

TOWNSHIP OF WHITEWATER REGION

Committee Meetings continued from Jan. 6, 2016

5:00pm start

Meeting Title: Council in Committee Meeting Date: Wednesday January 20, 2016

Place: Municipal Council Chambers Start Time: 5:00 p.m.

COUNCIL IN COMMITTEE MEETING AGENDA

Any submissions received from the public, either orally or in writing may become part of the public record/package.

NOTE: As of February 4, 2015 all Committee and Council meetings will be recorded and will be available to be viewed on the Township website www.whitewaterregion.ca

Please mute all electronic devices during meetings.

1. Call to Order
 2. Disclosure of Pecuniary Interest
 3. Adoption of the Agenda
 4. **CORPORATE SERVICES COMMITTEE (Chair Charlene Jackson)**
 - A. **New/Unfinished Business**
 1. Board Appointment review (Notice of Motion from Councillor McLaughlin) **Pages**
 2. Draft Strategic Plan Update final review **Pages**
 3. Water/Wastewater Policy update **Pages**
 4. Pembroke Airport Financial request discussion– as per Councillor McLaughlin **Page**
 5. Legion Book request **Pages**
 5. **PROTECTIVE SERVICES COMMITTEE (Chair Cathy Regier)**
 - B. **New/Unfinished Business**
 1. Draft By-Law: Clean up of yards & vacant lots **Pages**
 2. OPP 2014 – 2016 Strategic Plan **Pages**
 6. **ENVIRONMENTAL SERVICES COMMITTEE (Chair Daryl McLaughlin)**
 - C. **New/Unfinished Business**
 1. Report from Deputy Clerk Dillabough: potential Muskrat Lake Study funding opportunities **Page**
 7. **RECREATION & CULTURE COMMITTEE (Chair Chris Olmstead)**
 - D. **New/Unfinished Business**
 1. New Draft Cobden & District Recreation Association By-Law **Page**
 8. **PUBLIC WORKS COMMITTEE (Chair Dave Mackay)**
 - E.
 1. Request for Lowe Court plowing **Pages**
 - CLOSED SESSION:**
 2. 239 (2) b) Personal matters about an identifiable individual, including municipal or local board Employees.
 3. 239 (2) c) A proposed or pending acquisition or disposition of land by the Municipality
 9. **CLOSED SESSION: ECONOMIC DEVELOPMENT COMMITTEE (Chair Terry Millar)**
 - F.
 1. 239 (2) c) A proposed or pending acquisition or disposition of land by the municipality or local board
 10. **CLOSED SESSION: CORPORATE SERVICES COMMITTEE (Chair Charlene Jackson)**
 - G.
 1. 239 (2) b) Personal matters about an identifiable individual, including municipal or local board Employees
 11. **CLOSED SESSION: PROTECTIVE SERVICES COMMITTEE (Chair Cathy Regier)**
 - H.
 1. 239 (2) b) Personal matters about an identifiable individual, including municipal or local board Employees
 12. **Adjournment**
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ATTENDANCE: Mayor Hal Johnson, Councillor Cathy Regier, Councillor Dave Mackay, Councillor Daryl McLaughlin, Councillor Chris Olmstead and Councillor Charlene Jackson

ABSENT: Reeve Terry Millar

STAFF: Christine FitzSimons, Marsha Hawthorne, Doug Schultz, Wayne Hebner, Steve Hodson, Hope Dillabough and Karen Bromley

1. **Call to Order** - 5:00p.m.
2. **Disclosure of Pecuniary Interest** - none
3. **Adoption of the Agenda** -
Moved by Dave Mackay, Seconded by Daryl McLaughlin
2016 – 3387 “Be it resolved that the Council in Committee of the Township of Whitewater Region adopts the agenda for the meeting of January 20, 2016 with the addition of Item 8.E. 1A Intersection – Lapasse.”

