

TOWNSHIP OF WHITEWATER REGION
Council Meeting

Meeting Title: Regular Council Meeting Date: Wednesday March 23, 2016

Place: Municipal Council Chambers Start Time: 6:15pm

REGULAR COUNCIL MEETING AGENDA

Any submissions received from the public, either orally or in writing may become part of the public record/package.

NOTE: As of February 4, 2015 all Committee and Council meetings will be recorded and will be available within the following week to be viewed on the Township website

www.whitewaterregion.ca

The Township requests that all digital devices be muted during the meeting

- Public Meeting 6:00pm**
1. Zoning By-Law Amendment Pt. Lot 15, Concession 3, Ross, 1089 Olmstead Jeffrey Lake Rd. – Inglis
 2. Zoning by-Law Amendment Pt Lot 4, Con A CLF Westmeath, Yakabuskie Rd. & Cads Trail – Cadsbrook Farms Ltd. (by-law will be passed at a later date)

1. **Call to Order**
2. **Prayer**
3. **Disclosure of Pecuniary Interest**
4. **Adoption of the Agenda**
- 4a. **Zoning Amendment By-Law:**
 1. **16-03-852 Pt. Lot 15, Con 3, Ross – 1089 Olmstead Jeffery Lake Rd.**
5. **Adoption of the Minutes of the Regular Council Meeting held Feb. 17, 2016**
6. **Adoption of the Accounts**
7. **Delegations:**
 1. Sharon Davidson, financial concern re BEI funding
 2. Neil Nicholson, Westmeath SOS (Save our School)

Presentation: 3 Steve Seller, Municipal Advisor, Ministry of Municipal Affairs & Housing
Council Roles & Responsibilities Overview, as requested by Mayor Johnson
8. **Departmental Reports – Treasurer, Public Works, Building Dept., Environmental Services (x3), Fire Dept., CAO & Reeve**
9. **Council in Committee - Adoption of the Minutes of the March 2, 2016 meeting**

Resolutions from March 2, 2016 to be ratified:

 1. **Public Works Committee (2 resolutions)**
 2. **Recreation & Culture Committee (2 resolutions)**
 3. **Environmental Services Committee (3 resolutions)**
 4. **Protective Services Committee (1)**
10. **By-Laws**
 1. By-Law 16-03-854 Development Agreement – Gorr
 2. By-Law 16-03-856 Product Care Amending Agreement
11. **Correspondence**
 1. Letter – Randy Buckwalt
 2. Federation of Canadian Municipalities report: A Thriving Rural Canada
 3. Eastern Ontario Wardens' Caucus report
 4. OGRA delegation communications
12. **New/Unfinished Business**
 1. Water Budget
 2. BB Arena funding request
 3. Schedule OPA #11 Special Meeting
 4. Relay for Life – requested by Councillor McLaughlin – (also sponsorship request)
 5. 2016 contracts: Art Cobb, Elmer Winters
 6. Little Lakes shade pavilion

- 7. World Autism Awareness Day & flag raising
- 8. Support resolution – OMB
- 9. Muskrat Watershed Council letter
- 10. OGRA updates
- 11. Councillor announcements

13. Notice of Motions for future agendas:

14. Closed Meeting - 239 (2) e) Litigation or potential litigation, affecting the Corporation of the Township of Whitewater Region or local boards, including matters before administrative tribunals. (2 items)

15. Confirmation By-Law 16-03-855

16. Adjournment

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NOTE: As of February 4, 2015 all Committee and Council meetings will be recorded and will be available within the following week to be viewed on the Township website	
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ATTENDANCE: Reeve Terry Millar, Councillor Cathy Regier, Councillor Dave Mackay, Councillor Daryl McLaughlin and Councillor Chris Olmstead

STAFF: Christine FitzSimons, Marsha Hawthorne, Steve Hodson, Doug Schultz, Bill Misener, Wayne Heubner and Karen Bromley

- Public Meeting 6:00pm**
- 1. Zoning By-Law Amendment Pt. Lot 15, Concession 3, Ross, 1089 Olmstead Jeffrey Lake Rd. – Inglis
 - 2. Zoning by-Law Amendment Pt Lot 4, Con A CLF Westmeath, Yakabuskie Rd. & Cads Trail – Cadsbrook Farms Ltd. (by-law will be passed at a later date)

Moved by Cathy Regier, Seconded by Dave Mackay
2016–3347 “Be it resolved that the Council of the Township of Whitewater Region came into a Public Meeting in connection with one Zoning By-Law amendment.

