1. Jp2G Cobden Waste water Treatment Plant Upgrades Monthly status report
 2. Jp2G revised Project Schedule and Reallocation of Engineering Costs.
 3. OCWA Services Cost-Plus Variance Report for Q3 2016
 4. 2016-2017 inspection report for inspection that was performed at the Cobden drinking water system on August 10, 2016
 5. Letter of Support for the proposal submitted to the Great Lakes Guardian Community Fund by Watersheds Canada

6. CORPORATE SERVICES COMMITTEE (Chair Charlene Jackson)

- C. New/Unfinished Business**
1. Council remuneration (resolution & Bylaw)
 2. Tender for Janitorial services for Municipal Office & Ross Garage
 3. Engagement Auditor's letter and Independent Auditors Report – Appendix A
 4. Resolution for Hiring CAO, Robert Tremblay

7. PUBLIC WORKS, PROPERTY & PROTECTION COMMITTEE (Chair Dave MacKay)

- D. New/Unfinished Business**
1. Tandem RFP PW-2016-07
 2. Letter from Hugh Collins

8. PLANNING COMMITTEE (Chair Chris Olmstead)

- E. New/Unfinished Business**
1. resolution to accept the resignation from Terry Millar for Economic Development Committee
 2. Resolution to appoint Dave Mackay as chair for the Economic Development Committee
 3. Transfer property back to Delmar Lavalee

10. Adjournment

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ATTENDANCE: Mayor Hal Johnson, Reeve Terry Millar, Councillor Cathy Regier, Councillor Dave Mackay, Councillor Daryl McLaughlin, Councillor Chris Olmstead and Councillor Charlene Jackson

STAFF: Marsha Hawthorne, Erica Rice, Doug Schultz, Bill Misener, Steve Hodson and Karen Bromley

Council in Committee Mayor Hal Johnson

1. **Call to Order** - 6:05 p.m.
2. **Disclosure of Pecuniary Interest** - none
3. **Adoption of the Agenda**

Moved by Charlene Jackson, Seconded by Cathy Regier

2016- 3589 "Be it resolved that the Council in Committee of the Township of Whitewater Region adopts the committee meeting agenda for the December 7, 2016 meeting."

Carried by
Mayor Hal Johnson

4. RECREATION & CULTURE COMMITTEE (Chair Chris Olmstead)

A. New/Unfinished Business

1. Taste of the valley Committee Report

Chris Olmstead reported it was a very successful event this year and they have some new things they are looking at adding to next year.

5. ENVIRONMENTAL SERVICES COMMITTEE (Chair Daryl McLaughlin)

C. New/Unfinished Business

1. Jp2G Cobden Waste water Treatment Plant Upgrades Monthly status report

Moved by Charlene Jackson, Seconded by Dave Mackay

2016- 3590 "Be it resolved that the Environmental Services Committee of the Township of Whitewater Region approves the invoice submitted by the Project Managers Jp2G Consulting Inc. in the amount of \$31,144.43 for the Cobden Waste Water Treatment Plant upgrades."

Carried by
Councillor Daryl McLaughlin

2. Jp2G revised Project Schedule and Reallocation of Engineering Costs.

Moved by Charlene Jackson, Seconded by Dave Mackay

2016- 3591 "Be it resolved that the Environmental Services Committee of the Township of Whitewater Region recommends accepting the revised project schedule and reallocation of engineering costs for the Cobden WWTP Upgrades as put forth in the Jp2G Consultants Inc. letter dated November 28, 2016."

Tabled

Councillor Jackson asked if this could be tabled so they could have a look at the %. Councillor McLaughlin and Olmstead agreed.

3. OCWA Services Cost-Plus Variance Report for Q3 2016

4. 2016-2017 inspection report for inspection that was performed at the Cobden drinking water system on August 10, 2016

5. Letter of Support for the proposal submitted to the Great Lakes Guardian Community Fund by Watersheds Canada

Moved by Charlene Jackson, Seconded by Dave Mackay

2016- 3592 "Be it resolved that the Environmental Services Committee of the Township of Whitewater Region recommends to Council to support the proposal as submitted to the Great Lakes Guardian Community Fund by Watersheds Canada."

Carried by
Councillor Daryl McLaughlin

6. CORPORATE SERVICES COMMITTEE (Chair Charlene Jackson)

C. New/Unfinished Business

1. Council remuneration (resolution & Bylaw)

Moved by Dave Mackay, Seconded by Cathy Regier

2016- 3593 "Be it resolved that the Corporate Services Committee of the Township of Whitewater Region recommends to Council to pass a ____% increase for the 2017 Council Remuneration and that By-Law#16-12-905 be brought back to the December 21/16 Regular council meeting."

Tabled

2. Tender for Janitorial services for Municipal Office & Ross Garage

Tender will close December 30, 2016

3. Engagement Auditor's letter and Independent Auditors Report – Appendix A

4. Resolution for Hiring CAO, Robert Tremblay

Moved by Dave Mackay, Seconded by Cathy Regier

2016- 3594 "Be it resolved that the Corporate Services Committee of the Township of Whitewater Region recommends to Council appoint Robert Tremblay as Chief Administrative Office (CAO/Clerk) effective December 19, 2016 with By-Law#16-12-906."

Carried by
Councillor Charlene Jackson

7. PUBLIC WORKS, PROPERTY & PROTECTION COMMITTEE (Chair Dave MacKay)

D. New/Unfinished Business

1. Tandem RFP PW-2016-07

Moved by Charlene Jackson, Cathy Regier

2016- 3595 "Be it resolved that the Public Works, Property & Protection committee accepts the recommendation by staff to accept the lowest Request for Proposal (PW-2016-07) from Freightliner in the amount of \$252,952.76 including HST for the 2017 Freightliner Tandem."

Carried by
Councillor Dave Mackay

2. Letter from Hugh Collins

Council asked if Marsha could send Mr. Collins a letter stating he should go through his own insurance under no fault insurance to have his snow blower repaired.

8. PLANNING COMMITTEE (Chair Chris Olmstead)

E. New/Unfinished Business

4. resolution to accept the resignation from Terry Millar for Economic Development Committee

5. Resolution to appoint Dave Mackay as chair for the Economic Development Committee

6. Transfer property back to Delmar Lavalee

Moved by Charlene Jackson, Seconded by Cathy Regier

2016- 3596 "Be it resolved that the Planning Committee of the Township of Whitewater Region transfers the lands legally described as Plan M-54 Lots 5 and 10 that were held in lieu of security to Delmer Lavalee and all fees associated with the transfer be paid by Mr. Lavalee."

Carried by
Councillor Chris Olmstead

10. Adjournment

Moved by Charlene Jackson, Seconded by Cathy Regier

2016- 3597 "Be it resolved that the council in Committee of the Township of Whitewater Region adjourns the December 7, 2016 meeting at 7:06p.m."

Carried by
Councillor Chris Olmstead


Mayor Hal Johnson


Clerk Erica Price