Carried by
Hal Johnson

4. CORPORATE SERVICES COMMITTEE (Chair Charlene Jackson)

A. New/Unfinished Business

1. Board Appointment review (Notice of Motion from Councillor McLaughlin)
Moved by Daryl McLaughlin
“Be it resolved that the Corporate Services Committee of the Township of Whitewater Region recommends to Council that any Board Members appointed by the Mayor should be a Councillor”

No Seconded
Motion Failed
2. Draft Strategic Plan Update final review
Moved by Dave Mackay, Seconded by Cathy Regier
2016 – 3388 “Be it resolved that the corporate Services Committee of the Township of Whitewater Region recommends that Council adopt the revised 2016 – 2019 Strategic Plan”

Carried by
Charlene Jackson
3. Water/Wastewater Policy update
4. Pembroke Airport Financial request discussion– as per Councillor McLaughlin
Moved by Dave Mackay, Seconded by Cathy Regier
“Be it resolved that the Corporate Services Committee of the Township of Whitewater Region recommends to council that the annual levy to the Pembroke & Airport be doubled to \$19,970 to support the Infrastructure Improvement Strategy presented to Committee on Dec. 2, 2015.”

TABLED

5. Legion Book request
2016 – 3389 “Be it resolved that the Corporate Services Committee of the Township of Whitewater Region recommends that council support the Legion’s 3rd annual Military Service Recognition Book project by purchasing a business card space for \$325.00. 20,000 copies will be released in September of 2016”

Carried by
Charlene Jackson

5. PROTECTIVE SERVICES COMMITTEE (Chair Cathy Regier)

I. New/Unfinished Business

1. Draft By-Law: Clean up of yards & vacant lots
2. OPP 2014 – 2016 Strategic Plan
2016 – 3390 “Be it resolved that the Protective Services Committee of the Township of Whitewater Region receives and files the OPP 2014 – 2016 Strategic Plan”

Carried by
Cathy Regier

6. ENVIRONMENTAL SERVICES COMMITTEE (Chair Daryl McLaughlin)

J. New/Unfinished Business

1. Report from Deputy Clerk Dillabough: potential Muskrat Lake Study funding opportunities
“Be it resolved that the Environmental Services Committee of the Township of Whitewater Region recommends that Council become a member of the “Partnership Investment Program” through the Drainage Investment Group (DIG) with an annual membership cost of \$1500.00, which will enable DIG to write grant applications to possibly secure funding for an intensive study on Muskrat Lake, as recommended by Michael Michalski and Donald Deer during their presentation on December 2, 2015.”

TABLED

7. RECREATION & CULTURE COMMITTEE (Chair Chris Olmstead)

K. New/Unfinished Business

1. New Draft Cobden & District Recreation Association By-Law
2. **8. PUBLIC WORKS COMMITTEE (Chair Dave Mackay)**

L. 1. Request for Lowe Court plowing

Moved by Daryl McLaughlin, Seconded by Cathy Regier
2016 – 3391 “Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends to Council that the Public Works Manager be Directed to do winter maintenance (plowing/salt/sand) on Lowe Court, as requested By John Vereyken.”

Carried by
Dave Mackay

2016 – 3392 “Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends to County Council that the intersection of Gore Line Lapasse Rd, Harry Gervais Street and Lacroix Bay Rd have two more stop signs Installed to make this a 4 way intersection.”

Carried by
Dave Mackay

Closed Session:

Moved by Daryl McLaughlin, Seconded by Cathy Regier
2016 – 3393 “Be it resolved that the Council in Committee of the Township of Whitewater Region went in to Closed Session under Section 239 (2) of the Municipal Act at 7:34p.m. for the following purposes:

- b) Personal matters about an identifiable individual, including municipal or local board employees;
- c) A proposed or pending acquisition or disposition of land by the municipality or local board.”

Carried by
David Mackay

Open Session Report:

A closed session meeting was held. Four items were on the agenda:
239 (2) b) Personal Matters about an identifiable individual, including municipal Staff
239 (2) c) A proposed or pending acquisition or disposition of land by the municipality.
The Closed Session minutes of the Dec. 16th Council meeting were approved.”