- 1. **Zoning By-Law Amendment Pt. Lot 15, Concession 3, Ross, 1089 Olmstead Jeffrey Lake Rd – Inglis**
- 2. **Zoning By-Law Amendment Pt Lot 4, Con A CFL Westmeath, Yakabuski Rd. & Cads Trail – Cadsbrook Farms Ltd.”**

Carried by
 Reeve Terry Millar

Moved by Dave Mackay, Seconded by Cathy Regier
2016 – 3348 “Be it resolved that the Public Meeting of the Council of the Township of Whitewater Region be adjourned at 6:14p.m.”

Carried by
 Reeve Terry Millar

ATTENDANCE: Mayor Hal Johnston, Reeve Terry Millar, Councillor Cathy Regier, Councillor Dave Mackay, Councillor Daryl McLaughlin, Councillor Chris Olmstead and Councillor Charlene Jackson

STAFF: Christine FitzSimons, Marsha Hawthorne, Steve Hodson, Doug Schultz, Bill Misener, Wayne Heubner and Karen Bromley

1. **Call to Order** – 6:15p.m.
2. **Prayer** - none
3. **Disclosure of Pecuniary Interest** - none
4. **Adoption of the Agenda**

Moved by Cathy Regier, Seconded by Dave Mackay

2016 – 3349 “Be it resolved that the agenda for the March 23, 2016 Council Meeting of the Township of Whitewater Region be adopted.”

Carried by
Reeve Terry Millar

4a. Zoning Amendment By-Law:

1. 16-03-852 Pt. Lot 15, Con 3, Ross – 1089 Olmstead Jeffery Lake Rd.

Moved by Dave Mackay, Seconded by Cathy Regier

2016 – 3350 “Be it resolved that the council of the Township of Whitewater Region approves that the following Zoning By-Laws be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law Book:

1. 16-03-852 Pt. Lot 15, Con 3, Ross – 1089 Olmstead Jeffery Lake Rd.

Carried by
Reeve Terry Millar

5. Adoption of the Minutes of the Regular Council Meeting held Feb. 17, 2016

Moved by Cathy Regier, Seconded by Dave Mackay

Reev

2016 – 3351 “Be it resolved that the minutes of the February 17, 2016 Council Meeting of the Township of Whitewater Region be adopted.”

Carried by
Reeve Terry Millar

6. Adoption of the Accounts

Moved by Dave Mackay, Seconded by Cathy Regier

2016 – 3352 “Be it resolved that the council of the Township of Whitewater Region approve the attached schedule of General Purpose Accounts in the amount of \$360,414.26 and Water Fund Accounts in the amount of \$3, 591.42 for the period February 1, 2016 to February 29, 2016 and that the above accounts be paid.”

Carried by
Reeve Terry Millar

7. Delegations: 1. Sharon Davidson, financial concern re BEI funding

2. Neil Nicholson, Westmeath SOS (Save our School)

Mr. Nicholson gave a presentation about how the committee is trying to save the Westmeath Public School, he is asking for the support of the council. They are working hard at trying to keep their school.

- Presentation:** 3 Steve Seller, Municipal Advisor, Ministry of Municipal Affairs & Housing Council Roles & Responsibilities Overview, as requested by Mayor Johnson
Mr. Seller presented the Council with a presentation to explain the duties and Roles of the Council.

Moved by Dave Mackay, Seconded by Cathy Regier

2016 – 3353 “Be it resolved that the council of the Township of Whitewater Region approves the corporate competencies of:

- **Client Service Orientation**
- **Focus on Results**
- **Professionalism**

Carried by
Reeve Terry Millar

8. Departmental Reports – Treasurer, Public Works, Building Dept., Environmental Services (x3), Fire Dept., CAO & Reeve

Moved by Cathy Regier, Seconded by Dave Mackay

2016 – 3354 “Be it resolved that the Council of the Township of Whitewater Region receives and files monthly management reports from : Treasurer, Public Works Manager, Chief Building Official, Environmental Services Manager, Fire Chief, CAO and Reeve.”

Carried by
Reeve Terry Millar

TOWNSHIP OF WHEWATER REGION
Cheque Register-Summary-Bank



AP5090

Date : Mar 18, 2016

Page : 1

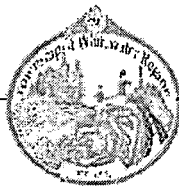
Time : 9:28 am

Vendor : 1026301 To ZZZZZ23
 ChequeDt. 01-Feb-2016 To 29-Feb-2016
 Bank :-GENERAL OPERATING ACCOUNT

