



Meeting Date:	February 03, 2021
Contact:	Lane Cleroux, Manager of Public Works lcleroux@whitewaterregion.ca 613-646-2282, Ext. 128

Title:

RFP 2020-22 Stormwater Assessment, Planning and Implementation of the Cobden Agriculture Area

Recommendation:

That Council of the Township of Whitewater Region approve the award of RFP 2020-22 Stormwater Assessment, Planning and Implementation of the Cobden Agriculture Area to Hutchinson Environmental Sciences Limited in the amount of \$71,069.18 inclusive of non-refundable H.S.T.

Background:

The Township and Muskrat Watershed Council jointly submitted a funding application to the Canadian Agricultural Partnership for the Places to Grow: Agri-Food Innovation Initiative funding for sectors in January 2020. The application was supported by Renfrew County Federation of Agriculture, Renfrew County Soil and Crop Improvement Association and National Farmers Union (Renfrew County).

In the fall of 2020, The Province of Ontario announced that the Township was successful in our funding application and would receive 50% funding of eligible costs, up to the amount of \$35,000.00.

The goal of this project is to assess and evaluate the existing stormwater management for Cobden's agricultural area and local provincially significant wetlands to establish and implement mitigation measures and develop an action plan and public education. The project will focus on encouraging and developing partnerships between the agricultural sector and regional organizations in the establishment of sustainable implementation tools for improving water quality of Muskrat Lake and the Cobden and Snake River Provincially Significant Wetlands.

A Request for Proposal (RFP) was issued December 23, 2020 on the municipal website and Biddingo with one addendum issued. The RFP

outlined five phases for the assignment: project start-up, assessment phase, planning phase, action plan and public education.

The project schedule has four milestones that are:

- Draft Findings: April 30, 2021
- Substantial Completion: September 1, 2021
- Stakeholder/ Public Engagement: October 2021
- Final Report to Council: December 2021.

Analysis:

Twenty consultant firms picked up the RFP but only one firm submitted a proposal that was due on January 22, 2021.

Hutchinson Environmental Sciences Ltd. bid of \$69,840.00 plus HST was evaluated by the Manager of Community Development, Ivan Burton and Manager of Public Works, Lane Cleroux. The evaluation criteria was set out in the RFP, which included the understanding of the project, experience of the firm and assigned team, methodology, schedule and financial.

Hutchinson Environmental Sciences Ltd. (HESL) have completed similar projects and have outlined their complementary skillsets suited to complete the project in their proposal. HESL have teamed up with Jp2g Consultants Inc. (Jp2g) because of their local knowledge and to ensure that engineering and planning expertise is incorporated in the decision-making framework and consultation.

Financial Implications:

The contribution agreement outlined the following funding sources:

<u>Source</u>	<u>Amount</u>
Partnership Funding	\$35,000.00
Corporation of the Township of Whitewater Region	\$34,500.00
Muskrat Watershed Council	\$500.00
TOTAL	\$70,000.00

The Township's contribution will be funded from reserves.

Next Steps:

Staff will proceed with award of the RFP and execute a professional services agreement with Hutchinson Environmental Sciences Limited.

Attachments:

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Prepared by: Lane Cleroux, Manager of Public Works

Reviewed by: Sean Crozier, Treasurer/Deputy CAO

Approved by: Rob Tremblay, Chief Administrative Officer