Carried by
Hal Johnson

**TOWNSHIP OF WHITEWATER REGION
Council Meeting**

Meeting Title: Regular Council Meeting **Date: Wednesday January 20, 2016**

Place: Municipal Council Chambers **Start Time: immediately following the Council in
Committee meeting, approx.. 7:00pm**

REGULAR COUNCIL MEETING AGENDA

Any submissions received from the public, either orally or in writing may become part of the public record/package.

NOTE: As of February 4, 2015 all Committee and Council meetings will be recorded and will be available within the following week to be viewed on the Township website

www.whitewaterregion.ca

The Township requests that all digital devices be muted during the meeting

1. Call to Order
2. Prayer
3. Disclosure of Pecuniary Interest
4. Adoption of the Agenda

5. Adoption of the Minutes of the Regular Council Meeting held Dec. 16, 2015

6. Adoption of the Accounts

7. Departmental Reports – Treasurer, Public Works, Building Dept., Environmental Services, Fire Dept., & Reeve

9. Council in Committee - Adoption of the Minutes of the Jan. 6, and Jan 13, 2016 meetings

Resolutions from Jan. 6, 2016 to be ratified:
 1. Environmental Services Committee (2 resolutions)
Resolution from Jan. 13, 2016 to be ratified:
 1. Corporate Services Committee (1 resolution)

10. **By-Laws**
 1. By-Law 16-01-836 Magnesium Rd. Road Allowance
 2. By-Law 16-01-840 Appoint Certain Officials
 3. By-Law 16-01-841 Temporary Borrowing
 4. By-Law 16-01-842 Provide for Interim Tax
 5. By-Law 16-01-843 Committee of Adjustment
 6. By-Law 16-01-844 Appoint Fence Viewers etc.
 7. By-Law 16-01-845 Employment By-Law #25

11. **Correspondence**
 1. Ombudsman's Oversight of Municipalities
 2. Boundary Limits on Ottawa River
 3. Rural Roadmap
 4. Resolution - Madawaska Valley – Health Care
 5. Resolution – Killaloe-Hagarty-Richards – Health Care
 6. Request for pins – Royal Canadian Legion Ladies' Auxillary

12. **New/Unfinished Business**
 1. Request for use of Township Property
 2. Councillor announcements

13. **Notice of Motions for future agendas:**

14. **Closed Meeting - none**

15. **Confirmation By-Law 16-01-839**

16. **Adjournment**

**TOWNSHIP OF WHITEWATER REGION
Council Meeting**

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Committee meeting, approx.. 7:00pm**

REGULAR COUNCIL MEETING AGENDA

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ATTENDANCE: Mayor Hal Johnson, Councillor Cathy Regier, Councillor Dave Mackay, Councillor Daryl McLaughlin, Councillor Chris Olmstead and Councillor Charlene Jackson

ABSENT: Reeve Terry Millar

STAFF: Christine FitzSimons, Marsha Hawthorne, Karen Bromley, Steve Hodson, Doug Schultz, Bill Misener and Wayne Heubner

1. **Call to Order** – 8:35p.m.
2. **Prayer** - recited
3. **Disclosure of Pecuniary Interest** - none
4. **Adoption of the Agenda**

Moved by Cathy Regier, Seconded by Dave Mackay

“Be it resolved that the council of the Township of Whitewater Region adopts the agenda for the January 20, 2016 meeting.”

Carried by
Hal Johnson

5. **Adoption of the Minutes of the Regular Council Meeting held Dec. 16, 2015**

Moved by Dave Mackay, Seconded by Cathy Regier

“Be it resolved that the Council of the Township of Whitewater Region adopts the minutes of the December 16, 2015 regular Council meeting.”

Carried by
Hal Johnson

6. **Adoption of the Accounts**

Moved by Cathy Regier, Seconded by Dave Mackay

“Be it resolved that the council of the Township of Whitewater Region approve the attached schedule of General Purpose Accounts in the amount of \$2,531,922.68 and Water Fund Accounts in the amount of \$507,352.95 for the period December 1, 2015 to December 31, 2015 and that the above accounts be paid.”