Seq : Cheque No. Status : All
 Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
25656	02-Feb-2016	BRODI001	BRODI SPECIALY PRODUCTS LTD	Cleared	16	C	437.11
25657	02-Feb-2016	ENBRI01	ENBRIDGE CONSUMERS GAS	Cleared	16	C	227.49
25658	02-Feb-2016	HYDR001	HYDRO ONE NETWORKS INC.	Cleared	16	C	4,822.08
25659	02-Feb-2016	OTAW05	OTAWA RMRER POWER CORPORATION	Cleared	16	C	1,996.47
25668	05-Feb-2016	AASCH01	A.A. SCHAUER & SONS LTD	Cleared	22	C	377.22
25669	05-Feb-2016	ASSOC02	ASSOC. OF ONT. ROAD SUPERVISOR	Cleared	22	C	429.40
25670	05-Feb-2016	BANK002	BANK OF NOVA SCOTIA	Cleared	22	C	4,906.45
25671	05-Feb-2016	BELLC01	BELL CANADA	Cleared	22	C	100.05
25672	05-Feb-2016	BELLM01	BELL MOBILITY	Cleared	22	C	952.02
25673	05-Feb-2016	BELLM01	BELL MOBILITY	Cleared	22	C	75.36
25674	05-Feb-2016	BLACK001	BLACK, KAREN	Cleared	22	C	4,900.00
25675	05-Feb-2016	BRUCE01	BRUCE SALES INC.	Cleared	22	C	1,051.77
25676	05-Feb-2016	BUCHA01	BUCHANAN'S SAND GRAVEL LTD.	Cleared	22	C	578.22
25677	05-Feb-2016	CANAD01	CANADIAN LINEN AND UNIFORM	Cleared	22	C	467.90
25678	05-Feb-2016	CHRIS01	CHRISTIE AND WALTHER	Cancelled	27	C	0.00
25679	05-Feb-2016	CHRISFITZ1	FITZSIMONS, CHRISTINE	Cleared	22	C	165.22
25680	05-Feb-2016	CITIC01	DEJARDINS CARD SERVICES	Cleared	22	C	822.21
25681	05-Feb-2016	COBDE03	COBDEN AUTO SUPPLY LIMITED	Cleared	22	C	6,406.46
25682	05-Feb-2016	CUPE401	CUPE 4353	Cleared	22	C	638.53
25683	05-Feb-2016	ENBRI01	ENBRIDGE CONSUMERS GAS	Cleared	22	C	488.88
25684	05-Feb-2016	GIBS002	GIBSONS GARAGE CORP. LTD.	Cleared	22	C	84.75
25685	05-Feb-2016	HUCKA01	HUCKABONE'S GARAGE LTD	Cleared	22	C	228.26
25686	05-Feb-2016	JOHNF01	JOHN FAUGHT STEEL INC.	Cleared	22	C	229.47
25687	05-Feb-2016	Jp2gC01	Jp2g CONSULTANTS INC.	Cleared	22	C	3,846.94
25688	05-Feb-2016	JWHVAC01	JW HVAC SERVICES LTD.	Cleared	22	C	24,170.70
25689	05-Feb-2016	MANUL01	MANULIFE FINANCIAL	Cleared	22	C	7,357.49
25690	05-Feb-2016	METR0002	METROLAND PAYMENT PROCESSING CENTF	Cleared	22	C	270.75
25691	05-Feb-2016	MINIS04	MINISTER OF FINANCE	Cleared	22	C	2571.64
25692	05-Feb-2016	Finance	NIEUWENHUIS, BARRY	Issued	22	C	820.00
25693	05-Feb-2016	NOC0001	NOCO FUELS CANADA	Cleared	22	C	350.46
25694	05-Feb-2016	OMERS01	OMERS	Cleared	22	C	18,820.58
25695	05-Feb-2016	REALTAX01	REALTAX INC.	Cleared	22	C	452.00
25696	05-Feb-2016	RICHA01	RICHARD'S REPAIR AND SERVICE	Cleared	22	C	475.17
25697	05-Feb-2016	SANDR05	SANDRA MOSS	Cleared	22	C	200.00
25698	05-Feb-2016	STEVE04	STEVEN HODSON	Cleared	22	C	209.00
25699	05-Feb-2016	ULTRA01	CST CANADA CO.	Cleared	22	C	5,886.45
25700	05-Feb-2016	VALLE05	VALLEY TRUCK & SPRING SERVICE	Cleared	22	C	108.23
25701	05-Feb-2016	WILD004	WILDERNESS TOURS	Cleared	22	C	118.65
25702	05-Feb-2016	WSIB003	WORKPLACE SAFETY & INSURANCE BOARD	Cleared	22	C	5,177.01
25703	05-Feb-2016	WURTH01	WURTH CANADA LIMITED	Cleared	22	C	238.64
25704	12-Feb-2016	AASCH01	A.A. SCHAUER & SONS LTD	Cleared	31	C	17.26
25705	12-Feb-2016	ANTRI01	ANTRIM TRUCK CENTRE LTD	Cleared	31	C	3,897.26
25706	12-Feb-2016	ARNP001	ARNPRIOR FRETRUCKS CORP.	Cleared	31	C	3,220.50
25707	12-Feb-2016	BEAUM01	BEAUMEN WASTE MANAGEMENT	Cleared	31	C	26,462.68
25708	12-Feb-2016	BELLC01	BELL CANADA	Cleared	31	C	99.10
25709	12-Feb-2016	CANAD01	CANADIAN LINEN AND UNIFORM	Cleared	31	C	913.18
25710	12-Feb-2016	CANAD04	K+S WINDSOR SALT LTD./K+S SEL WINDS<	Cleared	31	C	7,561.61
25711	12-Feb-2016	CHRIS004	CHRISTOPHER TIRE	Cleared	31	C	452.00
25712	12-Feb-2016	CHRIS01	CHRISTIE AND WALTHER	Cleared	31	C	1,619.46
25713	12-Feb-2016	CITIC01	DEJARDIN\$ CARD SERVICES	Cleared	31	C	288.48
25714	12-Feb-2016	COBDE03	COBDEN AUTO SUPPLY LIMITED	Cleared	31	C	1,969.47
25715	12-Feb-2016	FRANC01	FRANCOTYP-POSTALIA CANADA INC.	Cleared	31	C	274.59
25716	12-Feb-2016	GSFAR01	G & S FARM EQUIPMENT	Issued	31	C	595.20
25717	12-Feb-2016	LINDE01	LINDE CANADA LIMITED T4070	Cleared	31	C	81.98
25718	12-Feb-2016	MCLAUGR	MCLAUGHLIN, RAY	Issued	31	C	1,800.00

TOWNSHIP OF WHITEWATER REGION
 Cheque Register-Summary-Bank



AP5090

Page :2

Date : Mar 18,2016

Time :9:28 am

Vendor: 1026301 To ZZZZZ23
 Cheque Dt. 01-Feb-2016 To 29-Feb-2016
 Bank 1- GENERAL OPERATINGACCOUNT

Seq : Cheque No. Status : All
 Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
Bank : 1	GENERAL OPERATINGACCOUNT						
25719	12-Feb-2016	METRO002	METROLAND PAYMENTPROCESSING CENTF	Cleared	31	C	45.20
720	12-Feb-2016	NAPAA01	NAPAAUTO PARTS	Cleared	31	C	84.90
25721	12-Feb-2016	ONTAR01	ONTARIO GOOD ROADSASSOCIATION	Issued	31	C	895.60
25722	12-Feb-2016	ONTAR26	ONTARIO MUNICIPAL TAXAND REVENUEAS	Issued	31	C	463.30
25723	12-Feb-2016	PITNE01	PITNEY BOWES	Cleared	31	C	16.95
25724	12-Feb-2016	PUROL01	PUROLATOR COURIER LTD	Cleared	31	C	27.04
25725	12-Feb-2016	RECEI01	RECEIVER GENERAL FOR CANADA	Cleared	31	C	17,109.01
25726	12-Feb-2016	RICHA01	RICHARD'S REPAIRAND SERVICE	Cleared	31	C	657.66
25727	12-Feb-2016	RLUMA01	R. LUMAX BUILDING SUPPLIES	Cleared	31	C	16.37
25728	12-Feb-2016	ROYAL10	THE ROYAL CANADIAN LEGION ONTARIO CO	Issued	31	C	325.00
25729	12-Feb-2016	SNYDE01	SNYDERS EQUIPMENT SERVICES	Cleared	31	C	474.60
25730	12-Feb-2016	ULTRA01	CST CANADA CO.	Cleared	31	C	1,431.58
25731	12-Feb-2016	WAJAX003	WAJAX EQUIPMENT	Cleared	31	C	1,643.19
25732	19-Feb-2016	AASCH01	A.A SCHAUER & SONS LTD	Cleared	37	C	237.96
25733	19-Feb-2016	ANDREW01	KENNY, ANDREW	Issued	37	C	676.25
25734	19-Feb-2016	ANTRI01	ANTRIM TRUCK CENTRE LTD	Issued	37	C	62.43
25735	19-Feb-2016	CANAD01	CANADIAN LINENAND UNIFORM	Issued	37	C	173.23
25736	19-Feb-2016	CANAD04	K + S WINDSOR SALT LTD./ K+S SELWINDSC	Issued	37	C	11,336.11
25737	19-Feb-2016	CITIC01	DEJARDINS CARD SERVICES	Issued	37	C	575.01
25738	19-Feb-2016	COBDE03	COBDENAUTO SUPPLY LIMITED	Issued	37	C	31.53
25739	19-Feb-2016	CULLI01	CULLIGAN	Issued	37	C	149.44
25740	19-Feb-2016	DONAL08	DONALD GARFAT	Issued	37	C	565.00
25741	19-Feb-2016	EGANV01	THE EGANVILLE LEADER PUBLISHING (2004)	Cleared	37	C	115.26
25742	19-Feb-2016	FRANC01	FRANCOTYP-POSTALIA CANADA INC.	Issued	37	C	9.61
25743	19-Feb-2016	FRED001	FRED DEAN	Issued	37	C	337.87
25744	19-Feb-2016	HUCKA02	HUCKABONE O'BRIEN, INSTANCE	Issued	37	C	663.09
45	19-Feb-2016	HYDR001	HYDRO ONE NETWORKS INC.	Cleared	37	C	7,909.25
25746	19-Feb-2016	HYDR001	HYDRO ONE NETWORKS INC.	Cancelled	37	C	0.00
25747	19-Feb-2016	JOSHG01	GAUTHIER, JOSH	Issued	37	C	39.54
25748	19-Feb-2016	Jp2gC01	Jp2g CONSULTANTS INC.	Issued	37	C	3,947.88
25749	19-Feb-2016	MACKM01	MACK MacKENZIE MOTORS LTD	Issued	37	C	570.90
25750	19-Feb-2016	METRO002	METROLAND PAYMENTPROCESSING CENTF	Issued	37	C	297.78