Carried by
Hal Johnson

7. **Departmental Reports – Treasurer, Public Works, Building Dept., Environmental Services, Fire Dept., & Reeve**

Moved by Dave Mackay, Seconded by Cathy Regier

“Be it resolved that the Council of the Township of Whitewater Region receives & files the Departmental Reports from: Treasurer, Public Works, Building Dept., Environmental Services, Fire Dept. & Reeve.

Carried by
Hal Johnson

8. **Council in Committee - Adoption of the Minutes of the Jan. 6, and Jan 13, 2016 meetings**

Moved by Cathy Regier, Seconded by Dave Mackay

“Be it resolved that the Council of the Township of Whitewater Region adopts the minutes of the January 6, 2016 and January 13, 2016 meetings.”

Carried by
Hal Johnson

Resolutions from Jan. 6, 2016 to be ratified:

2. Environmental Services Committee (2 resolutions)

Moved by Charlene Jackson, Seconded by Cathy Regier

“Be it resolved that the Environmental Services Committee of the Township of Whitewater Region recommends that Council accept the Preliminary Phase 1 and 2 Report for the Municipal Class Environmental Assessment for the Cobden Wastewater Treatment Plant Upgrades.”

Carried by
Hal Johnson

Moved by Charlene Jackson, Seconded by Cathy Regier

“Be it resolved that the Environmental Services Committee of the Township of Whitewater Region recommends to Council that the December 17, 2015 invoice from Jp2g Consultants Inc. related to Project Management for the Cobden Wastewater Treatment Plant Upgrades project, in the amount of \$3,845.93, be paid.”

Carried by
Hal Johnson

3. Resolution from Jan. 13, 2016 to be ratified:

1. Corporate Services Committee (1 resolution)

Moved by Chris Olmstead, Seconded by Charlene Jackson

“Be it resolved that the Corporate Services Committee of the Township of Whitewater Region Recommends that council support the request from Admaston/Bromley to partner in a grant For the purchase of snowshoes and a part time program coordinator for outdoor programming At Opeongo Highschool. The commitment is \$500.00 for each of the next 2 years.”

Carried by
Hal Johnson

19. **By-Laws**
1. By-Law 16-01-836 Magnesium Rd. Road Allowance
 2. By-Law 16-01-840 Appoint Certain Officials
 3. By-Law 16-01-841 Temporary Borrowing
 4. By-Law 16-01-842 Provide for Interim Tax
 5. By-Law 16-01-843 Committee of Adjustment
 6. By-Law 16-01-844 Appoint Fence Viewers etc.
 7. By-Law 16-01-845 Employment By-Law #25

Moved by Charlene Jackson, Seconded by Chris Olmstead

“Be it resolved that the Council of the Township of Whitewater Region approves that the following By-Laws be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law Book:

1. **By-Law 16-01-836 Magnesium Rd. Road Allowance**
2. **By-Law 16-01-840 Appoint Certain Officials**
3. **By-Law 16-01-841 Temporary Borrowing**
4. **By-Law 16-01-842 Provide for Interim Tax**
5. **By-Law 16-01-843 Committee of Adjustment**
6. **By-Law 16-01-844 Appoint Fence Viewers etc.**
7. **By-Law 16-01-845 Employment By Law #25”**

Carried by
Hal Johnson

17. **Correspondence**

1. Ombudsman's Oversight of Municipalities
2. Boundary Limits on Ottawa River
3. Rural Roadmap
4. Resolution - Madawaska Valley – Health Care
5. Resolution – Killaloe-Hagarty-Richards – Health Care
6. Request for pins – Royal Canadian Legion Ladies' Auxillary

Moved by Charlene Jackson, Seconded by Chris Olmstead

“Be it resolved that the Council of the Township of Whitewater Region receives and files correspondence 1-6”

Carried by
Hal Johnson

18. **New/Unfinished Business**

1. Request for use of Township Property

Moved by Charlene Jackson, Seconded by Chris Olmstead

“Be it resolved that the Council of the Township of Whitewater Region agrees that the municipal Property located at 532 Sullivan St. in Haley Station may be used for a wedding in August of 2016, upon the conditions that the barn structure will not be used and is off limits, and that located will be ordered by the township before the 40' x 80' tent is erected, and the requestor provide proof of insurance as outlined in an email from Municipal Insurance Services Ltd.