25751	19-Feb-2016	MINIS03	MINISTER OF FINANCE	Cleared	37	C	1,453.79
25752	19-Feb-2016	NRTCC01	NRTC COMMUNICATIONS	Cleared	37	C	1,475.91
25753	19-Feb-2016	RICHA01	RICHARD'S REPAIRAND SERVICE	Issued	37	C	115.26
25754	19-Feb-2016	ROYCH01	ROY CHURCH	Issued	37	C	68.00
25755	19-Feb-2016	RUNGE01	RUNGE STATIONERS	Issued	37	C	348.04
25756	19-Feb-2016	STEVE001	STEVEN J. MENARD	Issued	37	C	11,744.89
25757	19-Feb-2016	TOWNS06	TOWNSHIP OF BONNECHERE VALLEY	Issued	37	C	285.00
25758	19-Feb-2016	TURRIS01	TURRIS COMMUNICATIONS	Issued	37	C	198.77
25759	19-Feb-2016	ULTRA01	CST CANADA CO.	Cleared	37	C	4,029.53
25760	19-Feb-2016	UPPER010	UPPER CANADA ELEVATORS	Issued	37	C	260.00
25761	19-Feb-2016	VALLEOS	VALLEYTRUCK & SPRING SERVICE	Issued	37	C	795.78
25762	26-Feb-2016	17WES01	17WEST MOTEL BAR & GRILL	Issued	45	C	50.00
25763	26-Feb-2016	AASCH01	A.A SCHAUER & SONS LTD	Issued	45	C	673.94
25764	26-Feb-2016	BANK001	BANK OF NOVA SCOTIA	Cleared	45	C	d and
25765	26-Feb-2016	CAPIT02	CAPITAL ROAD TECHNOLOGY PARTS	Issued	45	C	459.35
25766	26-Feb-2016	CJTIC01	DEJARDINS CARD SERVICES	Issued	45	C	145.98
25767	26-Feb-2016	COUNT01	COUNTY OF RENFREW	Issued	45	C	5,669.44
25768	26-Feb-2016	ENBRI01	ENBRIDGE CONSUMERS GAS	Cleared	45	C	1,598.07
25769	26-Feb-2016	HYDR001	HYDRO ONE NETWORKS INC.	Cleared	45	C	12,14.55
25770	26-Feb-2016	NAFAA01	NAPAAUTO PARTS	Issued	45	C	849.86
71	26-Feb-2016	NAFAA01	NAPAAUTO PARTS	Issued	45	C	307.11
25772	26-Feb-2016	NOC0001	NOCO FUELS CANADA	Issued	45	C	4,003.20

TOWNSHIP OF WHITEWATER REGION
 Cheque Register-Summary-Bank



AP5090

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Date: Mar 18, 2016

Time :9:28 am

Vendor : 1026301 To ZZZZZ23
 Cheque Dt. 01-Feb-2016 To 29-Feb-2016
 Bank 1- GENERAL OPERATINGACCOUNT

Seq : Cheque No. Status :All
 Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
Bank : 1 GENERAL OPERATINGACCOUNT							
25773	26-Feb-2016	OTTAWOS	OTTAWA RIVER POWER CORPORATION	Issued	45	C	3,121.86
774	26-Feb-2016	RECEI01	RECEIVER GENERAL FOR CANADA	Cleared	45	C	18,043.79
25775	26-Feb-2016	RENFREW	RENFREW PRINTING	Issued	45	C	91.67
25776	26-Feb-2016	RLUMA01	R. LUMAX BUILDING SUPPLIES	Issued	45	C	55.34
25777	26-Feb-2016	ROONE01	ROONEY ENTERPRISES	Cleared	45	C	584.57
25778	26-Feb-2016	SCHULTZD	SCHULTZ, DOUGLAS	Issued	45	C	107.00
25779	26-Feb-2016	VALLE05	VALLEY TRUCK & SPRING SERVICE	Cancelled	56	C	0.00
25780	26-Feb-2016	WARRIOR01	WARRIOR GEAR	Issued	45	C	56.50
25781	29-Feb-2016	PATRI01	PATRICIA MOORE	Issued	47	C	1,100.00
25782	29-Feb-2016	RECEI01	RECEIVER GENERAL FOR CANADA	Issued	47	C	1,033.28

Total Computer Paid:	265,060.45	Total EFT PAPER:	0.00	Total Paid:	265,060.45
Total Manually Paid:	0.00	Total EFT File:	0.00		

19 Total No. Of Cheque(s) ...

TOWNSHIP OF WHITEWATER REGION
 Cheque Register-Summary-Bank



AP5090

Page:1

Date: Mar 18, 2016

Time :9:29 am

Vendor : 1026301 To ZZZZZ2.3
 Cheque Dt. 01-Feb-2016 To 29-Feb-2016
 Bank 2 - WATER FUND GENERALACCOUNT

Seq : Cheque No. Status : All
 Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
1323	05-Feb-2016	ENGLAND001	ENGLAND MECHANICAL	Issued	23	C	824.90
1324	05-Feb-2016	LINDS01	LINDSAY BROADHURST	Issued	23	C	15.00
25	05-Feb-2016	ROYCH01	ROY CHURCH	Issued	23	C	15.00
1326	05-Feb-2016	WARDS01	WARD SOMERVILLE	Issued	23	C	15.00
1327	12-Feb-2016	CRANE01	CRANE SUPPLY	Issued	29	C	528.22
1328	12-Feb-2016	RLUMA01	R. LUMAX BUILDING SUPPLIES	Issued	29	C	19.52
1329	12-Feb-2016	XSITE	XSITE	Issued	29	C	904.00
1330	19-Feb-2016	SAI001	QMI-SAI CANADA LIMITED	Issued	38	C	1,269.78

Total Computer Paid:	3,591.42	Total EFT PAPER:	0.00	Total Paid:	3,591.42
Total Manually Paid:	0.00	Total EFT File:	0.00		

Total No. Of Cheque(s) :

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Environmental Services Department

March, 2016

MONTHLY ACTIVITY:

The Department Manager will be undertaking Manager of Landfill Operations re-certification in April. This certification training is offered through membership with the Solid Waste Association of North America (SWANA).

Annual Operational & Hydrogeological Reporting for the Ross Waste Site is due March 31st, 2016. This is a requirement under the Environmental Compliance Approval issued for the Waste Site by the Ministry of the Environment and Climate Change.

An on-line training session was attended for completing the annual Waste Diversion Ontario Datacall for Blue Box Funding. Datacall completion is due in April of each year.

A two (2) day training session was attended reference to Health & Safety for Supervisors & Managers. It was facilitated by the Public Service Health & Safety Association.

The Department has organized Emergency First Aid & CPR Training for Environmental Services, Public Works, Administrative, Library and Arena Staff. Training to be held Thursday, April 14th and Friday, April 15th, 2016.

Ontario Clean Water Agency (OCWA) Annual Reports (2015) have been received for the Wastewater Treatment Plant and the three (3) Drinking Water Systems. The Ministry of the Environment and Climate Change also receive these reports each year.

Steven Hodson, Environmental Services Manager

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Public Works Department

MONTHLY ACTIVITY: February 2016

Public Works crews were out sanding and plowing 19 times in compared to 22 times last year.

Crews removed snow twice this month in the villages of Westmeath, Beachburg, Foresters Falls and Cobden.

Crews were out cold patching roads as weather permitted.

Gravel was added to some portions of Flecher Road where large pot holes had developed.

Barricades and garbage cans were delivered to the Cobden boat launch for the annual Civitan Ice Fishing Derby and picked up after.

Brushing on Grants Settlement was continued this month in preparation of construction work this summer.

Signage that has failed the Reflectivity test continue to be replaced as time permits.

Garage Doors were replaced at Mineview Patrol garage this month.

Terry O'Malley started February 22 as the public works mechanic.

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: CAO

March 23, 2016

Staff Performance Appraisals: I am currently working on completing staff Performance Appraisals for 2015.

Bruce Beakley from Renfrew County gave staff a presentation about “Goals & Objectives” and Performance Appraisals, on October 23, 2015 so that we’d all have a better understanding of this process and to make it as meaningful as possible.

Goals being “where we want to be”, objectives being “the steps needed to get there”.

After receiving staff input during Mr. Beakley’s presentation, Whitewater Region non-union staff Performance Appraisals are now based on the County of Renfrew model, and include separate Corporate, Departmental and Individual competencies.