An agreement will be drafted to include all of these stipulations, and legal counsel will review said agreement before the township enters into it.”

Carried by
Hal Johnson

2. Councillor announcements

19. **Notice of Motions for future agendas:**

20. **Closed Meeting - none**

21. **Confirmation By-Law 16-01-839**

Moved by Charlene Jackson, Seconded by Chris Olmstead

“Be it resolved that the Council of the Township of Whitewater Region approves that the following By-Law be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law Book:

1. **16-01-839 Confirmation By-Law.”**

Carried by
Hal Johnson

22.

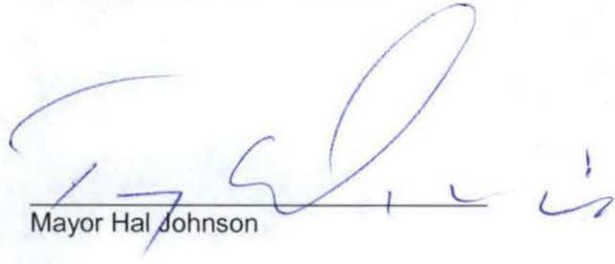
Adjournment

Moved by Charlene Jackson, Seconded by Chris Olmstead

"Be it resolved that the Council of the Township of Whitewater Region adjourns the meeting of January 20, 2016 at 9:30p.m."

Carried by
Hal Johnson

pm.



Mayor Hal Johnson



CAO/Clerk Christine FitzSimons

Moved by Cathy Regier, Seconded by Chris Olmstead
2016 – 3394 “Be it resolved that the Committee in Council extend the meeting past 8p.m.”

Carried by
Hal Johnson

Moved by Daryl McLaughlin, Seconded by Charlene Jackson
2016 – 3395 “Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends to Council that Terry O Malley be hired as the Township Mechanic.”

Carried by
Hal Johnson

Moved by Charlene Jackson, Seconded by Daryl McLaughlin
2016 – 3396 “Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends that Lindsay Broadhurst’s employment status be Changed from Temporary Truck Driver/Equipment Operator to Machine Operator Full Time.”

Carried by
Hal Johnson

Moved by Daryl McLaughlin, Seconded by Chris Olmstead
2016 – 3397 “Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends to Council to absorb the approximate amount Of \$9,000.00 for the survey costs in the Industrial Park.”

Carried by
Hal Johnson

4. 239 (2) b) Personal matters about an identifiable individual, including municipal or local board Employees.
5. 239 (2) c) A proposed or pending acquisition of disposition of land by the Municipality

9. CLOSED SESSION: ECONOMIC DEVELOPMENT COMMITTEE (Chair Terry Millar)

- M. 1. 239 (2) c) A proposed or pending acquisition or disposition of land by the municipality or local board

13. CLOSED SESSION: CORPORATE SERVICES COMMITTEE (Chair Charlene Jackson)

- N. 1. 239 (2) b) Personal matters about an identifiable individual, including municipal or local board Employees

14. CLOSED SESSION: PROTECTIVE SERVICES COMMITTEE (Chair Cathy Regier)

- O. 1. 239 (2) b) Personal matters about an identifiable individual, including municipal or local board Employees


Moved by Cathy Regier, Seconded by Chris Olmstead
2016 – 3394 “Be it resolved that the Council in Committed of the Township of Whitewater Region came out of closed session at 8:34p.m.”


Carried by
Hal Johnson

15. Adjournment

Moved by Daryl McLaughlin, Seconded by Charlene Jackson
2016 – 3395 “Be it resolved that the Council in Committee of the Township of Whitewater Region adjourn the meeting of Jan. 20, 2016 at 8:37p.m.”

Carried by
Hal Johnson


Mayor Hal Johnson


CAO/Clerk Christine FitzSimons