I have identified 3 Corporate Competencies that apply to all non-union staff for this process out of a list of 22. The entire list is applicable to the corporation, but for the Performance Appraisal process, I need to narrow the field down to 3 core Corporate Competencies:

- **Client Service Orientation**
- **Focus on Results**
- **Professionalism**

I ask that Council approve the 3 selected Corporate Competencies as presented.

CAO Christine FitzSimons

Reeves Report for February

In the month of February I attended at County three times. Property and Development on Feb. 9 , Finance and Administration on Feb.16 and the regular meeting on Feb.25.

An invitation was extended to municipal key staff pertaining to tourism to the OVTA annual general meeting held at the Ma-te-way Centre in Renfrew on April 26, 2016 from 12pm. to 4:30 pm. for those who wish to attend.

The CP rail Corridor Advisory Committee met with CP partners (Lanark County and the municipal township of Papineau-Cameron) on Feb 18, 2016 in Perth to review acquisition documents with legal counsel.

Development and Property will be updated in April as to the status of this initiative.

On March 4,2016 a delegation from Renfrew County will meet with Honourable Steven Del Duca, Minister of Transportation in support of the County's efforts to bring to the government's attention to the importance of the continued expansion of the TransCanada Highway 17.

Terry Millar

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Fire

MONTHLY ACTIVITY: March 2016

Chief	Chief Heubner attended Council Committee. Chief Heubner attended Council. Chief Heubner, Moore met with Marsha on Budget. Chief Heubner attend County Chiefs meeting in Killaloe. Chief Heubner met with D/C Moore on purchasing. Chief Heubner met with MNR Bob Butler. Chief Heubner, Moore work on OG'S.
Station 1 Haley's	MVC Beachburg Rd. extrication paged then cancelled.
Station 2 Cobden	Gas smell 22 Pembroke St. Ski - Doo fire 708 Connaught Rd. A - B
Station 3 Foresters Falls	No Calls
Station 4 Beachburg	Tractor Fire 1210 Greenwood Rd. Car fire Gore Line.
Station 5 Westmeath	Car Fire Gore Line.
Recommendations	Some equipment purchasing has begun as budget allows.

9. Council in Committee - Adoption of the Minutes of the March 2, 2016 meeting

Moved by Cathy Regier, Seconded by Dave Mackay

2016 – 3355 “Be it resolved that the minutes of the March 2, 2016 Council in Committee meeting be adopted.”

Carried by
Reeve Terry Millar

11. Resolutions from March 2, 2016 to be ratified:

1. Public Works Committee (2 resolutions)

Moved by Daryl McLaughlin, Seconded by Charlene Jackson

2016 – 3356 “Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends to Council that the Human Resource Policy relating to working on personal vehicles in Township garages be discussed and revised, to reflect no personal vehicles allowed to be within the Township garages and be effective immediately.”
Table and bring back to Committee.

Not Carried
Reeve Terry Millar

Moved by Daryl McLaughlin, Seconded by Charlene Jackson

2016 – 3357 “Be it resolved that the Public Works Committee of the Township of Whitewater Region recommends to Council that the supply of propane and fuel should be put out for tender.”

Carried by
Reeve Terry Millar

2. Recreation & Culture Committee (2 resolutions)

Moved by Terry Millar, Seconded by Cathy Regier

2016 – 3357 “Be it resolved that the Recreation and Culture Committee of the Township of Whitewater Region recommends to Council that the Premier’s Award for Agri-Food Innovation Excellence Program should be promoted and members of the agricultural community in Whitewater Region should be encouraged to apply before the April 15, 2016 deadline.”

Carried by
Reeve Terry Millar

Moved by Cathy Regier, Seconded by Terry Millar

2016 – 3358 “Be it resolved that the Recreation and Culture Committee of the Township of Whitewater Region recommends to Council to approve the letter written by the Chief Administrative Officer to extend the Westmeath and District Recreation Association’s liquor license regarding their request for the annual Winter Carnival from march 5th, 2016”

Carried by
Reeve Terry Millar

Mayor Johnson proceeded to chair the remainder of the meeting.

3. Environmental Services Committee (3 resolutions)

Moved by Cathy Regier, Seconded by Terry Millar

2016 – 3359 “Be it resolved that the Environmental Services Department of the Township of Whitewater Region recommends to Council to consider the notion of substituting the current curbside yellow bag purchase program to a two (2) bag per week limit with collection cost recovery through tax levy”

Not Carried
Mayor Hal Johnson

Moved by Cathy Regier, Seconded by Terry Millar

2016 – 3360 “The Environmental Services Department recommends to Council that the current collection location for the residents of Whites Beach Trail and those residing down Yakabuskie Road maintain at the intersection of Malloy Road and Yakabuskie Road.”

Carried by
Mayor Hal Johnson

Moved by Terry Millar, Seconded by Cathy Regier

2016 – 3361 “Be it resolved that the Environmental Services Committee of the Township of Whitewater Region approves the invoice submitted by Cobden Waste Treatment Plant Upgrade Project Managers Jp2g Consulting in the amount of \$3,844.66.”

Carried by
Mayor Hal Johnson

4. Protective Services Committee (1)

Moved by Daryl McLaughlin, Seconded by Charlene Jackson

2016 – 3362 “Be it resolved that the Protective Services Committee of the Township of Whitewater Region receives and files the OPP Calls for Service Billing Summary Report for January, 2016.”

Carried by
Mayor Hal Johnson

12. By-Laws

1. By-Law 16-03-854 Development Agreement – Gorr
2. By-Law 16-03-856 Product Care Amending Agreement

Moved by Dave Mackay, Seconded by Cathy Regier

2016 – 3363 “Be it resolved that the council of the Township of Whitewater Region approves that the following By-Laws be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law Book:

1. 16-03-854 Development Agreement – Gorr
2. 16-03-856 Product Care Amending Agreement

Carried by
Mayor Hal Johnson

13. Correspondence

1. Letter – Randy Buckwalt
2. Federation of Canadian Municipalities report : A Thriving Rural Canada
3. Eastern Ontario Wardens’ Caucus report
4. OGRA delegation communications

Moved by Dave Mackay, Seconded by Cathy Regier

2016 – 3364 “Be it resolved that the council of the Township of Whitewater Region receives and files correspondence 1 – 4”

Carried by
Mayor Hal Johnson

Moved by Charlene Jackson, Seconded by Chris Olmstead

2016 – 3365 “Be it resolved that the Council of the Township of Whitewater Region agrees to extend the meeting of March 23 past 9:00p.m.”

Carried by
Mayor Hal Johnson

12. New/Unfinished Business

1. Water Budget

Marsha Hawthorne presented the water budget proposal, just to give Council an idea. This will be brought up at another meeting to discuss further.

14. Closed Meeting - 239 (2) e) Litigation or potential litigation, affecting the Corporation of the Township of Whitewater Region or local boards, including matters before administrative Tribunals. (2 items)

Moved by Chris Olmstead, Seconded by Daryl McLaughlin

2016 – 3366 :Be it resolved that the Council of the Township of Whitewater Region went into closed session under Section 239 (2) of the Municipal Act at 9:15p.m. for the following Purpose:

- e) Litigation or potential litigation, affecting the corporation of the Township of Whitewater Region or local boards, including matters before administrative tribunals.”

Carried by
Mayor Hal Johnson

Moved by Daryl McLaughlin, Seconded by Chris Olmstead

2016 – 3367 “Be it resolved that the Council in Committee of the Township of Whitewater Region came out of closed session at 10:23p.m.

Open Session Report:

A closed session meeting was held. Two items were on the agenda: 239 (2) e) Litigation or potential litigation, affecting the Corporation of the Township of Whitewater Region.

The minutes of the January 20, Feb 3, Feb 4 , Feb 17 and March 2, 2016 closed session meetings were adopted."

Carried by
Mayor Hal Johnson

12.

7. World Autism Awareness Day & flag raising

Moved by Daryl McLaughlin, Seconded by Chris Olmstead

2016 – 3368 "Be it resolved that the Township of Whitewater Region recognizes April 2nd 2016 to be World Autism Awareness Day and will raise Autism Ontario's flag on Monday April 4, 2016 to increase public awareness about Autism Spectrum Disorder."

Carried by
Mayor Hal Johnson

12. **New/Unfinished Business – moved over to April 20, 2016 meeting**

5. 2015 contracts: Art Cobb, Elmer Winters
6. Little Lakes Shade Pavillon
8. Support resolution – OMB
9. Muskrat Watershed Council letter
10. OGRA updates

2. BB Arena funding request

Moved by Cathy Regier, Seconded by Charlene Jackson

2016 – 3369 "Be it resolved that the Council of the Township of Whitewater Region agrees to bridge finance the purchase of a tractor for the Beachburg Arena."

Carried by
Mayor Hal Johnson

15.

Confirmation By-Law 16-03-855

Moved by Daryl McLaughlin, Seconded by Chris Olmstead

2016 – 3370 "Be it resolved that the Council of the Township of Whitewater Region approves that the following By-Law be introduced, read dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law Book:

1. 16-03-855 Confirmation By-Law

Carried by
Mayor Hal Johnson

Moved by Daryl McLaughlin, Seconded by Chris Olmstead

2016 – 3371 "Be it resolved that March 23, 2016 Council meeting of the Township of Whitewater Region be adjourned at 10:40p.m."

Carried by
Mayor Hal Johnson


Mayor Hal Johnson


CAO/Clerk Christine FitzSimons